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**ICP Daily COVID-19 Check-in Procedures**

* All personnel working at **ICP MUST** take their temperatures when entering the building for the first time each day.
* Follow the instructions posted at the entrance for using the handheld thermometer.
* Please sign the check-in sheet and indicate thumbs up or thumbs down.
* If you can answer yes to any of the signs or symptoms on the checklist, please stay outside and notify your supervisor or the Medical Unit Leader ASAP.
* Thank you for assisting us in providing a safer workplace for our Team and Co-workers.