

United States Department of Agriculture
USDA Forest Service, Kisatchie National Forest

Delegation of Authority
(Team 4)

To: Jim Funk, National Fire Prevention/Education Team Leader
From:
Subject: Delegation of Authority for Fire Prevention/Education Team activities

Because of drought, arson, and severe wildfire conditions on the Kisatchie National Forest, a National Wildfire Prevention/Education Team was requested.

As of 0800, August 30, 2011, Authority to manage Kisatchie National Forest Wildfire Prevention, Education, and informational activities is delegated authority to manage the Kisatchie National Forest's Fire Prevention Program to Prevention Team Leader Jim Funk and his Prevention Team.

The Team will conduct fire prevention awareness activities on behalf of the Louisiana Interagency Coordination Center, the USDA Forest Service, Kisatchie National Forest, the Louisiana Department of Agriculture and Forestry, and other state and local fire prevention cooperators.

The Team will work under the direction of Tony Rivers, to deliver fire prevention messages to communities and visitors on the Ranger Districts of the Kisatchie National Forest and statewide.

The following individuals are designated as primary agency contacts for the duration of the Team's activities under this delegation:

Tony Rivers	USFS	318-473-7111
Jim Caldwell	USFS	318-613-1048

The primary objective of this team is to provide expertise to help prevent human-caused wildfires. The main causes of unwanted wildfires in Louisiana are escaped debris burning and arson.

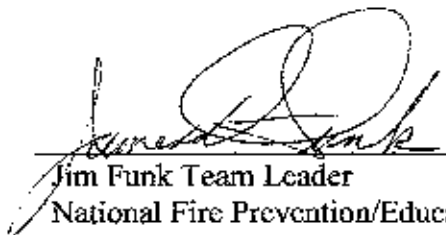
The prevention team will work toward accomplishing this objective by:

1. Providing consistent fire prevention and restriction messages to the public and media.
2. Obtaining fire prevention products for dissemination, and providing assistance in developing new products or delivery methods, as time allows.
3. Making personal contacts with citizens of rural communities in Louisiana, including fire departments, county officials, and State of Louisiana forestry personnel.
4. Participating in community events such as fairs and local celebrations, providing fire prevention information to National Forest visitors, and giving presentation to civic and homeowners groups, when applicable.

5. Establishing a record-keeping process so that when the Team leaves there is an adequate record of the Team's activities, including contacts made, information developed and distributed, projects completed, recommendations for further action, lessons learned, and a summary of expenditures.
6. Working closely with USFS, State Forestry, and local law enforcement agencies to develop and deliver fire prevention messages in high arson areas.

The use of prescribed burning is very important to the ecology of the southern forest. Team members should always convey the good use of fire in the forest environment when promoting the prevention of carelessness and arson-caused wildfires.

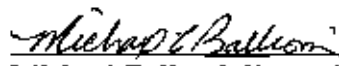
The work of the Team shall be conducted with efficiency and effectiveness, and with emphasis on the personal safety of team members. The Team Leader will establish a procedure to track team member whereabouts, such as; a Check out/Check in system. All federal, state, and local laws, regulations and ordinances will be adhered to. These laws include, but are not limited to state motor vehicle operations, regulations, cultural and archaeological protection laws, health and welfare regulations, and environmental protection and hazardous materials laws.



Jim Funk Team Leader
National Fire Prevention/Education Team

8/30/2011

(Date)



Michael Balboni, Forest Supervisor
USDA Forest Service, Kistachie National Forest

8/30/11

(Date)