

INCIDENT ACTION PLAN WILLOW CREEK FIRE

WY-BTF-002534

Monday



OPERATIONAL PERIOD

8/25/2025 0700
to
8/25/2025 2000



INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: Willow Creek Fire	2. Operational Period: Date From: 8/25/2025 Date To: 8/25/2025 Time From: 0700 Time To: 2000																				
3. Objective(s): <u>Leader's Intent</u> <ul style="list-style-type: none"> - Ensure all fire line personnel return safely after completing their operational shift on the Willow Creek Incident. - Coordinate closely with Bridger Teton NF, Lincoln County, and local agencies to enable a smooth transition when appropriate. - Address community concerns by maintaining open and consistent communication with stakeholders, partners, and local agencies throughout all operational periods. 																					
<u>Management Objectives</u> <ul style="list-style-type: none"> - Maximize responder and public safety, especially along U.S. Highway 89, the Salt River Pass corridor, and evacuation zones. - Implement suppression strategies tailored to protect communities (e.g., Star Valley, Smoot), infrastructure, private property, grazing allotments, and watershed values. - Build and strengthen relationships with the communities and local partners by disseminating timely and accurate incident information that includes current fire status, potential threats to public health, closures and traffic control measures. - Work with Lincoln County Emergency Management, the Sheriff's Office, and WYDOT to manage evacuations, shelter operations, and road safety. - Disseminate accurate fire status updates, evacuation notices, and travel advisories to maintain public trust and reduce confusion. - Initiate suppression repair actions to limit long-term ecological and infrastructure damage. 																					
<u>Operational Objectives</u> <ul style="list-style-type: none"> - Minimize impact to Historic Lander Trail - Implement Point and Zone protections for private inholdings and other structures. - Implement Point/ Zone protection strategies to protect recreation campground values. 																					
<u>General Situational Awareness</u> Perception: Paying close attention to your surroundings using all your senses. Comprehension: Understanding what you perceive and how it might affect you or others. Projection: Predicting how situations might change and developing strategies to respond.																					
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																					
Approved Site Safety Plan(s) Located at:																					
6. Incident Action Plan <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input checked="" type="checkbox"/> ICS 215A</td> <td><input type="checkbox"/> ICS 205 A</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 204</td> <td><input checked="" type="checkbox"/> ICS 220</td> <td><input type="checkbox"/> Training Message</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205</td> <td><input type="checkbox"/> Facility Maps</td> <td><input checked="" type="checkbox"/> Travel Map</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 206</td> <td><input checked="" type="checkbox"/> Weather Forecast</td> <td><input checked="" type="checkbox"/> Demob Plan</td> <td><input checked="" type="checkbox"/> County Health Message</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 208</td> <td><input checked="" type="checkbox"/> Fire Behavior</td> <td><input checked="" type="checkbox"/> Finance Message</td> <td><input checked="" type="checkbox"/> ICS 214</td> </tr> </table>		<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 215A	<input type="checkbox"/> ICS 205 A	<input type="checkbox"/>	<input checked="" type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 220	<input type="checkbox"/> Training Message	<input type="checkbox"/>	<input checked="" type="checkbox"/> ICS 205	<input type="checkbox"/> Facility Maps	<input checked="" type="checkbox"/> Travel Map	<input type="checkbox"/>	<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> Weather Forecast	<input checked="" type="checkbox"/> Demob Plan	<input checked="" type="checkbox"/> County Health Message	<input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> Fire Behavior	<input checked="" type="checkbox"/> Finance Message	<input checked="" type="checkbox"/> ICS 214
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7. Prepared By: Robert Washburn, Kathryn Position/Title: PSC Signature:																					
8. Approved by Incident Commander: Brian Kitchen Signature:																					
ICS 202																					

CONTROLLED UNCLASSIFIED
INFORMATION//BASIC

NIMS | AP

CONTROLLED UNCLASSIFIED
INFORMATION//BASIC

NIMS IAP

ICS 205 - INCIDENT RADIO COMMUNICATIONS PLAN										CONTROLLED UNCLASSIFIED INFORMATION/BASIC	
1. Incident Name:		2. Date/Time Prepared		3. Operational Period:							
Willow Creek Fire		08/24/2025		Date From: 08/25/25		Date To: 08/25/25					
Incident Channels		1930		Time From: 0600		Time To: 2000					
4. Communications											
Ch#	Function	Name	Assigned To	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Mode	Notes		
1											
2	COMMAND	BT South Repeat		169.9000	(T7) 167.9	165.0125	(T7) 167.9				
3	TACTICAL	R4 Tac 1		166.8125		166.8125					
4	TACTICAL	R4 Tac 2		166.8875		166.8875					
5											
6											
7	A/G	A/G Primary		168.4000		168.4000					
8	A/G	A/G Secondary		164.6750		164.6750					
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
5. Special Instructions											
6. Prepared by (Communications Unit Leader): Name: Enter Name, phone number											
Signature: _____											
ICS 205 - CONTROLLED UNCLASSIFIED INFORMATION/BASIC											
Date/Time: 08/24/2025										1930	

Incident:

Willow Creek Fire

Date:

8/24/2025

Operational Period:

8/25/2025 Day Shift



SAFETY MESSAGE

Fire fighter safety comes first on every fire, every time



Transition

Transitions are always a time that requires hyper focus and increased situational awareness.

Ensure you keep your head on straight and stay focused.

Make sure you and your crew know the new command structure.

Continue to maintain good communications with all your personnel.

Remain flexible, look out for each other and continue to adhere to

Lookouts; Communication; Escape Routes; Safety Zones.

Medical Emergencies and Transport

- Review and brief all personnel on the new Medical Plan.
- Know where the closest medical personnel and equipment are.
- Ask yourself; how long will it take to stabilize and package an injured person?
- Ask yourself; how long will it take to move them to the closest medevac site or care facility?
- Ask yourself; how many people will it take to carry them out, are they available?
- Ask yourself; is the risk worth the gain?



Communications

- Review The Communications Plan
- Ensure all your radios are correctly programmed
- Test the frequencies to ensure adequate coverage
- If coverage is not adequate ensure mitigations are in place before committing to assignment
- Give good feedback to ensure problem areas can be addressed



Your Safety Team – Todd DeMasters SOFC

INCIDENT SAFETY ANALYSIS 215a

Fire	Air Operations	<ul style="list-style-type: none"> ~ Establish and ensure communications are adequate between helibase and incident aircraft. ~ Ensure work/rest policies are being met for the flight crews. ~ Involve AOBD with operational planning, strategy & tactics. Avoid risk/exposure transference. ~ Follow policy on visibility, wind speed and update load calculations accordingly. ~ Establish trigger points to disengage aviation resources. ~ Utilize the appropriate aircraft for the mission. ~ Ensure performance planning is completed for environmental conditions. ~ Conduct air operations in compliance with NSHO and SAS. ~ Ensure only mission critical personnel are on flights.
All	Wildlife & Livestock	<ul style="list-style-type: none"> ~ Watch out for wildlife & livestock inside fire area and along roadways. ~ Clean up all debris and trash during each operational period.
All	Communications	<ul style="list-style-type: none"> ~ Maintain communication with aviation resources, and suppression organization. ~ Ensure all know frequency and protocol for contacting resources. ~ Utilize the ICS 205. ~ Utilize human repeaters when working in dead spots.
Fire	Chain Saw Operations	<ul style="list-style-type: none"> ~ Follow "Hazard Tree Safety" guidelines, IRPG Pages 22-23. ~ Follow "Procedural Felling Operations" IRPG Pg 85. ~ Look up, Look down, Look around for hazard tree indicators. ~ Only fell and buck trees within your expertise, and training. ~ Do not fall trees during high wind events. ~ Ensure proper use of all required PPE.
Fire	Structure Protection & HAZMAT	<ul style="list-style-type: none"> ~ Review "Wildland Urban Interface Firefighting" considerations, IRPG Pgs. 12-16. ~ Use "Structure Assessment" checklist, IRPG Pg 13. ~ Follow "HAZMAT Incident Operations" IRPG Pg 36.
All	Fatigue & Over Exertion	<ul style="list-style-type: none"> ~ Drink 1 quart of water each hour during and after work. ~ Rotate crews out of smoky areas. ~ Set a reasonable work pace and allow adequate rest breaks while on the project. ~ Stagger work crews start time to limit fatigue. ~ Use buddy system to monitor personnel of heat related and fatigue issues. ~ Follow work / rest guidelines.
All	Personal Hygiene	<ul style="list-style-type: none"> ~ Don't share personal items such as water bottles communication devices and utensils. ~ Wash hands before meals, and after use of rest room facilities.

MEDICAL PLAN (ICS 206 WF)

1. Incident/Project Name		2. Operational Period	
Willow Creek		25 August 2025 0600 - 2100	
3. Ground Evacuation			
Name	Complete Address	Phone/Frequency	ALS
Star Valley EMS	631 Washington St, Afton, WY	Dispatch/911	Yes
Lincoln County Dispatch	911 dispatch	307-877-3971	
4. Air Evacuation			
Name	Phone / Frequency	Location/Capabilities	
Air Idaho	800-247-4324	ALS, 45-55 minutes away from call	
Short Haul	Teton County Dispatch 307-733-2331		
5. Clinic/Hospitals			
Name and Address	Gnd	Air	Phone
Star Valley Health Emergency Department 901 Adams St, Afton, WY Lat: 42 ° 42' 02" N Long: 110 ° 55' 49" W	15 min		307-885-5800
EIRMC Eastern Idaho Regional Medical Center 3100 Channing Way, Idaho Falls, ID Lat: 43 ° 28.2 N Long: 111 ° 59.4 W	2 hrs	45 min	208-227-2010
6. Division Branch Group Area Location Capability			
	EMS Responders & Capability:		
	Equipment Available on Scene:		
	EMS Responders & Capability:		
	Equipment Available on Scene:		
	EMS Responders & Capability:		
	Equipment Available on Scene:		
	EMS Responders & Capability:		
	Equipment Available on Scene:		
7. Prepared By (Medical Unit Leader)		8. Date/Time	9. Reviewed By (Safety Officer)
Kaitlin McKelvey MEDL (t), Anthony Skube MedL		24 Aug 2025/1800	Todd Demasters SOFC
			10. Date/Time
			24 Aug 2025/1800

UNIT LOG CONT. (ICS 214)	
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1. Incident Name: Willow Creek Fire

Willow Creek Fire

2. Operational Period:	Date From:	8/25/25	Date To:	8/25/25
	Time From:	0600	Time To:	2000

Time From: 0600 Time To: 2000

6. Activity Log

[illegible]

7. Prepared By: _____

Date/Time: _____ NIMS IAP _____

NIMS IAP: