Ranch Fire

CA - ANF - 004306

DAY OPERATIONS

0700 - 1900

	1. Incident Name	2. Date	3. Time
INCIDENT OBJECTIVES	Ranch Fire	10/26/07	1200
4. Operational Period		1	
Da	ay Operations 0600 - 1	800	
5. General Control Objectives for the Incident (include a	Iternatives)		
Management Objectives:			
	ety by adhering to the Ten Stand nd the Work/Rest Guidelines.	ard Fire Orders, the 18	Situations That
Maintain accountability of the second s			
·	nd communications with adjace	nt fires.	
	es with initial attack as requested		
Operational Objectives:			
Keep the fire within curre	nt containment lines and cold tr	all areas.	
6. Weather Forecast for Period See attached 7. General Safety Message See attached			
8. A	ttachments (mark if attached)		
x Organization List - ICS 203	x Medical Plan - ICS 206	x Resource Adviso	or
x Div. Assignment Lists - ICS 204	x Training		
x Communications Plan - ICS 205	x Human resource		
9. Prepared by (Planning Section Chief)	10. Approved by (Incid	dent Commander)	
INCIDENT OF IECTS IS	Incident Name	2. Date	3. Time
INCIDENT OBJECTIVES	Ranch Fire	10/26/07	1200

4. Operational Period	
Day Operations	s 0600 – 1800
5. General Control Objectives for the Incident (include alternatives)	
Management Objectives:	
 Provide for firefighter safety by adhering to the Shout Watch Out, LCES and the Work/Rest Control 	the Ten Standard Fire Orders, the 18 Situations That Guidelines.
 Maintain accountability of all resources. 	
Maintain coordination and communications	s with adjacent fires.
 Assist responsible agencies with initial attack 	c as requested.
Operational Objectives:	
Keep the fire within current containment line	es and cold trail areas.
6. Weather Forecast for Period	
See attached	
7. General Safety Message	
See attached	
8. Attachments (mark if a	attached)
x Organization List - ICS 203 x Medical Pla	
x Div. Assignment Lists - ICS 204 x Training	
x Communications Plan - ICS 205 x Human resc	ource \square
	-
9. Prepared by (Planning Section Chief) 10.	Approved by (Incident Commander)

ORGANIZ	ATION ASSIG	SNMENT LIST	9. Op	perations Section
Incident Name	.,		Chief	
1. Incident Name	Donah	Tiu a	Planning Operations	
	Ranch	Fire	a. Branch I - Divis	ion/Groups
2. Date		3. Time	Branch Director	
10/26	/07	2100	Deputy	
4. Operational Period			Division/Group A/B/C/D/E/F/Z	Steve Baran
Day Operat	tions 10/28/07	- 11/01/07 0600-1800	Division/Group	
5. Incident (Commander a	ind Staff	Division/Group	
Incident Commander	Mike Ryan/So	cott Schuster(T)	Division/Group	
Deputy			Division/Group	
Safety Officer	Art Tranberg		Division/Group	
Information Officer			b. Branch II - Divis	sion/Groups
Liaison Officer			Branch Director	
6. Agency R	Representative		Deputy	
LPF Agency Administrator			Division/Group	
			c. Branch	ı III - Division/Groups
			Branch Director	
			Deputy	
7	DI ' C		Division/Group	
7.	Planning Se	Ction	Division/Group	
Chief			Division/Group	
Resources Unit	Serena Wick	a	Division/Group	
Situation Unit			Division/Group	
GIS				
READ			Division/Group	
Training			d. Air Operations	Branch
Fire Behavior			Air Operations Branch Director	
CTSP			Air Attack Supervisor	-
	Logistics Sect	tion	Air Support Supervisor	
Chief	Jim Rough		Helicopter Coordinator	-
Deputy	<u> </u>		Air Tanker Coordinator 10. Fin	ance Section
Supply Unit			Chief	and Jedion
Facilities Unit			Time Unit	Serena Wicka
Ground Support Unit			Procurement Unit	SCICITA WICKA
Communications Unit			Compensation/Claims Unit	
Medical Unit			Cost Unit	
Security Unit			Prepared by (Resource Unit Lead	er)
Food Unit				G1 <i>)</i>
	1			

ICS 203 NFES 1327

FIRE WEATHER FORECAST

FORECAST NO. 8 extended

NAME OF FIRE: RANCH FIRE
UNIT: ANGELES NATIONAL FOREST
PREDICTION FOR: EXTENDED
SHIFT DATE: 10/27-11/1 Sat-Thursday

TIME AND DATE FORECAST ISSUED: 1600 MST 10/26/07

SIGNED: Mark Stubblefield
Fire Weather Meteorologist

WEATHER DISCUSSION: A LOW PRESSURE CENTER OFF THE CALIFORNIA COAST WILL BEGIN TO DRAW TROPICAL MOISTURE ON SHORE TODAY. THIS WILL LEAD TO A SLIGHT CHANCE OF LIGHT RAIN THIS AFTERNOON THROUGH SUNDAY MORNING. THE LOWER LEVELS OF THE ATMOSPHERE ARE QUITE DRY SO ANY RAIN WOULD BE LIGHT...LESS THAN 0.10 OF AN INCH. WEAK HIGH PRESSURE WILL MOVE OVER THE AREA LATE SUNDAY INTO MONDAY MORNING. THE LOW PRESSURE OFF THE COAST WILL BEGIN TO MOVE EAST ON MONDAY THEN SWING ACROSS THE STATE ON TUESDAY. THIS WILL BRING INCREASING SOUTHWEST WINDS AND A SLIGHT CHANCE OF RAIN LATE MONDAY THROUGH EARLY TUESDAY. COOLER TEMPERATURES CAN ALSO BE EXPECTED. WARMER AND DRIER CONDITIONS WILL RETURN ON WEDNESDAY AND THURSDAY WITH MUCH LESS WIND.

WEATHER FORECAST

.SUNDAY...PARTLY CLOUDY...CLEAR AT NIGHT. HIGH: 87 TO 90F. MIN RH: 12 TO 15%. LOW: 56 TO 66F. MAX RH: 25 TO 35%. 20 FOOT WINDS: UP CANYON 8 TO 12 MPH WITH AFTERNOON GUSTS TO 18 MPH...DOWN CANYON 4 TO 8 MPH AT NIGHT.

.MONDAY....BECOMING MOSTLY CLOUDY WITH A 20 PCT CHANCE OF RAIN. HIGH: 83 TO 86F. MIN RH: 9 TO 14%. LOW: 56 TO 66F. MAX RH: 40 TO 50 %. 20 FOOT WINDS: SOUTHWEST 10 TO 20 WITH AFTERNOON GUSTS NEAR 30 MPH.

.TUESDAY...MOSTLY CLOUDY WITH A 10 PCT CHANCE OF MORNING SHOWERS THEN BECOMING PARTLY CLOUDY. HIGH: 74 TO 77F. MIN RH: 15 TO 20%. LOW: 60 TO 65F. MAX RH: 45 TO 55%. 20 FOOT WINDS: SOUTHWEST 10 TO 20 MPH...DOWN CANYON 5 TO 10 MPH AT NIGHT.

.WEDNESDAY...MOSTLY CLEAR. HIGH: 80 TO 83F. MIN RH: 13 TO 18%. LOW: 57 TO 67F. MAX RH: 30 TO 40%. 20 FOOT WINDS: NORTH 10 TO 15 MPH...DOWN CANYON 5 TO 10 MPH AT NIGHT.

.THURSDAY...CLEAR. HIGH: 82 TO 85F. MIN RH: 9 TO 13%. LOW: 55 TO 65F. MAX RH: 25 TO 35%. 20 FOOT WINDS: NORTHEAST 8 TO 12 MPH...DOWN CANYON 5 TO 10 MPH AT NIGHT.

5 DAY FIRE BEHAVIOR FORECAST							
Fire: Ranch	Unit: Angeles NF	Prediction for 5 Shifts					
Forecast #11 Issued: 1630 10/26/07	Signed: Mike Powell FBAN	Shift Date: Saturday 10/27/07 through Wednesday 10/31/07					

WEATHER SUMMARY:

Request a Spot Weather Forecasts for details

GENERAL FIRE BEHAVIOR

Smoldering of fuels and the occasional torching of brush well inside the fire perimeter. Continued consumption of fuels in the area to the south of the Day fire should not threaten control lines. The potential fire activity is moderately extreme with the dry conditions, but somewhat light fuels.

Indicators of Potential Problem Fire activity

- Relative humidities below 15%
- Sustained 20' winds over 20 mph

	SPECIFIC FIRE BEHAVIOR								
10/28/07, Sunday: Partly cloudy, dr	y, up canyon winds								
-	Chaparral	Grass/Light Shrubs							
Rate of Spread	286 ch/hr ~ 3.5 mi/hr	342 ch/hr ~ 4.5 mi/hr							
Flame Lengths	40 ft	9 ft							
Spotting Distance	1.1	mi							
Probability of Ignition	90	0%							
10/29/07, Monday: Mostly cloudy, o	y, dry, SW gusty winds								
	Chaparral	Grass/Light Shrubs							
Rate of Spread	306 ch/hr ~ 4 mi/hr	400 ch/hr ~ 5 mi/hr							
Flame Lengths	42 ft	10 ft							
Spotting Distance	1.5	5 mi							
Probability of Ignition	10	0%							
10/30/07, Tuesday: Mostly cloudy,									
	Chaparral	Grass/Light Shrubs							
Rate of Spread	286 ch/hr ~ 3.5 mi/hr	342 ch/hr ~ 4.5 mi/hr							
Flame Lengths	40 ft	9 ft							
Spotting Distance	1.2 mi								
Probability of Ignition	90	0%							
10/31/07, Wednesday: Clear, dry, N	lorth winds								
	Chaparral	Grass/Light Shrubs							
Rate of Spread	203 ch/hr ~ 2.5 mi/hr	206 ch/hr ~ 2.5 mi/hr							
Flame Lengths	34 ft	7 ft							
Spotting Distance	1.0) mi							
Probability of Ignition	90	0%							
11/1/07, Thursday: Clear, dry, NE w	vinds								
	Chaparral	Grass/Light Shrubs							
Rate of Spread	178 ch/hr ~ 2.5 mi/hr	181 ch/hr ~ 2.5 mi/hr							
Flame Lengths	33 ft	7 ft							
Spotting Distance	.9	mi							
Probability of Ignition	10	0%							

<u>SAFETY:</u> Dry conditions, flashy fuels and steep terrain – bad fuels, weather, topography and fire behavior. Maintain awareness of what is happening around you.

SAFETY MESSAGE

INCIDENT NAME	DATE	OPERATIONAL PERIOD
RANCH	10-28/11-1-07	Day 0700-1900

The low humidity and elevated temperatures are predicted to continue through the day operational period.

- Fuels and terrain still present dangers
- Watchout for downed powerlines and weakened power poles
- Watchout for hazardous materials around structures and in dump sites
- Stay hydrated drink four waters per bottle of gatorade
- There is a lot of traffic on the freeways. Secure loads and drive defensively

Injuries that occur at this time on fires are usually caused by inattention. Stay focused and stay well.

R. Klinoff SOF1	10-25-07

	INCIDENT ACTION PLAN SAFETY ANALYSIS 1. Incident Name Ranch Fire LCES* Analysis of Tactical Applications Lookouts Communications Escape routes Safety zones Other R									2. Date 3. Time 07-1900 11-1-07									
DIVISION / GROUP	Indirect Fireline	Downhill Fireline	Underslung Fireline	Midslope Firelie	Frontal Assault	Unanchored Line	Extreme Conditions (spotting-wind driven-rolling material)	Unburned Areas - Spots	Suags	Cliffs / Steep Terrain	LCES Mitigations	Hazmat	Dehydration	Structure Protection	Animals	Communications	Mutiple Aircraft	Power lines	Other Risk Mitigations
A B C D E F Z											Maintain lookouts and escape routes Brief troops before engaging		×						Ensure communications among adjacent resources Stay alert and hydrated

	N ASSIC	GNMENT LIST	1. Branch	Ranch	n Fir€	9	2. Division/Group A/B/C/D E/F/Z
3. Incident Name			4. Operati	onal Period			
Ra	anch	Fire	Date	e: 10/28/07	-11/0)1/07 ₁	ime: 0700 - 1900
5.		0	perations I	Personnel			
Incident Commander	Mik	e Ryan	Division/Gr	oup Supervisor		Steve Baran	
	Sco	tt Schuster(T)					
Safety				Supervisor No.			
6.		Re	esources A	ssigned this Peri	bc		
Strike Team/Task Force/ Resource Designator		Leader	Number Persons	Trans. Needed	[Drop Off PT./Time	Pick Up PT./Time
Bear Divide Hotshots	C-47	Mike Alarid	20	N	Centr	al Park Plaza 0700	Central Park Plaza 0700
Happy Camp Crew T2 C	C-41	Richard Wilson	20	N	Central Park Plaza 0700		Central Park Plaza 0700
LPF S/T 1663C E-139	1	Courson/Rolan(T)	27	N	Central Park Plaza 0700		Central Park Plaza 0700
7. Control Operations							
Patrol, mop-up and	d reha	b where necessary.					

8. Special Instructions

LCES/Safety/Situational Awareness

Monitor Weather, radio and backhaul trash.

9.			Division/	Group Communication	on Summar	У	
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	Rx171.5500	King	1	Logistics		King	
Command	KX171.5500	NIFC	Tone	209.51105		NIFC	
	Tx172.3250		2 or 6				
Tactical	Rx/Tx	King			Rx / Tx	King	
Div/Group	KX/IX	NIFC	2	Air to Ground		NIFC	8
	168.2000	_			170.0000		
Prepared by (Resource Un	Prepared by (Resource Unit Ldr.)			Approved by (Planning Sect.			Time
				10-26-07		1499	

ICS 204 NFES 1328

AIR OPERATIONS SUMMARY 220	Prepared By: Bill Monahan	Prepared Date:10-26-07	Prepared Time:200
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1. INCIDENT NAME:	2. OPS PERIOD DATE:	START TIME:	END TIME:	SUNRISE:	SUNSET:
Ranch Fire	10-28 thru 11-01-07	0700	1900	0702	1813
	·		·		·
3. REMARKS (Safety Notes, Hazards, Air Operation		4. Mediva	- -	5.	
Cross the I-5 Fwy with Buckets at overpasses when	n enroute to and from Fire	Helicopte	r 531		
Use Caution with other aircraft using Castic Lake for	or water				
Helispot #1 34.28.97 X118 49 .94 Filmore Dip Site					
Timore Dip one	OT 24.00 110 00.02				

6.	NAME	PHONE #	7. FREQUENCIES	AM	FM	8. FIXED-WING Avail/ Type/ Make-Model/ N#/ Base
PERSONNEL						,
			AIR/ AIR Rotor			AIRTANKERS- Order as needed
			AIR / AIR FM		169.200	
						ATB PHONE - Fox 661-723-2740
			AIR/ GROUND		170.000 TX/RX	_
			AIR/AIR Fixed wing			ATGS AIRCRAFT-
			DECK		163.100	_ Helibase:
Ranch Helibase	e Doug Ross	951-288-5372				
Van Nuys Tanker Base	Scott Graham	818-909-6452				_

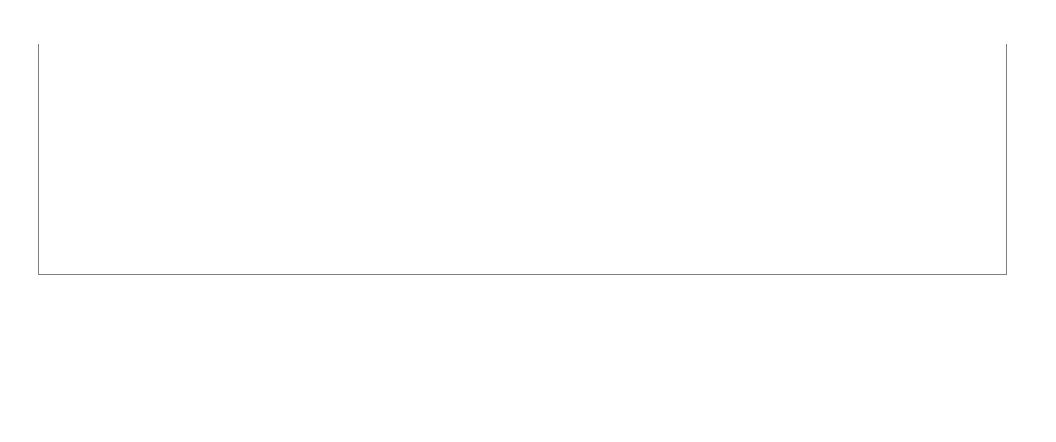
9. HELICOPTERS (Use Additional Sheets as Necessary)

FAA N#	TY	MAKE/ MODEL	BASE	AVAIL	START	REMARKS	FAA N#	TY	MAKE/ MODEL	BASE	AVAIL	START	REMARKS
760	I	S-61	Van Nuys Tanker Base	0730	0700	Water Drops Tank	535	III	Bell 407	Ranch HB	0730	0700	Water Drops/Recon
531	II	Bell 212	Ranch HB	0730	0700	Water Drops							

ICS 220 Continued

10. TASK/ MISSION/ ASSIGNMENT (Type/ function includes: Air Tactical, Retardant, Recon, Personnel Transport, Bucket Operations, SAR, etc.								
TYPE/FUNCTION	NAME OF PERSONNEL OR CARGO (If applicable) or instructions for tactical aircraft	MISSION START	FLY FROM	FLY TO				

NAME	LATITUDE	LONGITUDE HIGE/HOGE		REMARKS / HAZARDS



INCIDENT RADIO COMMUNICATIONS PLAN			Incident Name RANCH			Date/Time Prepared: 10/25/07 210	0hrs	Operational Period Date/Time: 10/28/07-11/01/07 0700 - 1900		
C l-	Function	Channel Name/Trunked	A!	DV For a Moral W	RX Tone/NAC	TX Freq N or W	Tx Tone/NAC	Mode	Remarks	
Ch #	Function	Radio System Talkgroup	Assignment	RX Freq N or W	RX TOTTE/INAC	TX Freq N or W	TX TOTTE/NAC	Mode	кетак	
1	Los Padres NF	LPF - 8	All Div	171.5500 N		172.3250 N	Tone 2 or Tone 6	А	Tone 2 - 123.0 Tone 6 - 156.7 Tone 2 Sisar Pk. Tone 6 Torrey Hill	
2	Tactical	NIFC Tac - 3	All Div	168.6000 N		168.6000 N		А		
3	Angeles NF	ANF - 2	ANF Contact	172.3750 N		169.9500 N	Tone 6 or Tone 8	А	Tone 6 – 156.7 Tone 8 – 103.5 Tone 6 Oat Mt. Tone 8 Frazier Mt.	
4	Tactical	OES White 2	Unassigned	154.2650 W		154.2650 W		А		
5	Tactical	NIFC Tac - 1	Unassigned	168.0500 N		168.0500 W		А		
6	Tactical	NIFC Tac - 2	Unassigned	168.2000 N		168.6000 N		А		
7	Tactical	NIFC Tac - 4	Unassigned	164.1375 N		164.1375 N		А		
8	Air/Ground	A/G	All Div	170.0000 N		170.0000 N		А		
9								А		
10								А		
11								Α		
12								Α		
13								А		
14	Air Guard			168.6250 N		168.6250 N	110.9	А	Ground to Air Emergency Only	
16	Air Guard			168.6250 N		168.6250 N	110.9	А	Ground to Air Emergency Only	
Prepared by (Communications Unit) Clay Flad COML					Incident Location County Black	ine State			Longitude 114 21.92 W NAD27	

The convention calls for frequency lists to show four digits after the decimal place, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. Mode refers to either "A" or "D" indicating analog or digital (Project 25)

10/26/07

MEDICAL PLAN	_	ENT NA	NT NAME NCH FIRE		te epared 2 6-07	3. TIME PREPARED 2130 hrs		4. OPERATIONAL PERIOD 10/28-11/1 Day Shift 0700 hrs - 1900 hrs			Shift
	<u>'</u>	5.	INCIDENT MEDI	CAL AID	STATIONS				1		
MEDICAL AID STAT		LOCATION						PARAN YES	NO NO		
None											
			6. TRANSP								
			A. AMBULANO	CE SERV	'ICES		ı				
NAME				ADD	RESS		I	PHONE	≣	PARAN YES	NO NO
AMR Ambulance LA County	у		Lancaster				661-	257-4	078	XX	
AMR Ambulance Ventura C	County		Fillmore				805-	524-0	586	XX	
LACOFD			31770 Ridg	e Route)		661-	259-2	111	XX	
LAC – Air Squad			Lancaster -	- Fire St	ation 129)	661-	259-2	111	XX	
VNC - Air Squad			Camarillo A	irport			805-	388-4	279	XX	
			B. INCIDENT	AMBULA	NCES		ı				1
NAME				LOCATION						PARAM YES	MEDIC NO
										0	
		DDRESS		PITALS TRAVE	L TIME			HELI	PAD	BURN (ENTER
NAME		-	AIR	GRND	PHONE		YES	NO	YES	NO	
Santa Paula Hospital	825 N 10 th Santa Paul		Ę	5 min	20min	805-933-86	663	XX			XX
Henry Mayo Hospital	23845 McB Newhall	ean Prl	κwy,		25min	661-253-8112			XX		XX
Community Memorial Hospital	147 N. Brei Ventura			10min	30min	805-652-5018		XX			XX
Ventura County Medical Center	3291 Loma Ventura	Vista		10 min	30min	805-652-6165		XX			XX
County USC Hospital	1200 North LA	St,	2	40 min	60min	323-226-79	991	XX		XX	
Sherman Oaks Hospital	4929 Van N Sherman C		/d,	10 min	50min	818-907-45	580	XX		xx	
		8. ME	EDICAL EMERGI	ENCY PR	ROCEDURE	S					
 Request medica 	l evacuatio	ns via	Angeles NI	F on th	e Comr	nand Chan	nel o	r (66	1) 72:	3-2704	
GIVE: Location, Nur	mber of inju	ured, S	Severity of I	njury,	and Typ	e of Injury	and	Reso	urces	s	
needed. (As time permits give Medical complaint, Age, Sex, and Weight).											
When requesting	g air evacu	ation,	give lat and	long	for LZ &	Jurisdiction	onal (Coun	ty if p	ossibl	e
❖ Special Note: Be	oth Ventura	and L	A County He	elicopte	rs have	night vision	and I	hoist	capal	ble.	
All Crews and En	 All Crews and Engines: Identify your EMT's and First Aid equipment for the benefit of others. 										

Please notify your Division Supervisor or Strike Team Leader of your medical capabilities.

10. REVIEWED BY (SAFETY OFFICER)

Robert Klinoff, SOF1

9. PREPARED BY (MEDICAL UNIT LEADER)

ICS 206 8-78

Scott McKenney/Mike Hazlett, MEDL

Human Resources Message Ranch Fire

Inappropriate Behavior:

It is extremely important that inappropriate behavior be recognized and dealt with promptly. Inappropriate behavior is all forms of harassment including sexual and racial harassment and shall not be tolerated. When you observe or hear of inappropriate behavior you should:

- Inform and educate subordinates of their rights and responsibilities
- Provide support to the victim.
- Develop appropriate corrective measures.
- Report the incident to your supervisor, if the behavior continues. Disciplinary action may be necessary.
- Document inappropriate behavior and report it to the employee's home agency.
- While working in and around private property, recognize and respect all private property.

Drugs and Alcohol:

- Non-prescription unlawful drugs and alcohol are not permitted at the incident.
 Possession or use of these substances will result in disciplinary action.
- During off-incident Rest & Recuperation periods, personnel are responsible for proper conduct and maintenance of fitness for duty. Drug or alcohol abuse resulting in unfitness for duty will normally result in disciplinary action.
- Be a positive role model. Do not be involved with drug or alcohol abuse.
- Report any observed drug or alcohol abuse to your supervisor.

TRAINING MESSAGE

Los Padres Training Officer Carrie Landon will be available by phone at 805-521-1670 or cell 805-798-3521 for any additional training needs or questions. Her office is at the Temescal Fire Station by Lake Piru..

Stay Safe!!! Keep Training!!!
You're our future!!!

RESOURCE ADVISOR MESSAGE

General Information:

- 1. Avoid fireline construction in riparian areas whenever possible with a 300 foot buffer.
- 2. Maintain a 300 foot buffer from streams and water bodies for refueling and foam or retardant drops.
- 3. Walk dozers across rocky portions of streams. Avoid mud and vegetation areas.
- 4. Avoid staging in riparian areas.
- 5. No vehicles (staging or dozing) at Squaw Flat.
- 6. Avoid retardant drops and air operations around cliffs in Hopper and Aqua Blanca Canyons.
- 7. Notify Resource Advisor of injured Condors.

Please remember while the resources are important to the forest, your safety is our primary concern. Remember your safety comes before any of the these directions

Lloyd Simpson, Resource Advisor (805) 901-2869

Ranch Fire Type 3 organization Plan

IC	Mike Ryan	cell	661-301-8154
Logistics	Jim Rough		661-917-1149
Safety	Art Tranberg		559-287-1315
Division Supervisor	Steve Baran		
Resource Unit Leader	Serena Wicka		406-293-0644
LPF S/T 1666C	Mark Courson		805-455-5073
S/t Leader T	Patrick Nolan		805-325-1418
Hanny Comp Chary 2	Dishard Wilson		520 509 4121
Happy Camp Crew 2	Richard Wilson		530-598-4121
Bear Divide Hotshots	Mike Alarid		661-917-7386

Briefing will be held at Central Park Plaza at 250 Central Ave. Fillmore at 07:00 each morning. A Refrigerator truck will be on site to distribute lunch's drinks and ice. A debriefing will be scheduled each evening at a location and time to be announced. Overhead and Crews will be housed at local motels. Bear Divide Hot Shots will travel to their home unit for lodging.

UNIT I	LOG	1. Incident Name	2. Date Prepared	3. Time Prepared
4. Unit Name/Designato	ors	5. Unit Leader (Name and Position)		6. Operational Period
7.		Personnel Roste	r Assigned	
Nan	ne	ICS Positio		Home Base
8.		Activity Log		
Time			Major Events	
9. Prepared by (Name a	and Position)			