

\* Corrected \*

# INCIDENT ACTION PLAN

**OAK INCIDENT**

**CA-MEU-010700**



Sunday

## OPERATIONAL PERIOD

**9/13/2020      0700**

**to**

**9/14/2020      0700**





# INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> <p style="text-align: center;"><b>OAK</b></p>	<b>2. Operational Period:</b> <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Date From:</td> <td style="border: none;">9/13/2020</td> <td style="border: none;">Date To:</td> <td style="border: none;">9/14/2020</td> </tr> <tr> <td style="border: none;">Time From:</td> <td style="border: none;">0700</td> <td style="border: none;">Time To:</td> <td style="border: none;">0700</td> </tr> </table>	Date From:	9/13/2020	Date To:	9/14/2020	Time From:	0700	Time To:	0700
Date From:	9/13/2020	Date To:	9/14/2020						
Time From:	0700	Time To:	0700						

**3. Objective(s):**

- Management Objectives**
- Provide for emergency personnel and public safety at all times.
  - Ensure COVID-19 precautions and best practices are met at all times.
  - Protect property, improvements, and infrastructure.
  - Ensure coordinated, timely and accurate release of public information and repopulation practices.
  - Ensure coordination and communication with all stakeholders, cooperating agencies, and the North and South Zones.
  - Protect economic, natural, cultural and heritage resources. utilizing M.I.S.T. tactics where appropriate.
  - Maintain fiscal accountability and keep costs commensurate with values at risk.

- Control Objectives**
- Keep the fire North of Poppy Rd to Furco Rd
  - Keep the fire South of Old Sherwood Rd
  - Keep the fire East of Sherwood Rd
  - Keep the fire West of Wheel House Road

**General Situational Awareness:**

Critical Fire Weather and Behavior during historic fire season. Severe resource drawdown due to statewide fire activity.

In the COVID-19 environment, high density populations or large groups are particularly at risk. To help protect yourself, your family and to ensure all employees return home safely, make sure to practice social distancing.

Enhanced hygiene (especially handwashing), PPE & monitoring practices help limit the infection rate of first responders.

**5. Site Safety Plan Required?** Yes  No


**Approved Site Safety Plan(s) Located at:**

**6. Incident Action Plan**

<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> COVID Checklist	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Weather	<input checked="" type="checkbox"/> ICS 204	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> ICS 205	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> ICS 220	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 215A	<input checked="" type="checkbox"/> ICS 214	<input type="checkbox"/>	<input type="checkbox"/>

<b>7. Prepared By:</b> David Wood	Position/Title: PSC (T)	Signature:
<b>8. Approved by Incident Commander:</b>	Mike Parkes / Luke Kendall (T)	Signature:

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> OAK		<b>2. Operational Period: Date From:</b> 9/13/2020 <b>Time From:</b> 0700		<b>Date To:</b> 9/14/2020 <b>Time To:</b> 0700	
<b>3. Incident Commander(s) and Command Staff:</b>			<b>7. Operation Section:</b>		
IC/UC's	Mike Parkes / Luke Kendall (T)	Operations	Justin Macomb		
Deputy	Geoff Pemberton / Todd Hopkins (T)	Deputy Operations			
Safety Officer	Dan McNamara / Andrew Kibby (T)	Night Ops			
Information Officer	Suzu Brady / Jeff La Russo	Staging Area			
Liaison Officer	Michael Urquides / Aaron McAlister	Branch	I/V	David Brockman (12)	
Law Liaison Officer	John Davis	Division/Group	A/T	Eric Chisholm (T) (12)	
CHP Liaison Officer	Dave Little	Division/Group	C/O/L	Joe Ortegel (STEN 9110C)	
<b>4. Agency/Organization Representatives:</b>		Division/Group			
Agency/Organization	Name	Division/Group			
MEU Agency Admin.	George Gonzalez	Division/Group			
MEU Line Officer	Jeff Gahagan	Branch			
Mendocino Co Sheriff	Clint Wyant	Division/Group			
Willits Police	Alexis Blaylock	Division/Group			
CDCR	Chris Vandyke	Division/Group			
PG&E	Richard Noonan	Division/Group			
County Roads	Kent Standley	Division/Group			
CalTrans	Danny Figueiredo	Branch			
CHP	Matt Harvey (D) / Brian Miller (N)	Division/Group			
Willits Public Works	Kenan O'Shea	Division/Group			
Willits EOC	Stephanie Garrabrant-Sierra	Division/Group			
BLM	Rob Winkler	Division/Group			
HUU Agency Admin.	Derrick Misner	Division/Group			
CCC	Shawn Fry	Branch			
<b>5. Planning Section:</b>		Division/Group			
Chief	Sean Griffis	Division/Group			
Deputy	David Wood (T)	Division/Group			
Resource Unit	Dana McCarroll / Rob Scott	Division/Group			
Situation Unit	Jim Day	Branch			
Documentation Unit		Staging Area			
Demobilization Unit	Dave Pucci	Staging Area			
GISS	Megan Scheeline / Spencer Robert	Staging Area			
FBAN	Troy Velin	Division/Group			
IMET	Brent Bower	Division/Group			
Training Tech Spec	Dottie Shaw	<b>Air Operations Branch</b>	<b>Director:</b>		
		Air Operations Branch Director	Sean O'Hara		
<b>6. Logistics Section</b>		Air Support Group Supervisor	Gerry Magana		
Chief	Robert Reynolds	Helibase Manager	Niko Matteoli		
Deputy	Tim Fitzgerald				
Supply Unit	Mike Worford	<b>8. Finance/Administration Section:</b>			
Facilities Unit	Brian Pottenger / Josh Randol (T)	Chief	Tiffany Tracy		
Ground Support Unit	Ryan Johnson	Time Unit	Matt Rea		
Communications Unit	Bernie Rapp	Procurement Unit			
Medical Unit	Josh Staley	Comp/Claims Unit	Bud Sullins		
Motels Unit	Daniel Valenzuela	Cost Unit	Mike Kennefic		
Ordering Manager	Connie Guerrero / Theron Cheatham				
<b>Prepared By: Name:</b>	David Wood	<b>Position/Title:</b>	PSC	<b>Signature:</b>	
<b>ICS 203</b>		<b>Date/Time:</b>	9/12/2020 2300 hours		



# INCIDENT Weather Forecast



**FORECAST NO: 2**  
**PREDICTION FOR: Day/Night Shift**  
**SHIFT DATE: Sunday, September 13, 2020**

**NAME OF FIRE: Oak**  
**UNIT: MEU**  
**SIGNED: *J. Brent Bower***  
**Brent.bower@noaa.gov 240-778-5283**  
**Incident Meteorologist**

**FORECAST ISSUED: Saturday, September 12, 2020**

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**WEATHER DISCUSSION** Winds will generally turn more south and southwesterly and increase as a weather system over the Pacific Ocean approaches the coast. This should provide some clearing of the smoke resulting solar heating, warm temperatures, and low relative humidity. It will be breezy over the fire area affecting exposed upper slopes and ridges. The complex terrain could keep the wind from surfacing to ground level in many areas.

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**WEATHER FORECAST TODAY:**

**WEATHER:** Mostly sunny with haze and smoke.

**MAX TEMPERATURE:** 78 - 85 F.  
**MIN HUMIDITY:** 20% - 30%.

**20 FT WINDS:**

**RIDGETOP** – South southwest 5 – 9 mph gusting to 14 mph.

**SLOPE/VALLEY** - Upslope/upvalley 2 - 6 mph becoming 4 – 8 mph where terrain aligns.

**HAINES INDEX:** 4 (low)

**STABILITY/INVERSION:** Inversion in the morning breaking out after 1000.

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**WEATHER FORECAST TONIGHT:**

**WEATHER:** Clear with smoke.

**MIN TEMPERATURE:** 46 - 56 F.

**MAX HUMIDITY:** 80 - 95%.

**20 FT WINDS:**

**RIDGETOP** – Southeast 3 – 6 mph.

**SLOPE/VALLEY** - Winds becoming downslope/downvalley 1 - 4 mph.


**HAINES INDEX:** 4 (low)

**STABILITY/INVERSION:** strong inversion forming after 2000.

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**OUTLOOK FOR MONDAY THROUGH TUESDAY:** The weather system offshore drifts closer to the coast but stalls offshore. General southwest winds will prevail with terrain affecting the surface wind. The wind direction should help keep smoke to a minimum. Temperatures won't change much but dry relative humidities will start to moderate.

# FIRE BEHAVIOR FORECAST

FORECAST NUMBER: 4	TYPE OF FIRE: Wildland Fire
FIRE NAME: OAK	OPERATIONAL PERIOD: 24hr 9/13/20
DATE ISSUED: 09/12/20	TIME ISSUED: 2100
UNIT: MEU	SIGNED: //Troy Velin// 

## INPUTS

### WEATHER SUMMARY

**\*See Weather Forecast in IAP\***

### FIRE BEHAVIOR

#### GENERAL:

Fuels range from annual grasses, light to heavy brush and timber. This area of California is under a Fuels and Fire Behavior Advisory (dated 9/7/20) for extremely dry fuels and resulting increases in fire behavior. 1000-hour fuels in the area are above the 95<sup>th</sup> percentile at 9%. Remember that 1000-hr fuels below 11% are completely available to the fire environment and are no longer barriers to fire spread. Live fuel moisture in the area is extremely low for the time period. In brush fuels such as Chamise, recorded LFM in Late August was 60%. This is the range where complete consumption and increased spotting should be expected.

The topography in the fire area can be steep and rugged. The drainages can be narrow and will funnel predominant winds.

Observed fire behavior yesterday (9/12) interior heat where large dead fuels are present. Most of the available interior fuels have now been consumed. Warmer and drier conditions with decreasing humidities on the ground will begin to reverse the process of fuel shading from the smoke that has been the norm for the last several days. Fine fuels will begin to react to the additional sunlight and drier conditions.

#### SPECIFIC:

##### Branch I

Smoldering, creeping and interior heat. High humidities and fuel shading from smoke from the August Complex is still possible. Interior heat or heat near control lines may become active under clear air or an increase in wind.

##### Branch V

Smoldering, creeping and interior heat. High humidities and fuel shading from smoke will decrease spread potential in light fuels. Division C and T do have areas at the 2000' elevation. These areas should be monitored closely as they would be the likely place to see increased activity in response to a change in the inversion.

#### AIR OPERATION:

Clearer air is possible today.

#### SAFETY

Fire weakened trees and snags are in the area. Large interior fuels have been consumed. Monitor for stump holes and hidden heat.



# OAK HEALTH AND SAFETY MESSAGE

## Maintain Situational Awareness!!!

**INCIDENT:** Oak Incident CA-MEU-010700      **DATE:** September 13, 2020      **TIME:** 0700-0700

### Major Hazards and Risks:

## **TERRAIN - RECEPTIVE FUELS - DRIVING - FATIGUE - COMMUNICATIONS**

**COVID 19:** Wear face coverings when appropriate. Maintain social distancing, utilize hand sanitizer and wash hands often. Disinfect apparatus and coolers at the end of shift.

**Situational Awareness:** access your current situation constantly, maintain radio communication with your division, adjacent divisions, and monitor air-to-ground frequencies to understand what is happening around you at all times. Pay attention to any changes in fire behavior, wind, or any other circumstances.

**Steep slopes/rolling material:** Watch your footing while hiking in steep terrain. Be careful of loose rolling debris. Maintain Situational Awareness.

**Complacency:** The strongest weapon against complacency is good leadership. Clearly communicate leader's intent, stay engaged and empower your subordinates. Motivation is the cure for complacency!

**Driving:** Keep your speeds down on all roads. Be alert for civilian traffic in the fire areas. There are many narrow roads. Park apparatus off the roadway and utilize warning lights. Wear your seatbelts!

**Fatigue:** Take frequent nutrition and hydration breaks throughout the day. Hydrate with a 2 water to 1 electrolyte drink ratio on hot dry days. Monitor Personnel for fatigue.

**Potential Fire Behavior:** Be prepared for new fires to start. Fuels are receptive to fire. Consider P.A.C.E and know your L.C.E.S. Don't be lulled into a false sense of security.

### Lookouts, Communication, Escape routes, Safety zones

#### TAILGATE SAFETY

- **Accountability:** Supervisors know where their crews are at all times.
- **Hydration and Nutrition:** Monitor each other for proper hydration and nutrition.
- **Communication:** Everyone knows the comm plan and follows it.
- **Briefing:** Leaders intent is fully communicated, and safety briefing is provided.
- **Safety gear:** Everyone has the appropriate PPE and is using it.
- **LCES:** They are clear and made known to everyone.

#### Planning For Medical Emergencies

Supervisors and all firefighters need to Review your ICS 206 ask and be able to answer the following questions:

#### **What are we going to do if someone gets hurt?**

- Is there personnel and equipment available to assist?

#### **How will we get them out of here?**

- What is your best extraction and transport method? Road, helispot, hoist? Primary plan and contingency plan in place?

#### **How long will it take to get them to the hospital?**

- Will you request air or ground resources?
- Are helicopters able to fly?

Incident Safety Officer: Dan McNamara, SOF1

Incident Commander: Mike Parkes



## OAK INCIDENT RISK ANALYSIS (ICS 215a)

DIV	HAZARDOUS ACTIONS/CONDITIONS	MITIGATIONS / WARNINGS / REMEDIES	
ALL	COVID 19	Wear a mask when applicable Utilize hand sanitizer and wash hands frequently. Maintain social distancing Disinfect apparatus and coolers frequently Adhere to local, state and federal Covid guidelines.	
ALL	COMPLACENCY	Don't underestimate the task at hand. Wear full PPE while on the line. Don't get caught off guard Do you have the right radio clone? Be alert while working along roadways.	
ALL	FIRE BEHAVIOR	Know your LCES and maintain Situational Awareness. Use experienced Lookouts. Adhere to the downhill line construction guidelines. Monitor weather for changes in the wind, temp, and RH during the shift. Have a contingency plan with established decision points and safety zones.	
ALL	FATIGUE/HEAT/DEHYDRATION	Be alert for signs of fatigue and take breaks as necessary on hot dry days. Monitor incoming resources for level of fatigue. Drink water before, during and after shifts, up to 1.5 gal. per shift. Be alert for signs of heat stress in yourself and others; use the buddy system. Eat small meals often and when possible. Find shade when you can. Drink electrolyte drinks at a 2 water to 1 sport drink ratio.	
ALL	STEEP TERRAIN / ROLLING DEBRIS	Watch your footing while hiking in steep terrain. Be careful of loose rolling debris. Maintain Situational Awareness.	
ALL	HAZARD TREES	Identify and isolate the area to provide for the safety of others. Flag and make proper notifications. Do not fall trees out of your certification level.	
ALL	LINE CONSTRUCTION	Conduct thorough briefing for all personnel (inside rear cover IRPG). Ensure LCES in place prior to engagement. Establish adequate safety zones. Use Downhill Line Checklist. Follow "Look Up, Look Down, Look Around" procedures. Utilize Risk Management Process. Reference the IRPG.	
ALL	DRIVING HAZARDS	Slow Down! Long travel times to the line, stay alert. Drive defensively! Expect the unexpected around every curve. Drive with headlights and seatbelts on. Narrow roads with limited passing room. Coordinate your movements on one-lane roads, follow traffic plans.	
ALL	AIRCRAFT OPERATIONS	Monitor air-to-ground frequency, they are your eyes in the sky. Use air-to-ground frequency to communicate with aircraft. Use clear, concise statements when directing aircraft. Only utilize aircraft to insert personnel on the line when necessary.	
ALL	DOZER SAFETY	Watch for rolling material. Monitor safe working distances. Avoid working below dozer. Utilize communication with the operator (radio or hand signals)	
ALL	PERFORM TAIL GATE SAFETY MEETINGS	Everyone should be briefed on the conditions and circumstances regarding the fire and their assignments per the IRPG.	
Incident Name: OAK ICS 215a		DATE PREPARED: September 12, 1900hrs Prepared by: Dan McNamara SOF1 IMT5	OPERATIONAL PERIOD Sept 13, 2020 0700-0700





# COVID-19 SAFETY BULLETIN



## Do YOUR Part, Prevent Spread!

Remind & Correct: Any Public Area,

**MASK UP!**

When off the line,

**MASK UP!**

When moving around the incident,

**MASK UP!**

When wiping down apparatus/vehicles,

**MASK UP!**

When in Public Spaces,

**MASK UP!**

While washing your hands frequently!

**MASK UP!**

When meetings outside & in PUBLIC,

**MASK UP!**

When at the chow line and mess hall,

**MASK UP!**

WHAT IS OUR MESSAGE?

# **MASK UP, PLEASE!**



# COVID-19 Response Algorithm



## Employee Response Action Plan

### COVID-19 Positive Test or COVID-19 Positive Clinical Symptoms Presentation

- COVID 19 Symptoms: Cough, SOB, Fever or afebrile, Chills, Muscle Pain, Sore throat, Loss of taste/smell
- Employee informs Company Officer and Strike Team Leader of presumed/confirmed COVID-19 symptoms.
- Employee advised to seek evaluation by Medical Unit and CAL MAT or base camp medical unit.
- Crew initiates cleaning measures. Mask, safety glasses, gloves worn. (If needed, LOGS will assist)
- Medical Unit to notified IC, Liaison, Safety and Logistics ASAP. Medical Unit will notify COVID-19 Public Health Officer and determine need for testing and locations.



## Incident Action Plan

- Company Officer / Strike Team Leader notified of personnel with COVID-19 positive test or symptom.
- Medical Unit evaluates individual(s) and need for care and evaluation.
- IC, Liaison, Safety and Logistics notification made to determine course of incident evaluation and response.
- Line Chief, Agency Administrator, and Region Office updated upon notification



## Facilities Response

- Medical and Safety notified
- Incident Notification
- Disinfection plan initiated.
- Resource Status Evaluated



## Medical Evaluation & Contact Tracing

- Personnel interviewed by Medical Unit . List of Positive contacts made in the last 5 days acquired. All Exposed are required to wear surgical mask, self monitor for Fever/Resp symptoms for up to 14 days (exposed personnel are subject to COVID-19 testing)
- Home Unit / Department utilized and retrospective tracking of Positive COVID-19 personnel inter-actions are identified within the last 5 days.
- Home Unit / Department updated by Company Officer / Strike Team Leader.
- Public Health Department is contacted and updated by IC or Designated Representative.
- Positive COVID-19 Employees w/symptoms will need to be evaluated by Health Department conducting testing, prior to returning to assignment.
- Positive COVID-19 Employees w/o symptoms may be required to be evaluated and resource status will be reviewed prior to returning to assignment.

# ASSIGNMENT LIST (ICS 204 WF)

CONTROLLED UNCLASSIFIED  
INFORMATION/BASIC

<b>1. Incident Name:</b> <p style="text-align: center; font-size: 1.2em;"><b>OAK</b></p>	<b>2. Operational Period:</b> Date From: 09/13/20    Date To: 09/14/20 Time From: 0700                      Time To: 0700	<b>3. Branch</b> <b>Division</b>  <p style="text-align: center; font-size: 1.2em;">I/V                                  A/T</p>
<b>4. Operations Personnel:</b>		Page 1 of 1      Alpha/Tango

Operations Section Chief: <b>Justin Macomb</b>	Night Ops:
Branch Director: <b>David Brockman (12)</b>	Branch Safety: <b>Cory Rutherglen (T)</b>
Division/Group Supervisor: <b>Eric Chisholm (T) (12)</b>	Air Attack: <b>Gerry Magana</b>

5. Resources Assigned:		** Resources Below in Bold are 12 Hour **					
Resource Identifier	ALS	LWD	Leader	Personnel	Request #	Hours	Reporting Location
STC SHU 9241C			Capen, John	18	E-46	0700-0700	DP 5
<del>W/T PVT E-6 - RICHARD BOLTON</del>			<del>Bolton, Richard</del>	<del>2</del>	<del>E-6</del>	0700-0700	DP-5
W/T PVT E-7 - MASUT WINE			Fetzer, Ben	1	E-7	0700-1900	DP 5

**6. Work Assignments:**  
 Mop up and patrol.  
 Pull hoselays.  
 Backhaul trash.  
 Maintain positive interactions with residents and assist as needed.

**7. Special Instructions:**  
 Branch I/V will be referred to as Branch I.  
 Division A/T will be referred to as Division A.  
 Med Star 9150 will be on standby at DP 5.  
 Med Star 9115 will be on standby at incident Base in Ukiah.

**8. Communications**

Name	Ch	Function	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
CDF C8 T12	1	COMMAND	151.4450	103.5 (T8)	159.3450	127.3 (T12)	
CDF T30	4	TACTICAL	151.3925	192.8 (T16)	151.3925	192.8 (T16)	BRANCH I
CDF T23	14	AIR TO GROUND	159.4500	192.8 (T16)	159.4500	192.8 (T16)	****AIR TO GROUND****
CALCORD	15	MEDICAL	156.0750	156.7 (T6)	156.0750	156.7 (T6)	
GUARD	16	EMERGENCY	168.6250		168.6250	110.9 (T1)	EMERGENCY USE ONLY

<b>9. Prepared by: Name:</b> Rob Scott	RESL	Signature:
<b>ICS 204</b>	Date/Time: 9/12/2020 2200	Personnel Count: 21

# ASSIGNMENT LIST (ICS 204 WF)

CONTROLLED UNCLASSIFIED  
INFORMATION/BASIC

<b>1. Incident Name:</b>	<b>2. Operational Period:</b>	<b>3. Branch</b>	<b>Division</b>
<b>OAK</b>	Date From: 09/13/20      Date To: 09/14/20 Time From: 0700              Time To: 0700	<b>I / V</b>	<b>C / O / L</b>
		Page 1 of 1 <b>Charlie/Oscar/Lima</b>	

<b>4. Operations Personnel:</b>			
Operations Section Chief: <b>Justin Macomb</b>		Night Ops:	
Branch Director: <b>David Brockman (12)</b>		Branch Safety: <b>Cory Rutherglen (T)</b>	
Division/Group Supervisor: <b>Joe Ortegel*</b>		Air Attack: <b>Gerry Magana</b>	

5. Resources Assigned:	<b>** Resources Below in Bold are 12 Hour **</b>						
Resource Identifier	ALS	LWD	Leader	Personnel	Request #	Hours	Reporting Location
STC MEU 9110C*			<b>Ortegel, Joe</b>	<b>16</b>	<b>E-99</b>	<b>0700-0700</b>	<b>DP 15</b>
<b>ENG3 MEU 1165</b>			<b>Pinson, Colton</b>	<b>4</b>	<b>E-29</b>	<b>0700-1900</b>	<b>DP 15</b>
<b>ENG3 MEU 1166</b>				<b>3</b>	<b>E-24</b>	<b>0700-1900</b>	<b>DP 15</b>
<b>ENG3 MEU 1174</b>			<b>Reynolds, Isaac</b>	<b>4</b>	<b>E-28</b>	<b>0700-1900</b>	<b>DP 15</b>
<b>ENG3 MEU 1183</b>			<b>Garza, Raul</b>	<b>3</b>	<b>E-26</b>	<b>0700-1900</b>	<b>DP 15</b>
<b>ENG3 MEU 1193</b>			<b>Vanderzoe, Noah</b>	<b>4</b>	<b>E-25</b>	<b>0700-1900</b>	<b>DP 15</b>
<b>ENG3 MEU 1195R</b>			<b>Millar, Nathaniel</b>	<b>4</b>	<b>E-27</b>	<b>0700-1900</b>	<b>DP 15</b>
STG MEU 9114G			Noel, Robin	32	C-31	0700-0700	DP 15
STG MVU 9338G			Winkler, Eric	35	C-18	0700-0700	DP 15
W/T PVT E-4 LUGRAM			Hall, Jeremy	2	E-4	0700-0700	DP 15
W/T PVT E-5 ANYTHING WRKS			Moody, Tracy	2	E-5	0700-0700	DP 15

**6. Work Assignments:**  
 Mop up and patrol.  
 Pull hoses.  
 Backhaul trash.  
 Maintain positive interactions with residents and assist as needed.

**7. Special Instructions:**  
 Branch I/V will be referred to as Branch I.  
 Division C/O/L will be referred to as Division C.  
 Med Star 9115 will be on standby at incident base in Ukiah.

**\*STEN from MEU 9110C will be DIVS**

<b>8. Communications</b>							
Name	Ch	Function	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
CDF C8 T12	1	COMMAND	151.4450	103.5 (T8)	159.3450	127.3 (T12)	TONE 12 - LAUGHLIN RIDGE
CDF T31	5	TACTICAL	159.3825	192.8 (T16)	159.3825	192.8 (T16)	BRANCH V
CDF T23	14	AIR TO GROUND	159.4500	192.8 (T16)	159.4500	192.8 (T16)	****AIR TO GROUND****
CALCORD	15	MEDICAL	156.0750	156.7 (T6)	156.0750	156.7 (T6)	
GUARD	16	EMERGENCY	168.6250		168.6250	110.9 (T1)	EMERGENCY USE ONLY

<b>9. Prepared by: Name:</b>	Rob Scott	RESL	Signature:
ICS 204	Date/Time: 9/12/2020	2200	Personnel Count: 109

# ICS 205 - INCIDENT RADIO COMMUNICATIONS PLAN

CONTROLLED UNCLASSIFIED  
INFORMATION/BASIC

<b>1. Incident Name:</b> OAK CLONE OAK1		<b>2. Date/Time Prepared</b> Date: 09/12/2020 Time: 1930		<b>3. Operational Period:</b> Date From: 09/13/20 Time From: 0700		<b>Date To:</b> 09/14/20 <b>Time To:</b> 0700		
<b>4. Communications</b>								
Ch#	Function	Name	Assigned To	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
1	COMMAND	CDF C8 T12	ALL DIVS	151.4450	103.5 (T8)	159.3450	127.3 (T12)	ZONE 12 - LAUGHLIN RIDGE
2								
3								
4	TACTICAL	CDF T30	DIV A/T	151.3925	192.8 (T16)	151.3925	192.8 (T16)	BRANCH I
5	TACTICAL	CDF T31	DIV C/O/L	159.3825	192.8 (T16)	159.3825	192.8 (T16)	BRANCH V
6	TACTICAL	CDF T32	UNASSIGNED	151.2425	192.8 (T16)	151.2425	192.8 (T16)	
7	TACTICAL	VTAC11	UNASSIGNED	151.1375	156.7 (T6)	151.1375	156.7 (T6)	
8	TACTICAL	VTAC12	UNASSIGNED	154.4525	156.7 (T6)	154.4525	156.7 (T6)	
9								
10								
11								
12								
13								
14	AIR TO GROUND	CDF T23	ALL DIVS	159.4500	192.8 (T16)	159.4500	192.8 (T16)	****AIR TO GROUND****
15	MEDICAL	CALCORD	ALL DIVS	156.0750	156.7 (T6)	156.0750	156.7 (T6)	
16	EMERGENCY	GUARD	ALL DIVS	168.6250		168.6250	110.9 (T1)	EMERGENCY USE ONLY
17								
18								
19								
20	EMERGENCY	GUARD	ALL DIVS	168.6250		168.6250	110.9 (T1)	EMERGENCY USE ONLY
<b>5. Special Instructions</b>								

<b>6. Prepared by (Communications Unit Leader):</b> Name: Bernie Rapp	<b>Signature:</b>
ICS 205 - CONTROLLED UNCLASSIFIED INFORMATION/BASIC	MIMS IAP Date/Time: 09/12/20 1930

<b>MEDICAL PLAN</b> <b>ICS 206</b>	1. INCIDENT NAME <b>OAK</b>	2. DATE PREPARED 09/12/2020	3. TIME PREPARED 1800	4. OPERATIONAL PERIOD 09/13-09/14, 0700-0700
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**5. INCIDENT MEDICAL AID STATIONS**

MEDICAL SUPPLY STATIONS	LOCATION	PARAMEDICS	
		YES	NO
<b>CALMAT-EMSA</b>	<b>INCIDENT COMMAND POST</b>	<b>MD</b>	

**6. TRANSPORTATION**

**A. AMBULANCE SERVICES**

NAME	LOCATION	PHONE	PARAMEDICS	
			YES	NO
<b>MEDSTAR 9150</b>	<b>DP 5</b>	<b>WEST CMD</b>	<b>X</b>	
<b>MEDSTAR 9115</b>	<b>Base Camp</b>	<b>WEST CMD</b>	<b>X</b>	

**B. AIR AMBULANCES**

NAME	LOCATION	PARAMEDICS	
		YES	NO
<b>Santa Barbara Copter 4 (NIGHT HOIST)</b>	<b>Redding Airport --Contact West CMD</b>	<b>X</b>	
<b>HUU Copter 102 (DAY HOIST)</b>	<b>Cal Fire Unit Designated --Contact West CMD</b>		<b>BLS</b>

**7. HOSPITALS**

NAME	ADDRESS	TRAVEL TIME		PHONE Frequency	HELIPAD		BURN CENTER	
		AIR	GRND		YES	NO	YES	NO
<b>ADVENTIST HEALTH HOWARD MEM</b>	<b>1 Marcela Dr. Willits CA 95499 39 23.348°N, 123 20.358°W</b>	<b>10 min</b>	<b>20 min</b>	<b>707-456-3050 119.275, 112.30</b>	<b>X</b>			<b>X</b>
<b>ADVENTIST UKIAH VALLEY MED</b>	<b>275 Hospital Dr, Ukiah 39 9.1527°N, 123 12.180°W</b>	<b>20 min</b>	<b>1.0 hour</b>	<b>707-463-7330 468.987, 157.605</b>	<b>X</b>			<b>X</b>
<b>SANTA ROSA MEM TRAUMA LVL 2</b>	<b>1165 Montgomery Dr, Santa Rosa 38 26.622°N, 122 42.096°W</b>	<b>35 min</b>	<b>1.50 hour</b>	<b>707-525-5300 155.355, 192.8</b>	<b>X</b>			<b>X</b>
<b>UC Davis Burn Center TRAUMA LVL1</b>	<b>2315 Stockton Blvd, Sacramento 38 38 33.360°N, 121 27.330°W</b>	<b>1 hour</b>	<b>3.0 hour</b>	<b>916-734-5669 446.525, 203.5</b>	<b>X</b>		<b>X</b>	

**8. MEDICAL EMERGENCY PROCEDURES**

<p><b><u>EMERGENCY FREQUENCY:</u></b> <b><u>"LINE EMERGENCY"</u></b></p> <p>Crew Supervisor will contact Division Supervisor with patient complaint/condition and location.</p> <ul style="list-style-type: none"> <li>• Division/Group Supervisor contacts:             <ol style="list-style-type: none"> <li>1. Closest EMS resource</li> <li>2. Communications Unit</li> </ol> </li> <li>• Communications Unit contacts:             <ol style="list-style-type: none"> <li>1. Ground or Air ambulance as requested</li> <li>2. Operations</li> <li>3. Safety</li> <li>4. Medical Unit</li> </ol> </li> <li>• Division Supervisor or designee will serve as point of contact and run medical emergency on assigned channel.             <ol style="list-style-type: none"> <li>1. A pre-assigned tactical frequency (i.e. CALCORD) should be used for IWI and only for duration of need.</li> </ol> </li> <li>• Communications Unit will clear command channel for emergency traffic as needed and only for duration of need.</li> </ul> <p><b><u>CAMP EMERGENCY:</u></b></p> <p>Contact Medical Unit with patient complaint/condition and location. Medical Staff will respond to stabilize incident:</p> <ul style="list-style-type: none"> <li>• Medical Unit contacts:             <table border="0"> <tr> <td>1. Communications</td> <td>4. Operations</td> </tr> <tr> <td>2. Safety</td> <td>5. Crew Supervisor</td> </tr> <tr> <td>3. Logistics</td> <td>6. Comps/Claims</td> </tr> </table> </li> </ul>	1. Communications	4. Operations	2. Safety	5. Crew Supervisor	3. Logistics	6. Comps/Claims	<p align="center"><b><u>INJURY REPORTING PROCEDURES</u></b></p> <p><b>CHIEF COMPLAINT</b> _____</p> <p><b>LOCATION OF PATIENT</b> _____</p> <p><b>POINT OF CONTACT</b> _____</p> <p><b>TRANSPORTATION REQUESTED BY: AIR</b> ___ <b>GROUND</b> ___</p> <p><b>POINT OF PICKUP</b> _____</p> <p><b>LAT</b> _____ <b>LONG</b> _____</p> <p><b>PATIENT UNIT ID</b> _____</p> <p><b>IS AN EMT/P WITH PATIENT: YES</b> ___ <b>NO</b> ___</p> <p><b>AGE</b> _____</p> <p><b>SEX: MALE</b> ___ <b>FEMALE</b> ___</p> <p align="center"><b>ALL EMERGENCIES---Secure the area and identify witnesses for later investigation.</b></p> <p align="center"><b>Keep an accurate log of events.</b></p> <p align="center"><b>**IN CAMP EMERGENCY**</b></p> <p align="center"><b>(530)760-5551</b></p>
1. Communications	4. Operations						
2. Safety	5. Crew Supervisor						
3. Logistics	6. Comps/Claims						

<b>ICS 206</b>	9. PREPARED BY: (Medical Unit Leader) <b>JOSHIAH STALEY (SJS)</b> <i>[Signature]</i>	10. REVIEWED BY: (Safety Officer) <b>DAN MCNAMARA (SRM)</b> <i>[Signature]</i>
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**AIR OPERATIONS SUMMARY ICS-220**

Incident Name / Number OAK / CA-HEU-010700	Sunrise 6:53	Startup 7:23	Cutoff 18:53	Sunset 19:23	Time Prepared 1400 Shutdown 19:53	Date Prepared Saturday, September 12, 2020 Operational Period - Date Sunday September 13, 2020	Prepared By Sean O'Hara Operational Period - Time 0800-2100
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General Remarks, Safety Notes, Hazards, Air Operations Special Equipment, etc.  
 TRACK ALL DIPSITE LOCATIONS / NUMBER OF DIPS / GALLONS TAKEN.  
 TRACK ALL DROP LOCATIONS / NUMBER OF DROPS / GALLONS DROPPED  
 ALL GPS DATA TO BE COLLECTED IN DEGREES. MINUTES. DECIMAL MINUTES. FORMAT.  
 AVOID Aerial Application of Retardant / Foam / Agent within 300' of Waterways, Bodies of Water, etc.  
 If Retardant / Foam / Agent is Dropped Within These Areas Immediately Notify the AOB and Provide the Following Information: Lat / Long, Estimated Number of Gallons and a Map Detailing The Area.

Your Sunrise and Sunset info has not been updated for the current Op period

Frequencies	TX	Tone	RX	Tone	AM / FM	Update
Command	159.3450	127.3 (T12)	151.4450	103.5 (T8)	FM	
AIR / GROUND - TACTICAL	159.4500	192.8 (T16)	159.4500	192.8 (T16)	FM	
AIR/AIR ROTARY WING	132.5750		132.5750		AM	
HELCO Briefing/Victor					AM	
AIR TACTICS	173.7375		173.7375		FM	
Air Attack Briefing	128.4250		128.4250		AM	
TOLC	123.0250		123.0250		AM	
DECK	168.3500		168.3500		FM	
CALCORD - MEDICAL	166.0750	166.7 (8)	166.0750	156.7 (8)	FM	
AIRGUARD - Emergency Only	168.6250	110.9 (1)	168.6250		FM	

**HELICOPTERS ( Use page 2 if Needed )**

FAA #	Type	Make/Model	Helibase	Avail	Start	Remarks	FAA #	Type	Make/Model	Helibase	Avail	Start	Remarks

**FIXED WING ( Use Page 2 if Needed )**

FAA #	Type	Make/Model	Base	Avail	Start	Remarks	FAA #	Type	Make/Model	Base	Avail	Start	Remarks

*[Handwritten Signature]*





# \$ FINANCE MESSAGE \$

*\*No Off Site Feeding Unless Approved by a Finance Section Chief\**

## CAL FIRE PERSONNEL

Make sure to create a paper FC-33 so we can update.

## LOCAL GOVERNMENT RESOURCES

Make sure you check in with TIME Unit for ABH Paperwork.

## ALL HIRED EQUIPMENT

Contact Hired Equipment Tech Spec so we can collect your agreement and start your pay document. Make sure you get your shift ticket filled out by your Division Group Supervisor or Supervisor.

## ALL SUPERVISORS OF HIRED EQUIPMENT

Shift Tickets for hired equipment need to be signed and turned in to TIME daily. Ensure the shift ticket is filled out completely (including evaluation), accurately and legibly. **Example included in IAP.**

## PROPERTY DAMAGE or INJURIES

Please report any property damage caused by suppression activities and/or injuries to the Comp/Claims Unit.

**Finance Sections located at Redwood Fairgrounds in Ukiah and Eel River Camp at 850 Eel River Camp Road, Redway, Ca.**

# 24 Hour Shift

EMERGENCY SHIFT TICKET and EVALUATION FORM					Contractor Name				
The responsible Government Officer will complete this form each shift.									
Incident or Project Name <b>Goose</b>		Incident Number <b>CAFKU 010852</b>		Request Number <b>E-999</b>		Contractor Name <b>Fireline Builders</b>			
Agreement Number <b>LNU01234567</b>		Equipment Make <b>CAT</b>		Equipment Model / Type <b>Dozer D6H</b>		Operator #1 <b>Jim Smith</b>			
Serial Number <b>6LN3344</b>		Licence Number		Operator #2 <b>John Jones</b>		Operator Furnished By: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government			
Date Mo / Day		Start		Stop		Operating Supplies Furnished By: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government			
8/2		0700		2400		Equipment Status <input checked="" type="checkbox"/> Inspected <input checked="" type="checkbox"/> Under Agreement			
8/3		0001		0700		Released by Government <input type="checkbox"/> Withdrawn by Contractor <input type="checkbox"/>			
Work		Hours / Days / Miles		Assignment		Remarks/Comments **			
17		7		Division J					
7				Division J					
Vendor Rating									
Met Performance Expectations		Poor*		Avg.		Good			
Equipment in Safe Working Condition		Exc.		N/A		Govt. Rep. Name and Position - PRINT <b>Mike Brown, Div J</b>			
Operator Skill Level		<b>Vendor Rating must be completed.</b>		Govt. Rep. Signature <i>Mike Brown</i>		Contractor Signature <i>Jim Smith</i>			
Operates Safely				Date <b>08/03/16</b>		Time <b>0700</b>			
Operator's Cooperation Level				CALFIRE 297		(Rev 3-2011)			
Overall Performance				Pink - Finance		Blue - Home Unit HE Coordinator		Yellow - Vendor	
				White - Govt Representative					

\* NOTE: Any rating of POOR requires an explanation in Comment Section.  
 \*\*Final evaluation or for more documentation, use an ICS Form 230 or equivalent.

# 12 Hour Shift

EMERGENCY SHIFT TICKET and EVALUATION FORM					Contractor Name				
The responsible Government Officer will complete this form each shift.									
Incident or Project Name <b>Goose</b>		Incident Number <b>CAFKU 010852</b>		Request Number <b>E-899</b>		Contractor Name <b>H2O For You</b>			
Agreement Number <b>LNU1111199</b>		Equipment Make <b>Peterbilt</b>		Equipment Model / Type <b>2000 Gallon</b>		Operator #1 <b>James Russell</b>			
Serial Number <b>11145N</b>		Licence Number <b>SE653574</b>		Operator #2		Operator Furnished By: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government			
Date Mo / Day		Start		Stop		Operating Supplies Furnished By: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government			
8/2		0001		0700		Equipment Status <input checked="" type="checkbox"/> Inspected <input checked="" type="checkbox"/> Under Agreement			
8/2		0700		2000		Released by Government <input type="checkbox"/> Withdrawn by Contractor <input type="checkbox"/>			
8/2		2000		2400		Remarks/Comments **			
Work		Hours / Days / Miles		Assignment					
7		7		Off Shift					
13				Division B					
4				Off Shift					
Vendor Rating									
Met Performance Expectations		Poor*		Avg.		Good			
Equipment in Safe Working Condition		Exc.		N/A		Govt. Rep. Name and Position - PRINT <b>Steve Hampton, Div B</b>			
Operator Skill Level		<b>Vendor Rating must be completed.</b>		Govt. Rep. Signature <i>Steve Hampton</i>		Contractor Signature <i>James Russell</i>			
Operates Safely				Date <b>08/02/16</b>		Time <b>2000</b>			
Operator's Cooperation Level				CALFIRE 297		(Rev 3-2011)			
Overall Performance				Pink - Finance		Blue - Home Unit HE Coordinator		Yellow - Vendor	
				White - Govt Representative					

\* NOTE: Any rating of POOR requires an explanation in Comment Section.  
 \*\*Final evaluation or for more documentation, use an ICS Form 230 or equivalent.



# PUBLIC INFORMATION SECTION

Incident Information Line: (707) 355-4926

STATUS	
Incident Start Date: 09/07/2020	Incident Start Time: 12:16 P.M.
Cause: Under Investigation	Acres:
Containment:	Total Personnel:

**MEDIA** – The California State Penal Code Section 409.5(d) allows the news media to enter scenes of disaster, riot or civil disturbance. Properly identified members of the news media should not be restricted from entering locations specified within the code. However, this does not include crime scenes, private property and does not imply that the news media may interfere with incident operations while they are in the areas of concern. More information can be found [here](#).



**CAL FIRE SOCIAL MEDIA POLICY** – When assigned to a CAL FIRE incident, you will adhere to the CAL FIRE Social Media Policy, Section 0691. You can find further information about the CAL FIRE Social Media Policy [here](#).



**PHOTOGRAPHS AND VIDEOS OF INCIDENT** – We are in a new era of media. Media no longer means news/broadcast industry, but now refers to anyone that has the capability to shoot video, photographs and post them onto social media sites in a matter of minutes. Unfortunately, we have seen some instances of photographs or videos that have depicted unsafe, unprofessional or embarrassing circumstances which are a serious breach of ethics. When this happens, it reflects poorly on all that are attached to this incident. Posting an inappropriate video, photo or blog comment could expose oneself to unwanted ramifications. It may be unsafe to shoot photos or video and a firefighter who is concentrating on a camera loses their situational awareness.

The Public Information Office would like copies of the video and pictures that you safely took while not in an emergency situation, fire suppression activity or in an overhead assignment. Bring your video and pictures to the Public Information trailer; they will be reviewed and possibly uploaded to our many CAL FIRE social media sites. Remember, we don't want photographs or videos that depict unsafe, unprofessional or embarrassing circumstances, which are a serious breach of ethics.

**LOST AND FOUND** – The Information Section will manage lost and found items for the incident.

**MAIL SERVICE** – The Information Section can assist you with sending and receiving mail.

**Ukiah Fairgrounds**

ATTN: Oak Fire-Information  
 (Your Name)  
 1055 N. State Street  
 Ukiah, CA 95482

# **TRAINEES**

## **WELCOME TO THE AUGUST COMPLEX WEST ZONE!**

Please stop by and see the Training Specialist to start the documentation process.

Training is in the main building right across from Check In.

Any questions please contact the Training Specialists:

**Dottie Shaw – 619-971-1701 – Main Camp**

**Justin Voyson – 661-547-8629 – Eel River Camp**

# UNIT LOG CONT. (ICS 214)

1. Incident Name:

OAK

2. Operational Period:

Date From:

9/13/20

Date To: 9/14/20

Time From:

0700

Time To: 0700

## 6. Activity Log

TIME

MAJOR EVENTS

7. Prepared By:

Date/Time:

### UNIT LOG (ICS 214)

**1. Incident Name:** OAK  
**2. Operational Period:** Date From: 9/13/20 Date To: 9/14/20  
Time From: 0700 Time To: 0700

**3. Unit Name/Designators**  
**4. Unit Leader (Name and ICS Position)**

<b>5. Personnel Assigned/Designators</b>		
NAME	ICS POSITION	HOME BASE

**6. Activity Log (Continue on Reverse)**

TIME	MAJOR EVENTS

**7. Prepared By:** \_\_\_\_\_ **Date/Time:** \_\_\_\_\_ NIMS IAP