

# Resource Extension Request Form

January 2021

## A.) RESOURCE and INCIDENT INFORMATION:

Resource Name: \_\_\_\_\_ Home Dispatch or Home Unit ID: \_\_\_\_\_

Incident Name: \_\_\_\_\_ Incident #: \_\_\_\_\_ Request #: \_\_\_\_\_

Position on Incident: \_\_\_\_\_

Home Unit Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_ Cell#: \_\_\_\_\_

## B.) REQUESTED BY:

Incident Supervisor: \_\_\_\_\_ Incident Position: \_\_\_\_\_

## C.) EXTENSION INFORMATION:

Prior to any extension, consider the health, readiness and capability of the resource. The health and safety of incident personnel and resources will not be compromised under any circumstances.

Length of Extension: \_\_\_\_\_ Last Workday: \_\_\_\_\_

Justification (Select from the List Below):

Life and Property are imminently threatened,

Suppression objectives are close to being met, or

Replacement resources are unavailable or have not yet arrived

Explanation for Extension:

## D.) APPROVED BY:

1) Incident Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

2) Home Unit Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

3) Incident Commander or Deputy: \_\_\_\_\_ Email: \_\_\_\_\_

4) Host GACC (excluding single-resource Overhead): \_\_\_\_\_ Email: \_\_\_\_\_

5) Sending GACC (excluding single-resource Overhead): \_\_\_\_\_ Email: \_\_\_\_\_

6) NICC (only if National Resource): \_\_\_\_\_ Email: \_\_\_\_\_

Return to: \_\_\_\_\_ Email/Cell: \_\_\_\_\_

# Resource Extension Request Form Instructions

**Block A.** is to be filled out by the Resource.

**Note:** If resource is a Team, Hand Crew, Module or an Engine Crew; only complete one request form. Provide the Operational Resource Name, i.e. Smokey Bear T1 IMT, Smokey Bear T2IA Crew, Smokey Bear Suppression Module, Smokey Bear T4 Engine 741; for Resource Name. Provide Parent Request# only.

**Blocks B. & C.** are to be filled out by the Incident Supervisor.

**Block D.:**

If Resource is a National Resource (excluding Aircraft, Type 1 Interagency Hotshot Crew and National Contracted Resources), 3, 4, 5, and 6 signatures are required. Example of National Resources: Type 1 Incident Management, Area Command Teams, National Incident Management Organization (NIMO), and National Buying Teams.

If Resource is a Type 2 Incident Management Team, 3, 4, and 5 signatures are required.

If Resource is a Type 1 Interagency Hotshot Crew, 1 – 6 signatures are required.

If Resource is not a National Resource (excluding single-resource Overhead, Aircraft, Type 1 Interagency Hotshot Crew and National Contracted Resources), 1 – 5 signatures are required.

If Resource is single-resource Overhead, 1, 2 and 3 signatures are required.