



# PARK INCIDENT

## IAP - Additional Documents

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# Training Specialist Message

## **OPEN:**

**For ALL your training needs....**

**Come Visit the Tehama Base Camp Training Specialists**

## **CLOSED:**

**\*\* The Butte Base Camp Training Shop is Closed \*\***

### **Checking In?**

- If ordered as a Trainee, you need to check in with a Training Specialist.
- Please bring your Initiated Position Task Book (PTB).

### **Closing Out?**

- Bring a completed ICS 225 (Personal Performance Record)
- Bring a completed Evaluation Record Sheet
- Bring a PTB final Evaluation Page completed by your trainer

\* You do not have to wait for your assigned Demob time to close out with the Training Specialist \*

## **Tehama Zone Tehama Base Camp**

Check-in and closeout will be facilitated by the Training Specialists at the Tehama Base Camp.

**Location:** Plans building next to Check & Demob

**All Training needs will be available at the Tehama Base for the duration of the incident**

Need a valid Training Package ? – Come see us!!

Tehama Zone Training Specialists

Shane Vargas  
(530) 410-4225  
Shane.Vargas@fire.ca.gov

Anthony Massucco  
(916) 767-3429  
Anthony.Massucco@fire.ca.gov

***Excellence Through Training***



# OES RESOURCES

Check-in

Check-out

Crew Extension Forms

Crew Rotation Forms

Comp Claims



## Tehama Zone

CHECK-IN

OES 5262 ISU

916.761.4901 :PHONE

caloes5262@gmail.com :EMAIL



# DEMOB

PARK INCIDENT  
CA – BTU – 013761



- Resources must Check-In at the Tehama Base prior to the Demob process.
- In order to be deemed Excess, supervisors must submit an ICS 213 to the Resources Unit.
- Resources report to Demob at the times posted on the Tentative Demob List, which is posted around the Incident Base.
- Prior to reporting to Demob, please return all supplies and equipment.
- Resources will get signatures from the following units:
  - Motels
  - Supply
  - Ground Support
  - Training (If they have a trainee)
  - Communications
  - Documentation
  - Time
  - Demob



## **PARK INCIDENT PEER SUPPORT**

Examples of stress can vary from person, to person.

We offer a variety options to help deal with everyday stress, dealing with traumatic experiences, personal and professional crisis, and a meriad of other behavioral health impacts.

Resiliancy resources are confidential and available at Tehema ICP.

- *Tehama Peer Support can be contacted at: 909-693-1064 Robert Velasquez*
- *Tehama Clinician can be contacted at : 530-592-7847 Lance Ferris*

*Look for us in our Tent, or on the grounds walking around.*

Look out for each other and be aware of the signs and sympotoms of stress in your partners.

***We can do this together!***



# PARK INCIDENT FINANCE SECTION MESSAGE



PARK INCIDENT FINANCE IS LOCATED IN THE BUILDING TO THE FRONT OF THE BRIEFING AREA

**COST SHARE REPORTING:** LINE SUPERVISORS – Report to the Cost Share Team at the end of your shift.

**CAL FIRE TIME UNIT (Personnel & Hired Equipment):**

- CAL FIRE PERSONNEL – make sure you have started your eFC-33 and update after each shift. Please make sure your ePay schedules are up to date.
- HIRED EQUIPMENT SUPPLIERS – Check in with the Time Unit and drop off your agreements.
- LINE SUPERVISORS: Turn in hired equipment shift tickets at the end of each shift.

\*\*E-Shift Ticket App will be updated Wednesday 8/21 @ 2000 Submit Cached Shift Tickets prior to 8/21\*\*

**FEDERAL TIME (Agency & VIPR):** Please see attached Federal Finance Message.

**COMP / CLAIMS:** [Josh.chastain@fire.ca.gov](mailto:Josh.chastain@fire.ca.gov) Contact Number: (530) 922-0131

- DAMAGE CLAIMS (suppression, property, vehicle) several ways to report:
  - QR code at the bottom right
  - ICS-213. We will need location, description of damages, and your contact information.
- WATER SOURCE WORKSHEET: Please complete the worksheet for water sources used. You can also use the QR code at the bottom left.
- INJURIES: Please report all injuries and suppression damage to Comp / Claims, no matter how minor.

**CAL OES REPRESENTATIVE**

- LOCAL GOVERNMENT CHECK IN WITH OES.  
OES is located at the front gate in the OES Command unit.

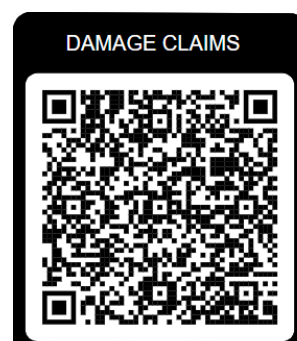
**Finance Section Chiefs**

Joe Tapia, FSC1 / Michael Lamonica, Deputy FSC1

**WATER SOURCE**



**DAMAGE CLAIM REPORT**



PARK INCIDENT  
CA-BTU-013761  
PN R4KL (1522)

**FEDERAL RESOURCE FINANCE MESSAGE**

Please submit Equipment Shift Tickets or Crew Time Reports (CTRs) daily.

[2024.park.finance@firenet.gov](mailto:2024.park.finance@firenet.gov)

**On subject line please put: Time, Request Number, Resource Name**

**Example: Time, O-329, Fork**

**Time, C-10, Crew Name**

Please include contact information in your message.

**Federal resources will demob in Red Bluff ICP**

***Any questions, please call: FINANCE (530) 414-9285.***

Thank you!

# **PARK INCIDENT FINANCE**

## **LINE SUPERVISORS QUICK GUIDE TO COST SHARE REPORTING**

RULE NUMBER 1: **KEEP ACCURATE NOTES ON YOUR ICS 204 ASSIGNMENT LIST!**

RULE NUMBER 2: **SEE RULE NUMBER 1**

- WHAT "ACTUAL" SUPPRESSION REOURCES WERE ASSIGNED TO YOU?
  - ENGINES
  - WATER TENDERS
  - DOZERS
  - CREWS
  - HEAVY EQUIPMENT
- DURING YOUR SHIFT, WHAT RESOURCES DID YOU MOVE TO ANOTHER DIVISION / GROUP / INCIDENT LOCATION?
- DURING YOUR SHIFT, WHAT REOURCES DID YOU RECEIVE FROM ANOTHER DIVISION / GROUP / INCIDENT LOCATION?
- WHAT JURSDICTION DID THEY WORK IN? (SRA / FRA/ LRA)? (WHOSE BENEFIT)
- WRITE YOUR PHONE NUMBER NEXT TO YOUR NAME ON YOUR ICS 204.
- **VISIT COST APPORTIONMENT TEAM AT THE END OF EACH SHIFT.**
  - PROVIDE COPIES OF YOUR ICS 204 AND UNIT LOG, IF NEEDED.

In person Cost Apportionment debriefing is located in the Finance Building at the Tehama District Fairgrounds in Red Bluff. Virtual debriefing can be completed by calling one of the numbers below.

**COST APPORTIONMENT PHONE: 916-995-7182**

**COST APPORTIONMENT PHONE: 919-960-7514**



# **PARK INCIDENT LOGISTICS MESSAGE**

## **TEHAMA BASE – SERVICES SCHEDULE**

### **MKU:**

• Breakfast:	0500 – 1200
• Dinner:	1700 – 2200
Lunch and Hydration:	0530 – 1900
Laundry Service:	24-hr Service
Showers:	24-hr Service
Supply:	0600 – 2200
Radio Repair:	0630 – 1830
MERT:	24-hr Service
CAL MAT:	24-hr Service

# PARK INCIDENT

## Tehama Base

### SUPPLY MESSAGE

- All line orders will be ordered through the Communications Unit or turned into Supply on a 213
  - Strike Team Leaders or their Designees only in the Supply line
  - All items left out on the line will be documented on a CF-101 with Division Signature.
  - All Firing device orders must be documented on a 213 with Branch or Operations name and signature to be resupplied
  - Please work with your Division to backhaul all unused hose, brass and any trackable items back to supply.
- 

### GROUND SUPPORT MESSAGE

- Ground Support is established and fully staffed to support your mechanical and maintenance needs
  - *As a reminder, B-Services are due every 5,000 miles*
    - *For any planned or scheduled repair or maintenance, please schedule an appointment for your service before DEMOB*
- Fuel Locations - All locations 24-hr Service
  - Tehama Base
  - DP37 – Paynes Creek Fire Station, 29721 Hwy 36 E, Red Bluff, CA
- Ground Support 24-hr Mechanical Needs
  - Tehama Zone 916-206-8967