

INCIDENT ACTION PLAN

STEEP VALLEY FIRE

WV-NRP-000763 PP QRK1 (1523)

Preventing Complacency

- **ANALYZE** small mistakes, not just the serious ones.
- Think you might be too complacent? **TRY** placing visual reminders in your line of vision such as a photo of a loved one.
- **DISCUSS** the hazards of your job with your crewmembers.
- **SHADOW** someone in a different job than you as they identify hazards.
- **LOOK** for signs of complacency in other people. This will increase your awareness of it.

Complacency

During a long assignment or fire season, complacency will inevitably surface. Couple that with the routine of doing something every day and it can create blinders. Muscle memory built from the repetitive action such as doing the same things over and over again can cause us to miss the subtle changes that can escalate into significant events. So how do we change our muscle memory? Active effort is required.

Exercise your brain daily, alert yourself to the hazards that may have become invisible, and come off the line safely and successfully each shift.

Friday, November 10, 2023
0700 to 1900

Tom Fielden, IC
Nate Orsburn, IC(t)



IAPs, Maps, Remote Check-in

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name:	2. Operational Period:	
STEEP VALLEY	Date/Time From: 11/10/2023 0700 FRI	Date/Time To: 11/10/2023 1900 FRI
3. Objective(s):		
<p>Strategic Objectives</p> <ul style="list-style-type: none"> • Protect human life, structures, and facilities and natural and cultural resources inside and outside the park. Firefighter and public safety is the first priority in every decision. • Minimize damage to the park's natural and cultural resources by using minimum impact suppression techniques (MIST). <p>Tactical objectives</p> <ul style="list-style-type: none"> • Keep the fire north and east of the New River, south of County Road 41, and west of the communities of Layland Heights and Meadow Creek. 		
4. Operational Period Command Emphasis:		
Utilize the risk management process prior to any engagement. Use caution on wet and/or steep surfaces.		
General Situational Awareness:		
<ul style="list-style-type: none"> • Use natural fire breaks or leaf blowers and wet lines wherever possible (in lieu of handline construction). Water bars will be constructed into hand lines on steep slopes. • Use mop-up kits and other low-pressure nozzles setting to prevent erosion. • Firelines kept to the minimum width needed to allow for backfiring, burnout, or the creation of a safe blackline. • Minimal tree felling. Snags within or adjacent to firelines will be removed only if the show evidence of fire, present hazard to firefighters, or constitute a legitimate threat to the fireline. Living trees will be undisturbed whenever possible. Lower branches will be pruned whenever possible to remove ladder fuels rather than removing the tree. 		
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Approved Site Safety Plan(s) Located		
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):		
<input checked="" type="checkbox"/> ICS 202 <input checked="" type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input checked="" type="checkbox"/> ICS 205 <input checked="" type="checkbox"/> ICS 205A <input checked="" type="checkbox"/> ICS 206	<input type="checkbox"/> ICS 207 <input checked="" type="checkbox"/> ICS 208 <input type="checkbox"/> ICS 220 <input type="checkbox"/> Map/Chart <input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	Other Attachments: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
7. Prepared by: TOMAS LIOGYS	Position/Title: PSCC	Signature:
8. Approved by Incident Commander:	Name: TOM FIELDEN	Signature:
ICS 202	IAP Page	Date/Time: 11/09/2023 2100

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name:		2. Operational Period:	
STEEP VALLEY		Date/Time From: 11/10/2023 0700 FRI	Date/Time To: 11/10/2023 1900 FRI
3. Incident Commander(s) and Command Staff:		COST UNIT	
IC/UC	TOM FIELDEN NATE ORSBURN (T)		
DEPUTY			
SAFETY OFFICER			
INFORMATION OFFICER	TOM ENGBERG LORENE HYNES (T)		
LIAISON OFFICER	STAN WILSON (T)		
4. Agency/Organization Representative(s):			
Agency/Organization	Name		
NPS	CHARLES SELLARS		
NPS	ERIC LAPRICE		
NPS DUTY OFFICER	SASHA ERNST		
5. Planning Section:			
CHIEF	TOMAS LIOGYS		
SITUATION UNIT			
GIS SPECIALIST			
RESOURCES UNIT			
6. Logistics Section:			
CHIEF	SCOTT EDWARDS		
BASE CAMP MANAGER	NICHOLAS VINEZ		
MEDICAL UNIT	KATHERINE ZERKLE		
SECURITY UNIT	JASON DEMERS		
SUPPLY UNIT			
FACILITIES UNIT			
7. Operations Section:			
OPS SECTION CHIEF			
PLANNING OPS			
STAGING AREA			
DIVISION/GROUP	A		
DIVISION/GROUP	B		
DIVISION/GROUP	D		
DIVISION/GROUP	V		
DIVISION/GROUP	Y		
7b. Air Operations Branch:			
HELICOPTER COORDINATOR			
8. Finance/Administration Section:			
CHIEF	STACEY SNUFFER		
TIME UNIT			
PROCUREMENT UNIT			
COMPENSATION UNIT			
9. Prepared By:			
Name:	TOMAS LIOGYS	Position/Title:	PSCC
Signature:			
ICS 203	IAP Page	Date/Time:	11/09/2023 2100

FORECAST NO. 3

Name of Incident: Steep Valley Fire
Unit: New River Gorge National Park & Preserve

Prediction for: Friday, November 10, 2023
Forecast Issued: 2000 November 9, 2023

FIRE WEATHER AND BEHAVIOR

DISCUSSION: A wetting rain is likely for much of the area around New River Gorge, with around a quarter inch of rain possible. Winds should remain northwest-northerly through Friday morning at ridgetops and the top of the gorge, but may be more light and variable in the gorge itself. Light and variable or upvalley (westerly) winds may then develop Friday afternoon into Friday night, with gentle northwest-northerly winds returning during the day Saturday.

FRIDAY 11/9/2023

Cloudy then becoming partly sunny. Rain in the morning ending by around 1500.

PRECIP TOTAL: < 0.25"

MAXIMUM TEMPERATURE: 49

MINIMUM RH: 80%

WINDS N 5-7 in the morning and early afternoon becoming light and variable

FRIDAY NIGHT

Partly cloudy becoming mostly cloudy.

MINIMUM TEMPERATURE 34

MAXIMUM RH: 100%

WINDS Light and variable at the ridgetops, gentle downslope and downvalley drainage winds possible in the gorge

SATURDAY 11/10/2023

Mostly cloudy becoming mostly sunny after 1300.

MAXIMUM TEMPERATURE 53

MINIMUM RH: 55

WINDS Light winds becoming NW 5 late morning

3-7 Day Outlook

A warming a drying trend begins with high steadily increasing from the upper 40's to low 60's, and minimum RH trending downward from the mid 50's this weekend to the mid 30 by midweek. Winds generally less than 10 but with gusts to 15 throughout the period.

FIRE BEHAVIOR

Expect minimal fire behavior especially with the significant chance of wetting rain. Any areas where rain does not penetrate the little remaining canopy may exhibit some creeping and smoldering. All fire behavior generally expected to be less than 1/2 foot.

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:			3.			
STEEP VALLEY			Branch:	Division/Group A		
2. Operational Period:						
Date/Time From:	11/10/2023 0700	FRI	Date/Time To:	11/10/2023 1900	FRI	
4. Operations Personnel						
OPERATIONS CHIEF			BRANCH DIRECTOR			
DIVISION/GROUP SUPERVISOR			AIR ATTACK SUPERVISOR			
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator	LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time	
TFLD WATSON O-11	11/22	MATT WATSON	1			
ENG6 MI-MIS HARRISON 56 E-4	11/22	BRIAN CARROLL	2			
ENG6 MI-MIS FELCH 56 E-5	11/22	SAM SALO	2			
REAF MANNING		DOUG MANNING	1			
6. Control Operations/Work Assignments:						
<p>Hold and improve fire line. Defensive firing only if necessary for containment. Mitigate snags along roadway.</p>						
7. Special Instructions:						
<ul style="list-style-type: none"> Maintain situational awareness. Take appropriate mitigation measures on steep terrain, snags, and while working along the river. Identify and mark any mines. Hunters may be in the area. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	NPS FIRE					MOTOROLA
TACTICAL	NIFC TAC 3	168.6000	107.2	168.6000	107.2	A
MEDICAL	NPS GEN					MOTOROLA
AIR TO GROUND		166.6125		166.6125		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
TOMAS LIOGYS		TOMAS LIOGYS		11/09/2023	2100	

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:			3.			
STEEP VALLEY			Branch:	Division/Group B		
2. Operational Period:						
Date/Time From:	FRI	Date/Time To:	11/10/2023 1900	FRI		
4. Operations Personnel						
OPERATIONS CHIEF		BRANCH DIRECTOR				
DIVISION/GROUP SUPERVISOR		AIR ATTACK SUPERVISOR				
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator	LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time	
TFLD AUZA O-3	11/22	FRANK AUZA	1			
STEN(T) DENNIS-GAST O-28		DEREK DENNIS-GAST	1			
ENG6 KS-LLC GEN CON E-6						
ENG6 WV-NRP E-602		NICHOLAS DEPAULO	3			
FFT2 MARCUM O-2		DOUGLAS MARCUM	1			
FFT2 SMOOT O-9		KATHLEEN SMOOT	1			
FFT2 MAYER O-10	11/22	DAN MAYER	1			
6. Control Operations/Work Assignments:						
<p>Hold and improve fire line. Defensive firing only if necessary for containment. Mitigate snags.</p>						
7. Special Instructions:						
<ul style="list-style-type: none"> Maintain situational awareness. Take appropriate mitigation measures on steep terrain, snags, and while working along the river. Identify and mark any mines. Hunters may be in the area. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	NPS FIRE					MOTOROLA
TACTICAL	NIFC TAC 1	168.0500	107.2	168.0500	107.2	A
MEDICAL	NPS GEN					MOTOROLA
AIR TO GROUND		166.6125		166.6125		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
TOMAS LIOGYS		TOMAS LIOGYS		11/09/2023	2100	

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:				3.		
STEEP VALLEY				Branch:	Division/Group D	
2. Operational Period:						
Date/Time From: 11/10/2023 0700 FRI		Date/Time To: 11/10/2023 1900 FRI				
4. Operations Personnel						
OPERATIONS CHIEF		BRANCH DIRECTOR				
DIVISION/GROUP SUPERVISOR		AIR ATTACK SUPERVISOR				
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
UNSTAFFED						
6. Control Operations/Work Assignments:						
7. Special Instructions:						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND						
TACTICAL						
LOGISTICS						
AIR TO GROUND						
9. Prepared By (Resource Unit Leader)			Approved By (Planning Section Chief)		Date	Time
TOMAS LIOGYS			TOMAS LIOGYS		11/09/2023	2100

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:				3.			
STEEP VALLEY				Branch:		Division/Group V	
2. Operational Period:							
Date/Time From: 11/10/2023 0700 FRI		Date/Time To: 11/10/2023 1900 FRI					
4. Operations Personnel							
OPERATIONS CHIEF			BRANCH DIRECTOR				
DIVISION/GROUP SUPERVISOR			AIR ATTACK SUPERVISOR				
5. Resources Assigned this Period							
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time	
UNSTAFFED							
6. Control Operations/Work Assignments:							
7. Special Instructions:							
8. Division/Group Communication Summary							
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode	
COMMAND							
TACTICAL							
LOGISTICS							
AIR TO GROUND							
9. Prepared By (Resource Unit Leader)			Approved By (Planning Section Chief)			Date	Time
TOMAS LIOGYS			TOMAS LIOGYS			11/09/2023	2100

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:			3.			
STEEP VALLEY			Branch:	Division/Group Y		
2. Operational Period:						
Date/Time From:	11/10/2023 0700	FRI	Date/Time To:	11/10/2023 1900	FRI	
4. Operations Personnel						
OPERATIONS CHIEF			BRANCH DIRECTOR			
DIVISION/GROUP SUPERVISOR			AIR ATTACK SUPERVISOR			
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator	LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time	
TFLD KEIPER E-2.1	11/11	STEVEN KEIPER	1			
ENG6 OH-WAF E-632 E-1		STEVEN SPELLBERG	4			
ENG PA-PAS D02-E-B12 E-2	11/11	CODY CROUSE	2			
READ ZASTAWNY O-8		ABIGAIL ZASTAWNY	1			
6. Control Operations/Work Assignments:						
<p>Hold and improve fire line. Seize opportunities for fire backfiring upon written approval. Mitigate snags along.</p>						
7. Special Instructions:						
<ul style="list-style-type: none"> Maintain situational awareness. Take appropriate mitigation measures on steep terrain, snags, and while working along the river. Identify and mark any mines. Hunters may be in the area. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	NPS FIRE					MOTOROLA
TACTICAL	NIFC TAC 4	166.7250	107.2	166.7250	107.2	A
MEDICAL	NPS GEN					MOTOROLA
AIR TO GROUND		166.6125		166.6125		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
TOMAS LIOGYS		TOMAS LIOGYS		11/09/2023	2100	

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

Controlled Unclassified Information//Basic

1. Incident Name:	2. Date/Time Prepared:	3. Operational Period:	
STEEP VALLEY	Date: 11/09/2023 Time: 2100	Date/Time From: 11/10/2023 0700 FRI	Date/Time To: 11/10/2023 1900 FRI

4. Basic Radio Channel Use:

Zone Group	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq	RX Tone/NAC	TX Freq	TX Tone/NAC	Mode (A,D, or M)	Remarks
	1	TACTICAL	NIFC TAC 1	DIV B	168.0500	107.2	168.0500	107.2	A	
	2	TACTICAL	NIFC TAC 3	DIV A	168.6000	107.2	168.6000	107.2	A	
	3	TACTICAL	NIFC TAC 4	DIV Y	166.7250	107.2	166.7250	107.2	A	
	4	TACTICAL	NIFC TAC 5		166.7750	107.2	166.7750	107.2		
	5	AIR TO GROUND	AIR TO GROUND		166.6125		166.6125		A	
	6	AIR GUARD	AIR GUARD		168.6250		168.6250	110.9		

5. Special Instructions:

6. Prepared By (Communications Unit Leader)	Name: TOMAS LIOGYS	Signature:
ICS 205	IAP Page	Date/Time: 11/09/2023 2100

Steep Valley Fire Contact List

Position	Name	Phone
Incident Commander	Tom Fielden	304-640-8813
Incident Commander(t)	Nate Orsburn	906-241-0156
Helicopter Manager	Tim Scherm	304-642-6221
Public Information	Thomas Engberg	740-703-4682
Public Information(t)	Lorene Hynes	304-719-5785
Logistics	Scott Edwards	440-552-4644
Finance	Stacey Snuffer	304-877-1307
Plans	Tomas Liogys	862-236-2926

FINANCE MESSAGE

Please email your completed, signed, legible CTR's to

2023.steepvalley.finance@firenet.gov

or

text it pic to

304-877-1307

PLANS MESSAGE

ALL resources must check in!!!

Use the QR Code on the front cover to access the remote check-in
If you don't check in, Finance can't post your time

Steep Valley Fire Resource Management Message

Please note the following

Portable Pump Operations

If water pumping is going to occur, the river access ramps/areas by Army Camp, McCreery, Grandview Sandbar, Mill Creek, and Glade Creek are preferable given their already high level of disturbance and lack of mussel populations.

Helicopter Dip-Sites

Given the high density and relatively high diversity of freshwater mussels, I recommend avoiding the following areas if it is likely that collecting water will disturb the river bottom (like a large bucket being dropped in to collect water and hitting the bottom).

- **Within 500 feet upstream and downstream of the Meadow Creek Access**

37.796190254815265, -80.92180396361326

- **Within 1 mile upstream of the Thayer River Access**

37.902234791674346, -81.03236768934798

- **Between the old bridge piers upstream of Glade Creek**

37.83107396792361, -81.00247618981163

and approximately 1 mile upstream

37.8330637946371, -80.97487941113077

Steep Valley Fire Meeting Schedule

0630	Pre-Ops Briefing
0700	Operational Briefing
1200	C & G
1800	Strategy & Tactics
1830	Planning Meeting
1900	Operations Debrief/AAR
2000	IAP Due for review

MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

1. Incident/Project Name		2. Operational Period						
Steep Valley Fire		Date/Time 11/10/2022 0700-1900						
3. Ambulance Services								
Name	Complete Address	Phone & EMS Frequency	Advanced Life Support (ALS)					
			Yes	No				
			<input type="checkbox"/>	<input type="checkbox"/>				
			<input type="checkbox"/>	<input type="checkbox"/>				
4. Air Ambulance Services								
Name	Phone	Type of Aircraft & Capability						
Healthnet	800-346-4206	Charleston, WV						
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.						
5. Hospitals								
Name Complete Address	GPS Datum – WGS 84 Coordinate Standard Degrees Decimal Minutes DD° MM.MMM' N - Lat DD° MM.MMM' W - Long		Travel Time Air Gnd		Phone	Helipad Yes No		Level of Care Facility
	Lat:	Click or tap here to enter text.	Click or tap here to enter text.	15 Min	(304) 658-9397	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Minor Injuries
Long:	Click or tap here to enter text.							
VHF:	Click or tap here to enter text.							
Raleigh General 1710 Harper Rd., Beckley, WV	Lat: N37°47.268'	Click or tap here to enter text.	10 Min	30 Min	304-256-4100	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ALS
	Long: W81°12.138'	Click or tap here to enter text.						
	VHF:	Click or tap here to enter text.						
Cabell Huntington Hospital 340 Hal Greer Boulevard, Huntington, WV	Lat: N38° 24.59'	Click or tap here to enter text.	15 Min	2 hours	304-526-2000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Burn Center
	Long: W81°10.086'	Click or tap here to enter text.						
	VHF:	Click or tap here to enter text.						
Beckley Appalachian Regional 306 Stanaford Rd., Beckley, WV	Lat: N37°47.91'	Click or tap here to enter text.	10 Min	30 Min	304-255-3825	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ALS
	Long: W81°10.086'	Click or tap here to enter text.						
	VHF:	Click or tap here to enter text.						
6. Division Branch Group		Area Location Capability						
		EMS Responders & Capability:						
		Equipment Available on Scene:						
		Medical Emergency Channel:						
		ETA for Ambulance to Scene:						
		Air:						
		Ground:						
		Approved Helispot:						
		Lat:						
		Long:						
		EMS Responders & Capability:						
		Equipment Available on Scene:						
		Medical Emergency Channel:						
		ETA for Ambulance to Scene:						
		Air:						
Ground:								
Approved Helispot:								
Lat:								
Long:								

MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

7. Name & Location	Remote Camp Location(s)		
	Point of Contact:		
	EMS Responders & Capability:		
	Equipment Available on Scene:		
	Medical Emergency Channel:		
	ETA for Ambulance to Scene:		
	Air:		
	Ground:		
	Approved Helispot:		
	Lat:		
	Long:		
	Point of Contact:		
	EMS Responders & Capability:		
	Equipment Available on Scene:		
	Medical Emergency Channel:		
	ETA for Ambulance to Scene:		
	Air:		
	Ground:		
	Approved Helispot:		
	Lat:		
	Long:		
8. Prepared By (Medical Unit Leader)	9. Date/Time	10. Reviewed By (Safety Officer)	11. Date/Time
Tom Fielden	11/09/2022		

Medical Incident Report

FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.

FOR A MEDICAL EMERGENCY: IDENTIFY ON-SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.

Use the following items to communicate situation to communications / dispatch.

1. **CONTACT COMMUNICATIONS / DISPATCH** (Verify correct frequency prior to starting report) *Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."*
2. **INCIDENT STATUS:** *Provide incident summary (including number of patients) and command structure.*
Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."

Severity of Emergency / Transport Priority	<input type="checkbox"/> RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE <i>Ex: Unconscious, difficulty breathing, bleeding severely, 2° – 3° burns more than 4 palm sizes, heat stroke, disoriented.</i>	
	<input type="checkbox"/> YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary <i>Ex: Significant trauma, unable to walk, 2° – 3° burns not more than 1-3 palm sizes.</i>	
	<input type="checkbox"/> GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport <i>Ex: Sprains, strains, minor heat-related illness.</i>	
	<input type="checkbox"/> Purple/Other Non Medical other potential critical incidents <i>Ex: Unaccounted for incident resources, threats to employees, chemical spills, incidents not requiring the use of ICS-206 but requiring IMT response</i>	
Nature of Injury or Illness & Mechanism of Injury		Brief Summary of Injury or Illness (<i>Ex: Unconscious, Struck by Falling Tree</i>)
Evacuation Request		Air Ambulance / Short Haul/Hoist Ground Ambulance / Other
Patient Location		Descriptive Location & Lat. / Long. (WGS84)
Incident Name		Geographic Name + Medical (<i>Ex: Trout Meadow Medical</i>)
On-Scene Incident Commander		Name of on-scene IC of Incident within an Incident (<i>Ex: TFLD Jones</i>)
Patient Care		Name of Care Provider (<i>Ex: EMT Smith</i>)

3. INITIAL PATIENT ASSESSMENT: *Complete this section for each patient as applicable (start with the most severe patient)*

Patient Assessment: See IRPG PAGE 106

Treatment:

4. EVACUATION PLAN:

Evacuation Location (*if different*): (*Descriptive Location (drop point, intersection, etc.) or Lat. / Long.*) Patient's ETA to Evacuation Location:

Helispot / Extraction Site Size and Hazards:

5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:

Example: Paramedic/EMT, crews, immobilization devices, AED, oxygen, trauma bag, IV/fluid(s), splints, rope rescue, wheeled litter, HAZMAT, extrication

6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

7. CONTINGENCY: Considerations: *If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead..*

8. ADDITIONAL INFORMATION: *Updates/Changes, etc.*

REMEMBER: Confirm ETAs of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.