

1. Incident Name:		2. Incident Number:		3. Operational Period:		4. Location:				
Ford Field Type 1 Vaccination Site		MI-FEM-000001		0700 - 2200		Michigan				
5. Prepared by: (Safety Officer Signature & Date)				7. Decision by: (Incident Commander Signature & Date)						
Donald Klingler 04/01/2021				Peter Glover 04/01/2021						
Identify Hazards		Assess Hazards		Develop Controls		Make Risk Decisions			Implement	
8. Task (Context for the hazard)	9. Hazard (Events leading to harm)	10. Severity of an Event	11. Harm Probability	12. Assessed Risk (RAC)	13. Identify Risk Mitigations Options	14. Severity of an Event	15. Harm Probability	16. Residual Risk (RAC)	17. Task Necessary?	18. Risk Mitigation Assigned to:
All Incident Operational Tasks	Active Shooter	Catastrophic	Unlikely	High	Contact incident security or law enforcement to assist with protecting the site. Identify escape routes and safe zones. (Refer to the Ford Field Emergency Guidelines)	Catastrophic	Rare	Moderate	YES	All Incident Personnel
All Incident Operational Tasks	Vaccine Theft	Moderate	Unlikely	Low	Do not attempt to engage the perpetrator involved in the theft of any vaccines. Gather as much observed information as possible. (Vehicle Description, Individual Description) Be sensitive to individuals who may be traumatized to this event and further counseling may be required.	Moderate	Possible	Moderate	YES	All Incident Personnel
All Incident Operational Tasks	Fire	Critical	Possible	High	If a fire occurs, or the fire alarm activates, immediately evacuate facility. Assist the public or staff that needs assistance. Notify the fire department by calling 911. (Refer to Ford Field Emergency Guidelines)	Moderate	Possible	Moderate	YES	All Incident Personnel
Public interaction with each other in facilities	Exposure to virus particles through infected persons	Moderate	Likely	High	<ul style="list-style-type: none"> Require visitors to be always escorted and limit visitor access to non-essential areas of the facility. Manage interactions so that social distancing of 6 feet (2 meters or about 2 arms' length) can be maintained while conducting only necessary business with the public. Utilize signs and cues along with communicating expectations. COVID-19 Screening Protocol 	Moderate	Possible	Moderate	YES	All Incident Personnel
Traveling to and from the vaccination site	MVA - Other Vehicles	Moderate	Possible	Moderate	Drive defensively at reasonable and prudent speeds for conditions. Maintain awareness of hazardous weather/driving conditions and adjust travel plans accordingly. Utilize seatbelts and headlights at all times. Be heads up for local traffic. Establish check-in and check-out procedures.	Critical	Unlikely	Moderate	YES	Driver/Operator
All Incident Operational Tasks	Medical Emergency	Critical	Possible	High	<ul style="list-style-type: none"> Medical staff on site during the event, review Medical Plan (206) In the event of a medical emergency, staff will activate the local 911 system and render first aid until local EMS providers arrive on scene. Notify Ford Field Command Center as noted in the Ford Field Emergency Guideline, 313-262-2911 	Negligible	Possible	Low	YES	All Incident Personnel
All Incident Operational Tasks	Bomb Threat	Critical	Possible	High	Evacuate the building in a calm and collected manner, refrain from using radios, cell phones, or other electronics. Move safely as far away from the building as possible. Take a position of cover if available. (Refer to the Ford Field Emergency Guidelines)	Negligible	Unlikely	Low	YES	All Incident Personnel
All Incident Operational Tasks	COVID 19	Moderate	Likely	High	Screen yourself daily, consider signs and symptoms when interacting with individuals. Practice social distancing and wear a mask that covers the mouth and nose. Ensure adequate rest. Clean and disinfect surfaces that have been potentially contaminated. Report to supervisor immediately if feeling ill. Utilize hand sanitizer after touching foreign surfaces. Utilize masks when unable to social distance or inside areas with poor ventilation. Wash your hands frequently with soap and water or utilize hand sanitizer as a substitute.	Moderate	Unlikely	Low	YES	All Incident Personnel.
Public Interaction with employees in facilities	Exposure to virus particles through infected persons	Moderate	Likely	High	<ul style="list-style-type: none"> Manage facility access so that social distancing can be maintained by the public that enters. Utilize signs and cues along with communicating expectations. Utilize a mask when around others. Maintain social distancing. Wash or sanitize your hands frequently specifically after blowing your nose, coughing, sneezing, or transferring of items from others. Use soap and water for at least 20 seconds or utilize 60% alcohol sanitizer if soap is not available. 	Moderate	Unlikely	Low	YES	All Incident Personnel
All Incident Operational Tasks	Slips, Trips, Falls	Moderate	Possible	Moderate	Ensure all walkways, doorways, and parking lots are safe. (ice, snow, water potholes etc). Ensure indoor walkways are safe and hazard free (slippery, carpet edges, corners, etc). Ensure facility is properly ventilated, heated and cooled.	Moderate	Unlikely	Low	YES	All Incident Personnel
All Incident Operational Tasks	Severe Weather: Tornado, High Winds, etc.	Moderate	Possible	Moderate	Hardened structures that can be used as shelters should be identified in or near the vaccination site. Local responders should be involved with the planning for severe weather emergencies. The supervisor in charge should designate an individual to monitor the National Weather Service for updates. (Refer to the Ford Field Emergency Guidelines)	Negligible	Possible	Low	YES	All Incident Personnel
All Incident Operational Tasks	Extreme Weather: Heat or Cold	Moderate	Possible	Moderate	Identify sites that can be utilized for extreme weather conditions, (heating/cooling) for rehabilitation that can be used to support staff and the public. The supervisor in charge, should designate someone to monitor National Weather Service updates.	Negligible	Possible	Low	YES	All Incident Personnel
All Incident Operational Tasks	Disruptive Protests	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Ford Field Emergency Guideline and Ford Field Security plans for such risk. Do not confront the individual(s). Contact Law enforcement to deal with incident. If individual(s) are outside of the facility, consider securing the doors. If inside, relocate public and staff away from the disruptive individual(s) 	Negligible	Possible	Low	YES	All Incident Personnel
All Incident Operational Tasks	Unruly Citizens	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Ford Field Emergency Guideline and Ford Field Security plans for such risk. Do not confront the individual(s). Contact Law enforcement to deal with incident. If individual(s) are outside of the facility, consider securing the doors. If inside, relocate public and staff away from the disruptive individual(s) 	Negligible	Possible	Low	YES	All Incident Personnel
All Incident Operational Tasks	Power Outage	Moderate	Possible	Moderate	If in a fixed facility, ascertain if emergency lighting is operational. Remain calm, utilize cell phone flashlights for additional lighting.	Moderate	Unlikely	Low	YES	All Incident Personnel
All Incident Operational Tasks	Mental and physical stress	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Make sure that you get plenty of rest, spend some quiet time and download from the stressors of the day. Avoid large quantities of alcohol Try to maintain a healthy diet, avoid sweets, fatty foods. Try to eat more fruits and vegetables. Get plenty of exercise, if nothing else go for a little walk. Enjoy off time with family and friends. 	Negligible	Possible	Low	YES	All Incident Personnel
Cleaning and disinfecting if someone becomes ill with COVID-19 symptoms	Exposure to virus particles through contaminated surfaces	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Close off areas used by the person who is showing COVID-19 symptoms. Open outside doors and windows to increase air circulation in the area. Clean and disinfect all affected work areas. Wear disposable gloves and protective garments for all tasks in the cleaning process, including handling trash. Wash your hands immediately after removing gloves and garments. Use soap and water for 20 seconds or utilize 60% alcohol hand sanitizer. Ford Field COVID-19 disinfectant/cleaning protocol 	Moderate	Rare	Low	YES	All Incident Personnel
Contacting high touch surfaces including: Transaction Surfaces Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, copiers, toilets, faucets, sinks, etc.	Exposure to virus particles through contaminated surfaces	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Avoid contacting high touch surfaces if possible. Wash your hands often with soap and water for at least 20 seconds after you have been in a public place, or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands. Ford Field COVID-19 disinfectant/cleaning protocols 	Moderate	Rare	Low	YES	All Incident Personnel
Employee Interaction with other employees in facilities	Exposure to virus particles through infected persons	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Do not come to work if you have any signs or symptoms. Manage interactions so that social distancing of 6 feet (2 meters or about 2 arms' length) can be maintained and do not gather in groups. Cover your mouth and nose with a cloth face cover when around others. The cloth face cover is not a substitute for social distancing. If alone and without cloth face covering, remember to always cover your mouth and nose when you cough or sneeze with a tissue or use the inside of your elbow. Wash or sanitize your hands frequently and after blowing your nose, coughing, or sneezing with soap and water for at least 20 seconds or utilize 60% alcohol sanitizer if soap is not available. 	Moderate	Unlikely	Low		All Incident Personnel
Routine cleaning of frequently touched surfaces: Transaction Surfaces Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, copiers, toilets, faucets, sinks, etc.	Exposure to virus particles through contaminated surfaces	Moderate	Possible	Moderate	<ul style="list-style-type: none"> Clean and disinfect all high touch surfaces several times daily, if not more frequently. Wear disposable gloves for all tasks in the cleaning process, including handling trash. Wash your hands immediately after carefully removing gloves with soap and water for 20 seconds or utilize 60% alcohol sanitizer if soap is not available. Ford Field COVID-19 disinfectant/cleaning protocols 	Moderate	Rare	Low	YES	All Incident Personnel
Vaccination Area	Accidental Needle Stick	Moderate	Possible	Moderate	Extreme caution should be exercised when recapping any needles used for vaccinations. If a needle stick occurs, immediately wash the area, notify your supervisor and complete any required paperwork. Assure that all sharps are properly disposed of in the appropriate container.	Negligible	Unlikely	Low	YES	Individuals Adminstrating Vaccines
Vaccination Area	Biohazard/Medical Waste	Critical	Unlikely	Moderate	<ul style="list-style-type: none"> Trained medical professionals administering vaccines and providing patient care; such training includes biohazardous waste Proper disposal and procedures have been established (HNHS Contract) 	Moderate	Unlikely	Low	YES	Individuals Adminstrating Vaccines, other Medical Staff and Waste Disposal Staff