



Pacific Northwest Wildfire Coordinating Group Operations Committee

Memorandum

To: Pacific Northwest Coordinating Group Agency Leadership and Agency Wildland Fire Officials

From: David Way
PNWCG Operations Committee Chair

Subject: Pacific Northwest Annual Incident Management Team Training

The PNWCG Operations Committee is happy to announce that this year's incident management team (IMT) Training is being held at the Spokane Convention Center (334 W Spokane Falls Blvd), April 16-18, 2024. Northwest CIMT #6 (Primary Incident Commander Albrecht) has been assigned to help coordinate and facilitate this year's IMT Training in Spokane. The PNWCG Operations Committee will be working with NW #6 to coordinate the agenda planning for the annual IMT meeting and associated training to ensure current and relevant information is being delivered.

This year's IMT training is for all official CIMT Members, with a max attendance of 50 team members per team. The Incident Commander (IC) is responsible for managing/ coordinating their teams' attendance.

General IMT training overview:

Day 1 (April 16th) – General IMT Session (everyone together)

Day 2 (April 17th) – Combination of General Session and Functional Area Breakouts

Day 3 (April 18th) – Individual Team Breakouts

Hotel room blocks:

Hotel reservation links and available room block information is below. In order to ensure the government rate please, make sure you secure your room reservations prior to March 1. There is no guarantee that the government rate or room availability will be available after that time.

- Best Western Plus City Center, 33 W. Spokane Falls Blvd., 509-623-9727
 - [Booking Link Provided](#)
- Centennial by Davenport, 303 W. North River Dr., 509-326-8000 (**Room blocks only available Monday through Wednesday night**)
 - [Booking Link Provided](#)
- Courtyard by Marriott at the Convention Center, 401 N. Riverpoint Blvd., 509-456-7600

- [Booking Link Provided](#)
- Double Tree by Hilton Spokane City Center, 322 N. Spokane Falls Ct. 509-455-9600
 - **Phone:** 1-800-757-6131 **Mention:** PNWTEAM or Pacific Northwest Teams
 - [Booking Link Provided](#)
- Fairfield Inn & Suites by Marriott Spokane, 311 N. Riverpoint Blvd., 509-747-9131
 - [Booking Link Provided](#)
- Holiday Inn Express Spokane, an IHG Hotel, N. 801 N. Division St., 509-328-8505
 - [Booking Link Provided](#)
- Oxford Suites Spokane, 115 W. North River Dr., 509-353-9000
 - **Phone:** 509-353-9000 **Mention:** PNWTEAM or Pacific Northwest IMT
- Ruby River Hotel, 700 N. Division St., 509-326-5577
 - [Booking Link Provided](#)

If you have any thoughts on the IMT training's agenda topics, please reach out to:

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