

FIGURE 6-17 Basic TFR Checklist

12 Step Basic Checklist for Implementing a TFR

Basic Checklist For Implementing TFRs					
Incident:		By:		Date: / /	
	Action	To	From	Date	Time
1	Determine need for TFR and/or deconfliction by the military.				
2	Plot incident or project locations using maps and/or computer system; Determine Hazards if special-use airspace or military training routes involved, perform steps 6 and/or 7 prior to steps 4-5.				
3	Complete resource order with Interagency Request Form for TFR and document contacts requesting deconfliction of airspace with DoD.				
4	Contact FAA ARTCC with request for TFR; request call-back with confirmation.				
5	Inform FAA FSS of request made to ARTCC. Request advisory NOTAM if necessary.				
6	If Special-Use Airspace (MOAs, Ras, etc.) involved, contact Military Scheduling Agency and request deconfliction of airspace until TFR granted by FAA.				
7	If MTR(s) involved, contact Military Scheduling Activity and request deconfliction of airspace until TFR granted by FAA.				
8	Relay copy of FTR request to GACC if appropriate.				
9	Relay status of TFR and airspace to all aircraft and Incident Commander, and if appropriate, activity status of SUA and MTRs.				
10	Document call-back confirmations received on the "Interagency Request for Temporary Flight Restriction" and document DoD contacts.				
11	Check TFR Status Daily with the incident, FAA, and DoD.				
12	Amend and Cancel when necessary.				