

# INCIDENT ACTION PLAN MCKINNEY INCIDENT

CA-KNF-006177  
P5PX2F (0505)



IAP  
MAPS  
VIRTUAL CHECK-IN  
FINANCE DOCUMENTS  
COVID INFORMATION  
PIO INFORMATION

## OPERATIONAL PERIOD

8/31/2022      0700  
to  
9/1/2022      2000

# INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> <p style="text-align: center;"><b>McKinney</b></p>	<b>2. Operational Period:</b> <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Date From:</td> <td style="border: none;">8/31/2022</td> <td style="border: none;">Date To:</td> <td style="border: none;">9/1/2022</td> </tr> <tr> <td style="border: none;">Time From:</td> <td style="border: none;">0700</td> <td style="border: none;">Time To:</td> <td style="border: none;">2000</td> </tr> </table>	Date From:	8/31/2022	Date To:	9/1/2022	Time From:	0700	Time To:	2000
Date From:	8/31/2022	Date To:	9/1/2022						
Time From:	0700	Time To:	2000						

**3. Objective(s):**

**Strategic Framework**

Implement a full suppression strategy on the McKinney Fire. Values at risk include human safety, private timberlands, communities, critical infrastructure and associated improvements. Apply tactics that offer the highest probability of success.

**Management Objectives**

- Provide for firefighter and public safety through hazard recognition and application of the risk management process.
- Coordinate all public information with CALFIRE to provide timely and continuous information to affected agency partners, cooperators, and the public.
- Work with Resource Advisors to implement the fire suppression repair plan.

**Leaders Intent**

Provide the highest level of customer service to all involved with or impacted by the McKinney Fire. Ensure transparent, timely and accurate communication at all levels of the incident and strengthen relationships with cooperators. All incident assigned personnel should be prepared to take appropriate actions regarding:

- Personal safety and the safety of others, including driving slowly and defensively.
- Fatigue management by taking breaks and maintaining work/rest cycles.
- Limiting exposure to infectious disease by implementing Center of Disease Control, California Department of Public Health, and agency guidelines.
- Professional behavior, and timely/effective communication.

**Control Objectives**

- Keep the McKinney Fire contained to the current fire perimeter to prevent the fire from spreading to private property, surrounding communities, and other values at risk.

**5. Site Safety Plan Required?** Yes  No

**Approved Site Safety Plan(s) Located at:**

**6. Incident Action Plan**

<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 215A	<input type="checkbox"/> Line Order Form	<input type="checkbox"/> READ Message
<input checked="" type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 220	<input type="checkbox"/> Training Message	<input checked="" type="checkbox"/> COVID Info
<input checked="" type="checkbox"/> ICS 205	<input type="checkbox"/> Facility Maps	<input type="checkbox"/> Travel Map	<input type="checkbox"/> OES Message
<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> Weather Forecast	<input type="checkbox"/> Demob Plan	<input checked="" type="checkbox"/> ICS 214
<input type="checkbox"/> ICS 208	<input type="checkbox"/> Fire Behavior	<input checked="" type="checkbox"/> Finance Message	<input type="checkbox"/>

**7. Prepared By:** PSC Position/Title: Frank Henders Signature:

**8. Approved by Incident Commander:** IC Signature:

**ICS 202** NIMS IAP

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> McKinney		<b>2. Operational Period: Date From:</b> 8/31/2022 Time From: 0700		<b>Date To:</b> 9/1/2022 Time To: 2000	
<b>3. Incident Commander(s) and Command Staff:</b>			<b>7. Operation Section:</b>		
IC/UC's	Aaron Kendall, George Correa(t)		Day Operations	Beau Cartwright	
Deputy			Planning Operations		
Safety Officer	Andy Murrin, Tim Quigley		Night Ops		
Information Officer	Donnie Davis				
Liaison Officer			<b>Branch</b>	<b>DTAG</b>	
<b>4. Agency/Organization Representatives:</b>					
Klamath NF AADM	Drew Stroberg		Division/Group	Danger Tree Abatement WEST	John Enneking, Dustin Decker(t)
Klamath NF AREP			Division/Group	Danger Tree Abatement EAST	Mike Gustafson, David Deleon(t)
District Ranger Happy Camp					
Lead Resource Advisor	Josh Courter		Division/Group		
Cal OES Fire/Rescue	Pat Titus		Division/Group		
Cal OES EM	Ron Quigley		Division/Group		
Cal OES LE			<b>Branch</b>		
Cal Trans			Division/Group		
Yreka CHP	Stacy Barr		Division/Group		
Siskiyou Sheriff	Jeremiah LaRue		Division/Group		
Yreka PD	Mark Gilman		Division/Group		
Timber Representative	Darren Quigley		<b>Branch</b>		
Board of Supervisors	Ray Haupt		Division/Group		
CCC AREP			Division/Group		
Pacific Power			Division/Group		
<b>5. Planning Section:</b>			Division/Group		
Chief	Andy Branson		<b>Branch</b>		
Deputy	Frank Henderson		Division/Group		
Resources Unit			Division/Group		
Situation Unit	Matt Snyder		Division/Group		
Demob Unit			Division/Group		
HRSP			Division/Group		
GISS	Bob Kirk		<b>Branch</b>		
Fire Behavior Analyst			Division/Group		
Incident Meteorologist			Division/Group		
Status Check In	Charlie Hardy		Division/Group		
Training Tech Spec			Division/Group		
Info Tech. Support Specialist			Division/Group		
Documentation Unit	Connie Van Driel		<b>Air Operations Branch</b>		
<b>6. Logistics Section</b>			Air Operations		
Chief	Chuck House		Air Tactical Group Supervisor		
Deputy Logs			Air Support Group Supervisor		
Ordering Manager			Helibase Manager		
Supply Unit			<b>8. Finance/Administration Section:</b>		
Facilities Unit			Chief	Richard Wallach, Tracy Wimberly	
Security Manager			Time Unit	Robert Witner	
Ground Support Unit			Equipment Time	Deanna Walker	
Communications Unit			Personnel Time		
Base Camp Manager			Comp/Claims Unit		
Medical Unit			Cost Unit		
Food Unit Leader			IBA	Debbie Yamagiwa	
<b>Prepared By: Name:</b>	PSC	Frank Henderson	Signature:		
<b>ICS 203</b>		Date/Time:	8/30/2022 2000 hours	<b>NIMS IAP</b>	

Spot Forecast for McKinney...USFS

.DISCUSSION...Dry and hot weather will continue through the end of the week. A disturbance will move through the area Wednesday bringing gusty west to northwest winds to the ridges and in the Shasta Valley. It will also be very dry, and conditions will near critical values in the windy areas. It will be less windy Thursday, but it will also be a bit hotter and drier. A Haines Index of 6 is expected over the fire both Wednesday and Thursday, so plume driven fire activity is possible.

.WEDNESDAY...

Sky/weather.....Sunny (20-30 percent). Smoke.  
Max temperature.....97-99.  
Min humidity.....10-14 percent.  
Eye level winds.....Variable to 2 mph becoming northwest 4 mph. Gusts to 6 mph  
in the afternoon.  
Wind (20 ft).....Variable to 5 mph becoming northwest 10 mph. Gusts to 15 mph  
in the afternoon.  
CWR.....0 percent.  
LAL.....1.  
HAINES INDEX.....6.

.WEDNESDAY NIGHT...

Sky/weather.....Mostly clear (0-10 percent). Smoke.  
Min temperature.....59-61.  
Max humidity.....46-50 percent.  
Eye level winds.....Northwest 2 mph becoming variable to 2 mph. Gusts to 6 mph  
in the evening.  
Wind (20 ft).....Northwest 10 mph becoming variable to 5 mph. Gusts to 15 mph  
in the evening.  
CWR.....0 percent.  
LAL.....1.

.THURSDAY...

Sky/weather.....Sunny (0-5 percent).  
Max temperature.....99-101.  
Min humidity.....7-9 percent.  
Eye level winds.....Variable to 2 mph becoming north 2 mph.  
Wind (20 ft).....Variable to 5 mph becoming north 5 mph.  
CWR.....0 percent.  
LAL.....1.  
HAINES INDEX.....6.



# ASSIGNMENT LIST (ICS 204 WF)

CONTROLLED UNCLASSIFIED  
INFORMATION//BASIC

1. Incident Name:		2. Operational Period:				3. Branch		Division	
<b>McKinney</b>		Date From: 08/31/22	Date To: 09/01/22			<b>DTAG</b>		Danger Tree Abatement WEST	
		Time From: 0700	Time To: 2000						
<b>4. Operations Personnel:</b>									
Operations Section Chief: <b>Beau Cartwright</b>					Night Ops:				
Branch Director:					Branch Safety: <b>Tim Quigley</b>				
Division/Group Supervisor: <b>John Enneking, Dustin Decker(t)</b>					Air Attack:				
<b>5. Resources Assigned:</b>		<b>** Resources Below in Bold are 12 Hour **</b>							
Resource Identifier	LWD	Leader	Personnel	Request #	Hours	Reporting Location			
WTS2 PVT H&H FEEDERS	9/5	<b>Gary and Dave</b>	1	<b>E-275</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
FMOD QUINNS HOMELAND	9/2	<b>Judd Sansavor</b>	2	<b>O-448</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
FMOD PVT BUCK MASON	9/12	<b>Jeremy Mason</b>	2	<b>O-711</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
TFLD DAUGHERTY	9/5	<b>Chad Daugherty</b>	1	<b>O-653</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
TFLD WOODBURY	9/5	<b>Shawn Woodbury</b>	1	<b>O-638</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
TFLD PIPPIN	9/1	<b>Matthew Pippin</b>	1	<b>O-592</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
TFLD(t) LIRA	9/5	<b>Mikhail Lira</b>	1	<b>O-622</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
TFLD(t) SEITZ	9/5	<b>Nathan Seitz</b>	1	<b>O-654</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB WALKER	9/4	<b>Ryan Walker</b>	1	<b>O-627</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB ROBERTS	9/12	<b>Steven Roberts</b>	1	<b>O-702</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB(t) EMERSON	9/12	<b>Megan Emerson</b>	1	<b>O-703</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB(t) BERTELS	9/5	<b>Andrew Bertels</b>	1	<b>O-655</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB(t) MOLINA	9/4	<b>Robert Molina</b>	1	<b>O-643</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
HEQB(t) PERKINSON	9/4	<b>Russell Perkinson</b>	1	<b>O-645</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
AMBU PVT MOUNTAIN MEDICS 4	9/1	<b>Skyлар Bainbridge</b>	1	<b>E-37</b>	<b>0800-2000</b>	<b>YICC Expanded</b>			
<b>6. Work Assignments:</b>									
<ul style="list-style-type: none"> <li>- Hold and improve existing containment lines.</li> <li>- Continue repair work inside the interior geographic area of the fire footprint.</li> <li>- Perform backhaul and remove all trash and applicable supplies.</li> <li>- Continue the Danger Tree Abatement project.</li> </ul>									
<b>7. Special Instructions:</b>									
<ul style="list-style-type: none"> <li>- Staging area for any unused equipment will remain at the gravel pit off Highway 96.</li> <li>- READs will be checking in and out with DIVS when entering/exiting the division.</li> </ul>									
<b>8. Communications</b>									
Name	Ch	Function	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes		
KNF BLACK	2	COMMAND	169.6375	none	168.7750	UTG	Klamath Black Net (Tone1,2,10)		
NIFC T5	5	TACTICAL	166.7250		166.7250				
R5 A/G 43	14	IAA/G	167.6000		167.6000				
CALCORD	15	MEDICAL	156.0750	T6-156.7	156.0750	T6-156.7	Air Ambulance		
AIRGUARD	16	AIRGUARD	168.6250	none	168.6250	T1-110.9	<Emergency Use Only>		
<b>9. Prepared by: Name:</b>									
		PSC			Frank Henderson				
					Signature: 				
<b>ICS 204</b>		Date/Time: 8/30/2022 2200		Personnel Count: 8					

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# ASSIGNMENT LIST (ICS 204 WF)

CONTROLLED UNCLASSIFIED  
INFORMATION//BASIC

<b>1. Incident Name:</b> <p style="text-align: center; font-size: 1.2em;"><b>McKinney</b></p>	<b>2. Operational Period:</b> Date From: 08/31/22    Date To: 09/01/22 Time From: 0700            Time To: 2000	<b>3. Branch</b> <b>Division</b>  <p style="text-align: center; font-size: 1.2em;"><b>DTAG</b></p> Danger Tree Abatement EAST
<b>4. Operations Personnel:</b>		Page 1 of 1

Operations Section Chief: <b>Beau Cartwright</b>	Night Ops:
Branch Director:	Branch Safety: <b>Andy Murrin</b>
Division/Group Supervisor: <b>Mike Gustafson, David Deleon(t)</b>	Air Attack:

5. Resources Assigned:		** Resources Below in Bold are 12 Hour **					
Resource Identifier	LWD	Leader	Personnel	Request #	Hours	Reporting Location	
HC2 PVT PONDEROSA PT-4	9/3	<b>Marcos Contreras</b>	<b>20</b>	<b>C-121</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
ENG6 PVT PARA-CORP 703	9/5	<b>Jordan Tibbelts</b>	<b>3</b>	<b>E-387</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
EXC2 PACIFIC RIDGELINE 280	9/5	<b>Darren Scott</b>	<b>2</b>	<b>E-280</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
GRD2 PVT M. PETERS 426	9/4	<b>Rob Jackson</b>	<b>2</b>	<b>E-426</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
WTS2 PVT HANNA 192	8/31	<b>Clayton Cash</b>	<b>2</b>	<b>E-192</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
WTS2 PVT DARRAH LOGGING	9/1	<b>Carl Walker</b>	<b>1</b>	<b>E-337</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
WTT2 PVT JOHNSON 405	9/1	<b>Tim Gray</b>	<b>1</b>	<b>E-405</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
CHP2 PVT NORTH ZONE 435	9/12	<b>Gavin Mason</b>	<b>3</b>	<b>E-435</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
TFLD HULL	9/1	<b>Isaac Hull</b>	<b>1</b>	<b>O-611</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
HEQB KNOLES	9/12	<b>Kevin Knoles</b>	<b>1</b>	<b>O-707</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
HEQB CABRAL	9/13	<b>Joshua Cabral</b>	<b>1</b>	<b>O-701</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	
AMBU PVT MOUNTAIN MEDICS 5	9/7	<b>Marvin Madrigal</b>	<b>2</b>	<b>E-284</b>	<b>0800-2000</b>	<b>YICC Expanded</b>	

**6. Work Assignments:**

- Hold and improve existing containment lines.
- Continue repair work inside the interior geographic area of the fire footprint.
- Perform backhaul and remove all trash and applicable supplies.
- Assess needs for future Danger Tree Abatement project work.

**7. Special Instructions:**

- READs will be checking in and out with DIVS when entering/exiting the division.

**8. Communications**

Name	Ch	Function	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
KNF BLACK	2	COMMAND	169.6375	none	168.7750	UTG	Klamath Black Net (Tone1,2,10)
NIFC T3	4	TACTICAL	168.6000		168.6000		
R5 A/G 43	14	IAA/G	167.6000		167.6000		
CALCORD	15	MEDICAL	156.0750	T6-156.7	156.0750	T6-156.7	Air Ambulance
AIRGUARD	16	AIRGUARD	168.6250	none	168.6250	T1-110.9	<Emergency Use Only>

**9. Prepared by: Name:**                      PSC                      Frank Henderson

Signature:

<b>ICS 204</b>	Date/Time: 8/30/2022    2200	Personnel Count: 39
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# ASSIGNMENT LIST (ICS 204 WF)

CONTROLLED UNCLASSIFIED  
INFORMATION/BASIC

<b>1. Incident Name:</b> <p style="text-align: center;"><b>McKinney</b></p>	<b>2. Operational Period:</b> Date From: 08/31/22    Date To: 09/01/22 Time From: 0700    Time To: 2000	<b>3. Branch</b> <b>Division</b> <p style="text-align: center;"><b>READ</b></p>
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<b>4. Operations Personnel:</b> Operations Section Chief: <b>Beau Cartwright</b> Branch Director: Division/Group Supervisor: <b>Mike Gustafson, David Deleon(t)</b>	Night Ops: Branch Safety: <b>Andy Murrin</b> Air Attack:
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5. Resources Assigned:	** Resources Below in Bold are 12 Hour **					
Resource Identifier	LWD	Leader	Personnel	Request #	Hours	Reporting Location
READ LAU	9/9	<b>Jeffrey Lau</b>	1	O-670	0800-2000	YICC Expanded
READ(t) HAAS	9/11	<b>Cory Haas</b>	1	O-685	0800-2000	YICC Expanded
READ BODZIAK	9/11	<b>Michael Bodziak</b>	1	O-686	0800-2000	YICC Expanded
READ(t) JANSSEN	9/9	<b>Erik Janssen</b>	1	O-683	0800-2000	YICC Expanded
REAF(t) YOST	9/6	<b>Angela Yost</b>	1	O-665	0800-2000	YICC Expanded
REAF DENEVERS	9/3	<b>Greg Denevers</b>	1	O-646	0800-2000	YICC Expanded
REAF GAMIO	9/4	<b>Kaela Gamio</b>	1	O-635	0800-2000	YICC Expanded
REAF DIETZLER	8/31	<b>Dietzler, Karl</b>	1	O-166	0800-2000	YICC Expanded
REAF TERRY	9/3	<b>Terry Adam</b>	1	O-630	0800-2000	YICC Expanded
REAF PARDUE	9/4	<b>Thomas Pardue</b>	1	O-637	0800-2000	YICC Expanded
REAF BARRAGAR	9/4	<b>Jotham Barragar</b>	1	O-636	0800-2000	YICC Expanded
REAF RADEMACHER	9/4	<b>Erik Rademacher</b>	1	O-634	0800-2000	YICC Expanded
ARCH STUBBS	9/5	<b>Tracie Stubbs</b>	1	O-667	0800-2000	YICC Expanded
ARCH BOEDY	9/8	<b>Randall Boedy</b>	1	O-669	0800-2000	YICC Expanded
ARCH BONSKOWSKI	9/10	<b>Alicia Bonskowski</b>	1	O-506	0800-2000	YICC Expanded
ARCH GUISTO	9/12	<b>Bret Guisto</b>	1	O-425	0800-2000	YICC Expanded
ARCH DICKS	9/11	<b>Merrill Dicks</b>	1	O-561	0800-2000	YICC Expanded

**6. Work Assignments:**

**7. Special Instructions:**

- Check in and out with the DIVS when entering/exiting divisions.
- Utilize the communication plan for the division/geographical area in which you are working.

**8. Communications**

Name	Ch	Function	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
KNF BLACK	2	COMMAND	169.6375	none	168.7750	UTG	Klamath Black Net (Tone1,2,10)
R5 A/G 43	14	IA A/G	167.6000		167.6000		
CALCORD	15	MEDICAL	156.0750	T6-156.7	156.0750	T6-156.7	Air Ambulance
AIRGUARD	16	AIRGUARD	168.6250	none	168.6250	T1-110.9	<Emergency Use Only>

**9. Prepared by: Name:** PSC    Frank Henderson  
Signature:

**ICS 204**    Date/Time: 8/30/2022 2200    Personnel Count: 17



**ICS 205 - INCIDENT RADIO COMMUNICATIONS PLAN**

CONTROLLED UNCLASSIFIED INFORMATION//BASIC


1. Incident Name: **McKinney Incident Channels**

2. Date/Time Prepared: **08/30/2022 1930**

3. Operational Period: **Date From: 08/31/22 Date To: 09/01/22**  
**Time From: 0700 Time To: 2000**

Ch#	Function	Name	Assigned To	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Notes
1	Dispatch	KNF RPT	All Divisions	171.5250	none	165.4125	UTG	USFS Klamath NF
2	COMMAND	KNF BLACK	All Divisions	169.6375	none	168.7750	UTG	Klamath Black Net (Tone1,2,10)
3	COMMAND	KNF RIVER	All Divisions	172.2500	none	165.0750	UTG	Klamath River Net (Tone2,7,10)
4	TACTICAL	NIFC T3	DTAG East	168.6000		168.6000		
5	TACTICAL	NIFC T5	DTAG West	166.7250		166.7250		
6	TACTICAL	NIFC T6	Unassigned	166.7750		166.7750		
7	TACTICAL	NIFC T7	Unassigned	168.2500		168.2500		
8								
9								
10								
11								
12								
13								
14	IA/A/G	R5 A/G 43	A/G IA	167.6000		167.6000		
15	MEDICAL	CALCORD	CALCORD	156.0750	T6-156.7	156.0750	T6-156.7	Air Ambulance
16	AIRGUARD	AIRGUARD	AIRGUARD	168.6250	none	168.6250	T1-110.9	<Emergency Use Only>
17								
18								
19								
20	AIRGUARD	AIRGUARD	AIRGUARD	168.6250	none	168.6250	T1-110.9	<Emergency Use Only>

**5. Special Instructions**

6. Prepared by (Communications Unit Leader): Name: \_\_\_\_\_ Signature: 

# Health & Safety Message

McKinney Fire (CA-KNF-006177)

Day Shift 8/31-9/1, 2022

Kip Van de Water, MEDL

- High temps Wednesday/Thursday may reach exceed 100 degrees
- Dehydration can occur even without physical activity
- Resist temptation to prioritize production over hydration
- If you feel thirsty, you're already dehydrated

## Dehydration Urine Color Chart

The following Dehydration Urine Color Chart will help you use your urine color as an indicator of your level of dehydration and what actions you should take to help return your body back to a normal level of hydration.



Doing ok. You're probably well hydrated. Drink water as normal.



You're just fine. You could stand to drink a little water now, maybe a small glass of water.



Drink about 1/2 bottle of water (1/4 liter) within the hour, or drink a whole bottle (1/2 liter) of water if you're outside and/or sweating.



Drink about 1/2 bottle of water (1/4 liter) right now, or drink a whole bottle (1/2 liter) of water if you're outside and/or sweating.



Drink 2 bottles of water right now (1 liter). If your urine is darker than this and/or red or brown, then dehydration may not be your problem. See a doctor.

# **COVID-19 PREVENTION INFORMATION**

## **MAINTAINING A HEALTHY WORKFORCE**

from the COVID Advisor Team

All fire personnel are susceptible to contracting COVID-19. The health and well-being of all personnel must be a priority throughout the fire season. **Mask use, social distancing, and good hygiene** will support the health of fire personnel and are important ways to **prevent the spread of COVID-19 and maintain the health of all fire personnel.**

### **Self-Awareness & Daily Health Screening**

**Separate yourself from others and notify your supervisor if you experience COVID-19 related symptoms** (fever or chills, cough - more than expected, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea). Supervisors will use COVID precautions and facilitate COVID testing at the identified COVID testing locations.

### **COVID-19 Testing availability**

**Siskiyou County Public Health - 1275 South Main St., Unit A, Yreka, CA; (530) 841-2134**

Monday-Friday (excluding holidays), 12:30pm-4:30pm; No appointment needed, but can pre-register at [www.simplereport.gov](http://www.simplereport.gov).

Self-test kits are also available from the COVID advisor. Priority will be given to those with symptoms or a COVID exposure.

**If you test positive, isolate yourself and contact your supervisor and Patrick Yamnik (COVID Advisor) at 505-427-3361.**

### **Sanitary and Personal Hygiene Practices**

Rigorous sanitary practices are important for reducing the transmission of infectious diseases. All personnel should cover their coughs and sneezes. Perform proper hand hygiene including handwashing or hand sanitizer use after touching potentially contaminated surfaces, removing face coverings, after using the restroom, and before eating or putting anything in their mouth.

### **Mask Wearing**

Mask wearing will be required when the Siskiyou County community level is high. The Siskiyou County community level for the week of August 28, 2022 - September 3, 2022 is **Medium**.

McKinney Incident COVID Advisor - **Patrick Yamnik (505) 427-3361**

# FINANCE MESSAGE

<b>Fire Name:</b> Mckinney
<b>Fire Number:</b> CA-KNF-006177
<b>Accounting Code:</b> P5 PX2F (0505)
<b>Email:</b> <a href="mailto:2022.mckinney.finance@firenet.gov">2022.mckinney.finance@firenet.gov</a>
<b>Phone Number:</b> (530) 572-1107

## **Finance Documents Needed upon "Check In" (If Not Already Submitted):**

Please email these documents or scan the QR Code below, attach & submit.			
<b>FED Equipment/ Crews:</b> <ul style="list-style-type: none"><li>• Manifest - showing employment type (GS or WG) or AD rates if applicable</li></ul>	<b>Overhead:</b> <ul style="list-style-type: none"><li>• AD/Casual Hire Form</li><li>• If regular Agency please ensure "GS" or "WG" is written on your first CTR</li></ul>	<b>Contract Equipment/ Contract Crews:</b> <ul style="list-style-type: none"><li>• Agreement</li><li>• Manifest</li><li>• Resource Order</li><li>• Inspections</li></ul>	<b>Cooperator:</b> <ul style="list-style-type: none"><li>• Cooperative Agreement</li><li>• Resource Order</li></ul>

### **When emailing finance:**

- Overhead/FED: *subject line:* TIME, Resource #, Resource Name
- Equipment/Cooperator: *subject line:* EQTR, Resource #, Resource Name

Per the IC's letter dated 8/28, lodging and per diem have been authorized since the fire is currently not providing a camp, food, water. Therefore, federal and cooperators are to follow their agency's travel guidelines. Contractors are to comply with their contract.

Please note, in Yreka, California, US General Service Administrations (GSA) locality rate is \$96 for lodging and per diem (includes food and water) is \$59.

For contractors, please note, the Government will pay actual lodging expenses or the per diem locality rate published by the GSA, whichever is less. Double occupancy of hotel rooms is required. Any associated lodging taxes are reimbursable as documented. Lodging receipts, as well as documentation by incident personnel that a campsite was not provided, shall be submitted as supporting documentation with payment documents.

**Prior to your demob date, please contact Finance via email to expedite the demob process. Upon submittal of your final CTR/Shift Tickets, Finance will email you copies of your pay documents for review and signature.**





## KLAMATH NATIONAL FOREST INCIDENT MANAGEMENT TEAM

**Aaron Kendall – Incident Commander**

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Date: August 28, 2022

To: All personnel assigned to the McKinney Incident

Re: Lodging and Per Diem

This letter serves as lodging and per diem approval for the McKinney incident resources to stay in hotels within the proximity of the ICP in Yreka. This authorization starts August 28, 2022, coinciding with the Transfer of Command from CAIIMT 12 to the Klamath N.F. IMT3. Hotel and per diem are approved through the duration of my command of this incident.

Upon arrival at the incident, KNF IMT3 took over the incident from CAIIMT 12, who were utilizing a base camp for sleeping and a nationally contracted caterer for meals. Due to the rapid demobilization of resources once our IMT took command, it was deemed in the best interest of the Agency to close the camp and demobilize the caterer based on their associated costs.

The sanctioned GSA rate is \$96/night for Yreka, CA. This is the only authorized amount for contracted resources.

Per the USDA, USDI, and GSA Federal Travel Regulations, lodging may be authorized up to 300% of the sanctioned GSA rate when costs have escalated because of special events (e.g., natural disaster); lodging within prescribed allowances cannot be obtained nearby; and costs to commute to/from the nearby location consume most or all the savings achieved from occupying less expensive lodging. Incident resources must follow their Agency's policy regarding approval of any amount about the sanctioned GSA rate of \$96/night. Regardless of agency approval all resources will be responsible for any costs over 300% of the applicable per diem rate.

**AARON  
KENDALL**

Digitally signed by AARON  
KENDALL  
Date: 2022.08.29 16:51:44  
-07'00'

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Incident Commander

Klamath IMT3

**Calculation of 300% Limit**  
(Wildland Fire Suppression Travel Only)

The General Services Administration (GSA) determines meals, incidentals, and lodging allowances based on a geographic basis, which can be found at [GSA Per Diem](#).

To calculate the allowed lodging and meals and incidental expense (M&IE) limit, (1) add meals, incidentals, and lodging allowance, then (2) multiply by 3.

Example:

<b>Category</b>	<b>Description</b>	<b>Amount</b>	<b>300% Limit</b>
Meals & Incidentals	<u>GSA Per Diem</u>	\$55	
Lodging	<u>GSA Per Diem</u>	\$96	
		Total \$151	

$$\$151 * 3 = \$453$$

In the above example, the maximum reimbursement for meals, incidentals and lodging a traveler can receive is \$453 per day.

## **Travel and Lodging Guidance for Emergency Responders**

This is an overview of agency policy. It is the employee's responsibility to ensure they understand and follow their agency's formal processes.

### **Bureau of Land Management (BLM)**

- BLM requires State Director, or delegated official, approval for any amount over per diem.

### **National Park Service (NPS)**

- NPS requires comptroller approval for any amount over per diem.

### **US Fish and Wildlife (FWS)**

- FWS will allow up to 150% but anything over will need to be approved by their home unit.

### **Bureau of Indian Affairs (BIA)**

- BIA requires Regional Director approval for 1-10 days of over per diem increase; anything after 10 days requires the Deputy Bureau Director authorization. BIA does not approve anything over 300%.

### **United States Forest Service (USFS)**

- First line supervisors have the authority to approve lodging costs up to 300%. The traveler will be responsible for any costs over 300%.

## MEDICAL PLAN (ICS 206 WF) CIIMT 12

1. Incident Name				2. Operational Period				
<b>McKINNEY INCIDENT</b>				Date/Time: <b>08/28/2022 – 09/01/2022 (0700 - 0700)</b>				
3. EMS / Ambulance Services/Aid Stations								
Name	Location			Frequency/Phone		Advanced Life Support (ALS) Yes      No		
Mountain Medics Ambo 4	Incident			Command		X		
Mountain Medics Ambo 5	Incident			Command		X		
Mt. Shasta Ambulance	Yreka, CA			Yreka -YICC, 9-1-1		X		
Happy Camp Ambulance	Happy Camp, CA			Yreka -YICC, 9-1-1		X		
4. Air Rescue / Air Ambulance Services								
Name	Phone			Type of Aircraft & Capability				
KERN COUNTY H407	Yreka -YICC, 9-1-1			HELICOPTER, ALS, 24/7 – HOIST				
CHP H14	Yreka -YICC, 9-1-1			HELICOPTER, ALS, 24/7 – HOIST				
MERCY AIR	Yreka -YICC, 9-1-1			AIR AMBULANCE ALS, 24/7 – NO HOIST				
REACH	Yreka -YICC, 9-1-1			AIR AMBULANCE ALS, 24/7 – NO HOIST				
PHI	Yreka -YICC, 9-1-1			AIR AMBULANCE ALS, 24/7 – NO HOIST				
5. Hospitals (all times estimated from incident location)								
Name & Level	GPS Datum – WGS 84 Degrees Decimal Minutes		Travel Time Air      Gnd		Phone	Helipad Yes   No		Address
U.C. DAVIS MEDICAL CENTER (LVL 1)	Lat:	N. 38° 33.2963'	1.5 HRS	6 HRS	ER Direct Line: 916-734-2011	X		2315 Stockton Blvd Sacramento, CA 95817
	Long:	W. 121° 27.3918'						
ASANTE ROGUE VALLEY MEDICAL CENTER (LVL 2)	Lat:	N. 42° 19.0505'	20 MIN	2 HRS	ER Direct Line: 541-789-7116	X		2825 Barnett Rd. Medford, OR 97504
	Long:	W. 122° 49.8392						
MERCY MEDICAL CENTER (LVL 3)	Lat:	N. 41° 19.0943'	45 MIN	1.5 HRS	ER Direct Line: 530-926-9360	X		914 Pine St. Mt Shasta, CA 96067
	Long:	W. 122° 19.2806'						
FAIRCHILD MEDICAL CENTER (LVL 4)	Lat:	N. 41° 43.167'	15 MIN	60 MIN	ER Direct Line: 530-841-6292	X		444 Bruce St. Yreka, CA 96097
	Long:	W. 122° 38.7483						
6. Division / Crew Emergency Pre-Plan								<i>Update and discuss with assigned resources daily.</i>
Fireline EMT / Medic's Division / Branch Location								
Air Hoist site location site: Lat: / Long: / Elevation:								
Helispot: Lat: / Long: / Elevation:								
7. Prepared By (Medical Unit Leader)			8. Date/Time		9. Reviewed By (Safety Officer)		10. Date/Time	
MEDL Gena Fowlkes 909-762-9032			08/27/2022 1600		SOF2 PAUL TOMPKINS 619-889-7533		08/27/2022 1600	
<i>Gena Fowlkes</i>					<i>Paul Tompkins</i>			



**UNIT LOG (ICS 214)**

1. Incident Name:  
**McKinney**

2. Operational Period: Date From: **8/31/22** Date To: **9/1/22**  
Time From: **0700** Time To: **2000**

3. Unit Name/Designators

4. Unit Leader (Name and ICS Position)

**5. Personnel Assigned/Designators**

NAME	ICS POSITION	HOME BASE

**6. Activity Log (Continue on Reverse)**

TIME	MAJOR EVENTS

7. Prepared By: Date/Time:



# MEDICAL PLAN (ICS 206 WF) CIIMT 12

Medical Incident Report																													
<p><b>FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.</b></p> <p><b>FOR A MEDICAL EMERGENCY: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.</b></p>																													
<p><b>Use the following items to communicate situation to communications/dispatch.</b></p>																													
<p><b>1. CONTACT COMMUNICATIONS / DISPATCH</b> (Verify correct frequency prior to starting report)  <i>Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."</i></p> <p><b>2. INCIDENT STATUS:</b> Provide incident summary (including number of patients) and command structure.  <i>Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."</i></p>																													
Severity of Emergency / Transport Priority	<input type="checkbox"/> <b>RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE</b> <i>Ex: Unconscious, difficulty breathing, bleeding severely, 2<sup>o</sup> – 3<sup>o</sup> burns more than 4 palm sizes, heat stroke, disoriented.</i> <input type="checkbox"/> <b>YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary.</b> <i>Ex: Significant trauma, unable to walk, 2<sup>o</sup> – 3<sup>o</sup> burns not more than 1-3 palm sizes.</i> <input type="checkbox"/> <b>GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport</b> <i>Ex: Sprains, strains, minor heat-related illness.</i>																												
Nature of Injury or Illness & Mechanism of Injury	Brief Summary of Injury or Illness <i>(Ex: Unconscious, Struck by Falling Tree)</i>																												
Transport Request	Air Ambulance / Short Haul/Hoist Ground Ambulance / Other																												
Patient Location	Descriptive Location & Lat. / Long. <i>(WGS84)</i>																												
Incident Name	Geographic Name + "Medical" <i>(Ex: Trout Meadow Medical)</i>																												
On-Scene Incident Commander	Name of on-scene IC of Incident within an Incident <i>(Ex: TFLD Jones)</i>																												
Patient Care	Name of Care Provider <i>(Ex: EMT Smith)</i>																												
<p><b>3. INITIAL PATIENT ASSESSMENT:</b> Complete this section for each patient as applicable (start with the most severe patient)</p> <p>Patient Assessment: See IRPG PAGE 106</p>																													
Treatment:																													
<p><b>4. TRANSPORT PLAN:</b></p> <p>Evacuation Location (if different): <i>(Descriptive Location (drop point, intersection, etc.) or Lat. / Long.)</i> Patient's ETA to Evacuation Location:</p>																													
Helispot / Extraction Site Size and Hazards:																													
<p><b>5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:</b></p> <p><i>Example: Paramedic/EMT, Crews, Immobilization Devices, AED, Oxygen, Trauma Bag, IV/Fluid(s), Splints, Rope rescue, Wheeled litter, HAZMAT, Extraction :</i></p>																													
<p><b>6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Function</th> <th style="width: 20%;">Channel Name/Number</th> <th style="width: 20%;">Receive (RX)</th> <th style="width: 20%;">Tone/NAC *</th> <th style="width: 20%;">Transmit (TX)</th> <th style="width: 20%;">Tone/NAC *</th> </tr> </thead> <tbody> <tr> <td>COMMAND</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>AIR-TO-GRND</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TACTICAL</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *	COMMAND						AIR-TO-GRND						TACTICAL					
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<p><b>7. CONTINGENCY: Considerations:</b> If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead. .</p>																													
<p><b>8. ADDITIONAL INFORMATION:</b> Updates/Changes, etc. .</p>																													
<p><b>REMEMBER:</b> Confirm ETA's of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively. .</p>																													