

Creek Fire - Resource Extension/Crew Swap Request Form

The retention of a resource beyond the normal 14-day assignment is considered based on the *needs of the Incident*. If your extension is approved but the needs of the incident change, you may not be extended or you may be released prior to the end of your extension date. Incident resource is responsible for filling out this form.

DIRECTIONS FOR RESOURCES WANTING TO EXTEND

1. 2 days before the end of your assignment, contact your Incident Supervisor to see if there is a need to extend.
2. Download the PDF Creek Fire extension form using the QR code below or go to: <https://tinyurl.com/y5tzw23f>
3. FILL OUT THE FIELDS WITH ** next to them.
4. Have Section Chief on incident approve and sign.
5. Once the form is completed, send to your Home Unit Supervisor. Have them sign the form and email to: 2020.creek.dmob@firenet.gov.

CREW SWAPS

1. 2 days before the end of your assignment, contact your Incident Supervisor to see if there is a need to swap crew.
2. Download the fillable PDF Creek Fire extension form using the QR code below or go to: <https://tinyurl.com/y5tzw23f>
3. FILL OUT THE FIELDS WITH ** next to them.
4. Have Section Chief on incident approve and sign.
5. Once the form is completed, email to: 2020.creek.dmob@firenet.gov.
6. You are responsible to arrange for travel needs for the swap.

RESOURCE and INCIDENT INFORMATION:

**Resource Name: _____ **Leader's Name _____
**Position on Incident: _____ **Request #: _____
(Line 12 of Resource Order)

Incident Name: Creek Fire Incident #: CA-SNF-001391

EXTENSION INFORMATION:

Prior to any extension consider the health, readiness and capability of the resource. The health and safety of incident personnel and resources will not be compromised under any circumstances.

**Length of Extension: 7 days 14 days (Circle one) NEW last workday: _____ R&R Dates: _____ Justification (Select from the list below): <input type="checkbox"/> Life and property are imminently threatened, <input type="checkbox"/> Suppression objectives are close to being met, or <input type="checkbox"/> Replacement resources are unavailable or have not yet arrived.	Crew Swap Notes
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SECTION CHIEF APPROVAL

Name (print): _____ Incident _____
Position: _____ Signature _____ Date _____

HOME UNIT SUPERVISOR APPROVAL:

Name (print): _____ Signature _____ Date _____



Creek Fire Fillable Extension Form
<https://tinyurl.com/y5tzw23f>

It is acceptable to have the Home Unit Supervisor send an email directly to DMOB to verify approval of the change of the resource's assignment. 2020.creek.dmob@firenet.gov
DMOB: 682-220-4332