

# Incident Action Plan

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## Kennewick

## Max Vacs POD

WA-SEOC-2021-12114772



Operation Period: 08:00 – 17:00

**February 2 - 6, 2021**





## INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b>	<b>2. Operational Period:</b> WEEK	
KENNEWICK MAX VACS POD	Date/Time From: 02/02/2021 0800 TUE	Date/Time To: 02/06/2021 1700 SAT
<b>3. Objective(s):</b>		
<ul style="list-style-type: none"> <li>• Ensure the focus of support is based upon the safety of the participants and our customers.</li> <li>• Provide for internal and external stakeholders and partners with on-going information and intelligence sharing opportunities.</li> <li>• Monitor and track the distribution of vaccines to the public. Per Department of Health and Benton Franklin Health District guidelines.</li> <li>• Continually look for ways to improve the vaccine distribution process.</li> <li>• Remember that this is a stressful time for our customers and regardless of how they act, treat them with respect.</li> <li>• Regardless of your rank or position, focus on the mission and do whatever needs to be done to deliver vaccines.</li> <li>• Provide opportunities for training and developing KSAs for participants.</li> </ul>		
<b>4. Operational Period Command</b>		
<p>Week two will be see hopefully less challenges as we are close to having our tempo of operations for this event. It is important to look for areas of improvement to our process while continuing to provide the great customer care.</p>		
<b>General Situational Awareness:</b>		
<p>This week is predicted to be much wetter than last week. Make sure you are prepared for weather conditions and that we are watching our co-workers for any signs of weather fatigue and taking corrective action.</p>		
<b>5. Site Safety Plan Required?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Approved Site Safety Plan(s) Located</b>		
<b>6. Incident Action</b> (the items checked below are included in this Incident Action Plan):		
<input checked="" type="checkbox"/> ICS 202 <input checked="" type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 205 <input checked="" type="checkbox"/> ICS 205A <input checked="" type="checkbox"/> ICS 206	<input type="checkbox"/> ICS 207 <input type="checkbox"/> ICS 208 <input type="checkbox"/> ICS 220 <input checked="" type="checkbox"/> Map/Chart <input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	<b>Other Attachments:</b> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
<b>7. Prepared by:</b> DAVID WINTER	<b>Position/Title:</b> PSC3	<b>Signature:</b> 
<b>8. Approved by Incident Commander:</b>	<b>Name:</b> BOB GEAR	<b>Signature:</b> 
<b>ICS 202</b>	<b>IAP Page</b>	<b>Date/Time:</b> 2-1-2021

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b>		<b>2. Operational Period: WEEK</b>	
KENNEWICK MAX VACS POD		Date/Time From: 02/02/2021 0800	Date/Time To: 02/06/2021 1700
		TUE	SAT
<b>3. Incident Commander(s) and Command Staff:</b>		COST UNIT	
IC/UC	GEAR, ROBERT		
DEPUTY	HARRIS, MICHAEL		
SAFETY OFFICER	RODGERS, BRENDA		
INFORMATION OFFICER	SHEARER, BEN		
LIAISON OFFICER			
<b>4. Agency/Organization Representative(s):</b>			
<b>Agency/Organization</b>	<b>Name</b>		
BENTON FRANKLIN HEALTH DISTRICT	EDWARDS, RICK		
DEPARTMENT OF HEALTH	LANTZ, MELISSA		
<b>5. Planning Section:</b>			
CHIEF	WINTER, DAVID		
DEPUTY			
RESOURCES UNIT			
HUMAN RESOURCE SPECIALIST			
INCIDENT METEOROLOGIST			
<b>6. Logistics Section:</b>			
CHIEF	HENDRICKS, MICHAEL		
DEPUTY	SELL, KEVIN		
SUPPLY UNIT			
FACILITIES UNIT			
GROUND SUPPORT UNIT			
COMMUNICATIONS UNIT			
MEDICAL UNIT			
SECURITY UNIT			
FOOD UNIT			
<b>7. Operations Section:</b>			
OPS SECTION CHIEF	BARNETT, MIKE		
DEPUTY OPS SECTION CHIEF			
DIVISION/GROUP	EMS / MONITORING		
DIVISION/GROUP	PARKING	CHILD, SCOTT	
DIVISION/GROUP	CLINIC	RAMIREZ, LT PAULA	
<b>8. Finance/Administration Section:</b>			
CHIEF	THOMPSON, BOB		
DEPUTY			
TIME UNIT			
PROCUREMENT UNIT			
COMPENSATION UNIT			
<b>9. Prepared By:</b>	<b>Name:</b> DAVID WINTER	<b>Position/Title:</b> PSC3	<b>Signature:</b>
ICS 203	<b>IAP Page</b>	<b>Date/Time:</b> 02/01/2021 1314	

# Weather Forecast 2-1-21

## **Tuesday**

A 20 percent chance of showers before 10am. Partly sunny, with a high near 52. Southwest wind 8 to 13 mph, with gusts as high as 20 mph.

## **Tuesday Night**

A 20 percent chance of showers after 10pm. Mostly cloudy, with a low around 35. South wind 10 to 15 mph, with gusts as high as 23 mph.

## **Wednesday**

A 20 percent chance of showers before 10am. Partly sunny, with a high near 47. Southwest wind 8 to 15 mph becoming northwest in the afternoon. Winds could gust as high as 24 mph.

## **Wednesday Night**

Partly cloudy, with a low around 33.

## **Thursday**

Mostly sunny, with a high near 48.

## **Thursday Night**

Partly cloudy, with a low around 38.

## **Friday**

Sunny, with a high near 54.

## **Friday Night**

Mostly clear, with a low around 33.

## **Saturday**

Mostly sunny, with a high near 49.

## **Saturday Night**

Partly cloudy, with a low around 33.

**Division/Group Assignment List (ICS 204 WF)**  
**Controlled Unclassified Information//Basic**

<b>1. Incident Name:</b>			<b>3.</b>			
KENNEWICK MAX VACS POD			<b>Branch:</b>		<b>Division/Group</b>	
<b>2. Operational Period:</b> <b>WEEK</b>					<b>CLINIC</b>	
Date/Time From: 02/02/2021 0800      TUE		Date/Time To: 02/06/2021 1700      SAT				
<b>4. Operations Personnel</b>						
<b>OPERATIONS CHIEF</b>		BARNETT, MIKAL 509-430-0137		<b>BRANCH DIRECTOR</b>		
<b>DIVISION/GROUP SUPERVISOR</b>		LT RAMIREZ, WAANG 509-203-5521				
<b>5. Resources Assigned this Period</b>						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
TASK-FORCE LEADER			1SGT LEPE	2		
SGT STEELE				1		
SGT PETERSON				1		
SPC HENSARLING				1		
DOH SCREENERS				4		
REGISTRATION			SGT SLATTER	12		
VACCINATORS			MAJOR ARONSOHN	11		
ALS VACCINATORS - WFS				4		
BFHD NURSES			HEATHER HILL	4		
<b>6. Control Operations/Work Assignments:</b>						
<p>Screen incoming customers using WA DOH personnel to ensure they meet the appropriate phase req's with registration. Hold those without registration bur meeting the phase req's in the holding lot and cycle into the clinic based on balance of appt's and available vaccines.</p> <p>Provide registration in PREP MOD of incoming customers with paper backup.</p> <p>Determine daily dosage needs at the site and maintain close count of vacc's given and additional available over the number of registered customers. Contact WADOH screeners to integrate holding lot customers into the clinic to keep the flow intact.</p> <p>Administer vaccines to public efficiently and train incoming personnel.</p> <p>Identify and order needed delivery supplies such as syringes, ensure vaccine orders are made in a timely manner to maintain the supply and delivery.</p>						
<b>7. Special Instructions:</b>						
<b>8. Division/Group Communication Summary</b>						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	1	COMMAND				
TACTICAL	10	PARKING		PARKING		
TACTICAL	10	EMS / MONITORING		D-TAC		
TACTICAL	11	CLINIC		WAANG		
<b>9. Prepared By (Resource Unit Leader)</b>			<b>Approved By (Planning Section Chief)</b>		<b>Date</b>	<b>Time</b>
					02/01/2021	1314

**Division/Group Assignment List (ICS 204 WF)**  
**Controlled Unclassified Information//Basic**

<b>1. Incident Name:</b>		3.	
KENNEWICK MAX VACS POD		<b>Branch:</b>	<b>Division/Group</b>
<b>2. Operational Period:</b> <b>WEEK</b>			
Date/Time From: 02/02/2021 0800      TUE	Date/Time To: 02/06/2021 1700      SAT	<b>CLINIC</b>	
<b>4. Operations Personnel</b>			
<b>OPERATIONS CHIEF</b>	BARNETT, MIKAL 509-430-0137	<b>BRANCH DIRECTOR</b>	
<b>DIVISION/GROUP SUPERVISOR</b>	LT RAMIREZ, WAANG 509-203-5521		

**7. Special Instructions:**

Ensure customers in the holding lot meet the appropriate phase requirements and understand they might receive a vaccine based on amounts available. No guarantees.

Announce hourly counts of vaccines given and vehicles processed through the parking lot with a note of those without appointments PT's in the holding lot and release as directed.

8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	1	COMMAND				
TACTICAL	10	PARKING		PARKING		
TACTICAL	10	EMS / MONITORING		D-TAC		
TACTICAL	11	CLINIC		WAANG		

<b>9. Prepared By (Resource Unit Leader)</b>		<b>Approved By (Planning Section Chief)</b>		<b>Date</b>	<b>Time</b>
				02/01/2021	1314

## Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

<b>1. Incident Name:</b>			<b>3.</b>			
KENNEWICK MAX VACS POD			<b>Branch:</b>		<b>Division/Group</b>  <b>EMS MONITORING</b>	
<b>2. Operational Period:</b> <b>WEEK</b>						
Date/Time From: 02/02/2021 0800                      TUE		Date/Time To: 02/06/2021 1700                      SAT				
<b>4. Operations Personnel</b>						
<b>OPERATIONS CHIEF</b>		BARNETT, MIKAL 509-430-0137		<b>BRANCH DIRECTOR</b>		
<b>DIVISION/GROUP SUPERVISOR</b>						
<b>5. Resources Assigned this Period</b>						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
A/T 231 - BLS			COLUMBIA SAFETY	2	/0800	
ALS UNIT				2	/0800	
15/30 MIN PARKING TRAFFIC/MONITORING				8		
<b>6. Control Operations/Work Assignments:</b>						
Provide traffic control and direction into the 15/30 minute hold areas after leaving the clinic tent.						
Provide BLS or ALS EMS personnel to monitor and patrol the 15/30 minute post-vaccine holding area for allergic reactions. Provide immediate intervention and call for additional help as needed.						
Provide ALS transport capability on-site for significant allergic reactions of medical problems.						
<b>7. Special Instructions:</b>						
Ensure personnel rotate into warm areas often.						
<b>8. Division/Group Communication Summary</b>						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	1					
TACTICAL	10	PARKING		PARKING		
TACTICAL	10	EMS / MONITORING		D-TAC		
TACTICAL	11	CLINIC		WAANG		
<b>9. Prepared By (Resource Unit Leader)</b>			<b>Approved By (Planning Section Chief)</b>		<b>Date</b>	<b>Time</b>
			DAVID WINTER		02/01/2021	1314



**Division/Group Assignment List (ICS 204 WF)**  
**Controlled Unclassified Information//Basic**

<b>1. Incident Name:</b>			<b>3.</b>			
KENNEWICK MAX VACS POD			<b>Branch:</b>		<b>Division/Group</b>	
<b>2. Operational Period:</b> WEEK			<b>PARKING</b>			
Date/Time From: 02/02/2021 0800 TUE		Date/Time To: 02/06/2021 1700 SAT				
<b>4. Operations Personnel</b>						
<b>OPERATIONS CHIEF</b>		BARNETT, MIKAL 509-430-0137		<b>BRANCH DIRECTOR</b>		
<b>DIVISION/GROUP SUPERVISOR</b>		CHILD, SCOTT 509-430-0234				
<b>5. Resources Assigned this Period</b>						
<b>Strike Team / Task Force / Resource Designator</b>		<b>LWD</b>	<b>Leader</b>	<b>Number Persons</b>	<b>Drop Off PT./Time</b>	<b>Pick Up PT./Time</b>
PAVEMENT SURFACE C			AMBER	3	/0600	
KPD PATROL OFFICERS			KENNEWICK PD SGT	3	/0600	
COUNTERS			DOH	4	/0600	
<b>6. Control Operations/Work Assignments:</b>						
Provide direction and support to Pavement Surface Control as needed to ensure the parking lot and the holding lot are configured for projected vehicle counts.						
Provide KPD officers to assist as needed to ensure traffic flow is maintained on city streets and customers are routed into the parking area.						
Ensure site security for workers and those receiving vaccinations through proactive patrols and positive engagement with the public.						
<b>7. Special Instructions:</b>						
Manage storage of vaccines at KPD and provide delivery each day and return unused vaccines each evening.						
<b>8. Division/Group Communication Summary</b>						
<b>Function</b>	<b>Channel</b>	<b>RX Frequency N/W</b>	<b>RX Tone/NAC</b>	<b>TX Frequency N/W</b>	<b>TX Tone/NAC</b>	<b>Mode</b>
COMMAND	1	COMMAND				
TACTICAL	10	PARKING		PARKING		
TACTICAL	10	EMS / MONITORING		D-TAC		
TACTICAL	11	CLINIC		WAANG		
<b>9. Prepared By (Resource Unit Leader)</b>			<b>Approved By (Planning Section Chief)</b>		<b>Date</b>	<b>Time</b>
DAVID WINTER					02/01/2021	1314

# INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

Controlled Unclassified Information//Basic

<b>1. Incident Name:</b>		<b>3. Operational Period:</b> WEEK	
KENNEWICK MAX VACS POD		Date/Time To: 02/06/2021 1700 SAT	
<b>2. Date/Time Prepared:</b>		<b>Date/Time From:</b>	
Date: 02/01/2021	Time: 1314	02/02/2021 0800	TUE

**4. Basic Radio Channel Use:**

Zone Group	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq	RX Tone/NAC	TX Freq	TX Tone/NAC	Mode (A, D, or M)	Remarks
	1	COMMAND		COMMAND	COMMAND					
	10	TACTICAL		PARKING	PARKING		PARKING			
	10	TACTICAL		EMS / MONITORING	D-TAC					
	11	TACTICAL		CLINIC	WAANG					

**5. Special Instructions:**

<b>6. Prepared By</b>	Name: DAVID WINTER
(Communications Unit Leader)	Signature:
ICS 205	Date/Time: 02/01/2021 1314

# ICS 205A PHONE LIST

FIRST NAME	LAST NAME	POSITION	CELL PHONE
Eric	Aronsohn	Nationa Guard PA	(509) 855-6331
Mike	Barnett	Operations Section Chief	(509) 430-0137
Scott	Child	Parking Supervisor	(509) 430-0234
Aaron	Clem	Security Supervisor	(509) 221-8044
Rick	Edwards	BFHD Agency Rep	(509) 440-2539
Earl	Fordham	Department of Health	(509) 628-7628
Bob	Gear	Incident Commander	(509) 528-1650
Chris	Guerrero	Patrol Supervisor	(509) 221-0378
Mike	Harris	Deputy Incident Commander	(509) 572-0064
Michael	Hendricks	Logistics Section Chief	(509) 948-0441
Heather	Hill	BFHD	(509) 212-3816
1SG Maria	Lepe	National Guard NCOIC	(509) 439-1153
Jessica	McKee	Department of Health	(360) 878-7580
LT Paula	Ramirez	National Guard	(509) 203-5521
Matt	Rasmussen	Benton Co. Public Works	(509) 629-8598
Brenda	Rodgers	Safety Officer	(509) 578-9318
Kevin	Sell	Deputy Logistics Section Chief	(509) 521-0670
Ben	Shearer	Public Information Officer	(509) 492-1461
SSG Walter	Steele	Safety NCO	(509) 570-4498
Bob	Thompson	Finance Section Chief	(509) 531-4842
David	Winter	Plans Section Chief	(509) 301-2631

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# SAFETY MESSAGE/PLAN (ICS 208)

**Kennewick Max Vac Pod**

**Date : 2/2/2021 Time: 0600 - 1800**

Stay vigilant as the incident continues to expand, assuring the safety and wellbeing of all IMT members, community partners and public.

All personnel attached to the incident need to be taking extra precautions every operational period. These measures need to include, but not limited to the following:

- Daily temperature checks.
- Wash hands frequently and use hand sanitizer between washing.
- Maintain social distancing of >6 feet.
- Appropriate facial coverings required for assigned task (cloth, disposable, N95).
- Routinely sanitize work area and high touch areas.
- Ensure all personal protection equipment (PPE) is provided and worn for task assigned.

## How Senses Change with Age

It's a fact of life that our bodies become less efficient with age. Our vision declines. Hearing gets more difficult. And our brains don't react as quickly as they used to.



### **Breaking Down Sensory Changes**

You need a certain amount of stimulation before your brain registers sensations like sound, light or smells, and that threshold level increases with age. The older you get, the more input you need to make sense of your surroundings.

Here are some changes to be aware of:

**Vision:** Aging affects every area of the eye. The cornea becomes more sensitive and prone to injury. The pupil begins to respond more slowly to variations in light and darkness. And the lens can harden, which alters the path of light into your eye. Eye muscles begin to atrophy, too, which impacts your ability to rotate your eyes.

**Hearing:** Aging changes the structures in your ear. You may not be able to pick up sounds as easily and you may experience difficulties maintaining your balance as you sit, stand and walk. In addition to not being able to hear well, many people notice periodic ringing or buzzing, known as tinnitus. Unfortunately, these changes can trigger negative health effects such as isolation, cognitive impairment and depression.

**Taste and smell:** Taste and smell go hand in hand and they both fade as we age. Taste buds decrease in size and number and your sensitivity to each of the five tastes (sweet, salty, sour, bitter and umami) begins to decline. The sense of smell diminishes because there are fewer nerve endings and less mucus in your nasal cavity.

**Touch:** Aging impacts the nerve endings involved with pain, pressure, temperature, vibration and body position. As you age, you may have more difficulty sensing extreme cold or heat. When you finally do sense the pain, your reaction time isn't as speedy. The end result: Older people are more vulnerable to cold and burn injuries and pressure ulcers.

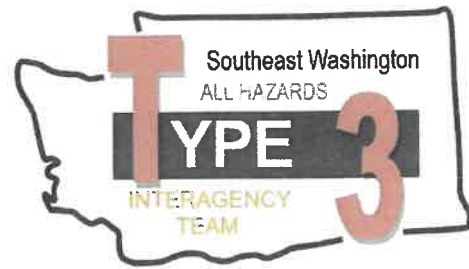
<https://www.hearstfind.com/blog/2019/09/how-senses-change-with-age>

Prepared by: Brenda Rodgers

Incident Risk Assessment Worksheet		1. Incident Name/Number		2. Location					
Identification of Hazards and Risk Assessment		KENNEWICK MAX VAC POD		Benton County Fair Grounds - Kennewick, WA					
3. Name and Title of Analyst		Brenda Rodgers - Safety Officer		4. Date					
				Tuesday February 2, 2021					
5. Pre-Control				7. Post-Control					
8. Location	9. Hazard	10. Hazard Probability	11. Severity Code	12. RAC	13. Hazard Probability	14. Severity Code	15. RAC	16. Acceptable (Yes/No)	Export (Yes/No)
On Incident	Traffic and Parking Lots	Frequently A	Critical II	Critical	Likely B	Significant III	Moderate	Yes	Yes
On Incident	Personal Hygiene	Likely B	Critical II	Serious	Occasional C	Critical II	Moderate	Yes	Yes
On Incident	Injury & Medical Emergency	Likely B	Critical II	Serious	Occasional C	Critical II	Moderate	Yes	Yes
On Incident	Communications	Frequently A	Significant III	Serious	Likely B	Minor IV	Minor	Yes	Yes
On Incident	Cold & Inclement Weather	Likely B	Critical II	Serious	Occasional C	Significant III	Minor		
On Incident	Fatigue & Environmental Stress	Likely B	Critical II	Serious	Occasional C	Minor IV	Moderate	Yes	Yes
On Incident	Secondary Exposure to COVID19	Occasional C	Critical II	Moderate	Occasional C	Minor IV	Acceptable	Yes	Yes
On Incident	Public Interaction	Likely B	Significant III	Moderate	Rarely D	Minor IV	Acceptable	Yes	Yes

Preparer's Signature

# Code of Conduct Incident Personnel



Each individual on this incident is responsible for:

- ☞ Being *ready and able* to perform their assigned duties effectively.
- ☞ Conducting themselves in a manner that treats people with dignity, equality, courtesy, and respect.
- ☞ Abiding by agency ethics and conduct regulations.
- ☞ Reporting any harassment or other inappropriate behavior.

Each individual of this incident has the right to:

- ☞ Work in an environment characterized by safe work practices.
- ☞ Work in a fair and harassment free environment.
- ☞ Say "No" to unwelcome advances or requests for favors.
- ☞ File complaints or grievances through appropriate avenues.

There is zero tolerance for inappropriate behavior while assigned to the incident, including:

- ☞ Illegal drug use
- ☞ Alcohol use
- ☞ Unsafe work practices and activities
- ☞ Discrimination
- ☞ Sexual harassment
- ☞ Fighting, threatening, and abusive behaviors
- ☞ Using social media and electronic communication devices for personal business while engaged in fire assignment duties.
- ☞ Other violations of Fire Service, Washington DNR, and Federal agency standards of conduct.

Failure to adhere to the Code of Conduct could result in dismissal from the incident, with notification to your home unit.

The public expects our best efforts; they see us as professionals in what we say and do. Let's continue to show them we are!

# COVID-19 Briefing Checklist

## Self-Awareness / Screening

- Immediately separate yourself from others
- Notify supervisor if you or others experience:
  - Cough, more than expected.
  - Shortness of breath or difficulty breathing.
  - New loss of taste or smell
  - Fever
  - Chills
  - Sore Throat
  - Muscle Pain

## Hygiene

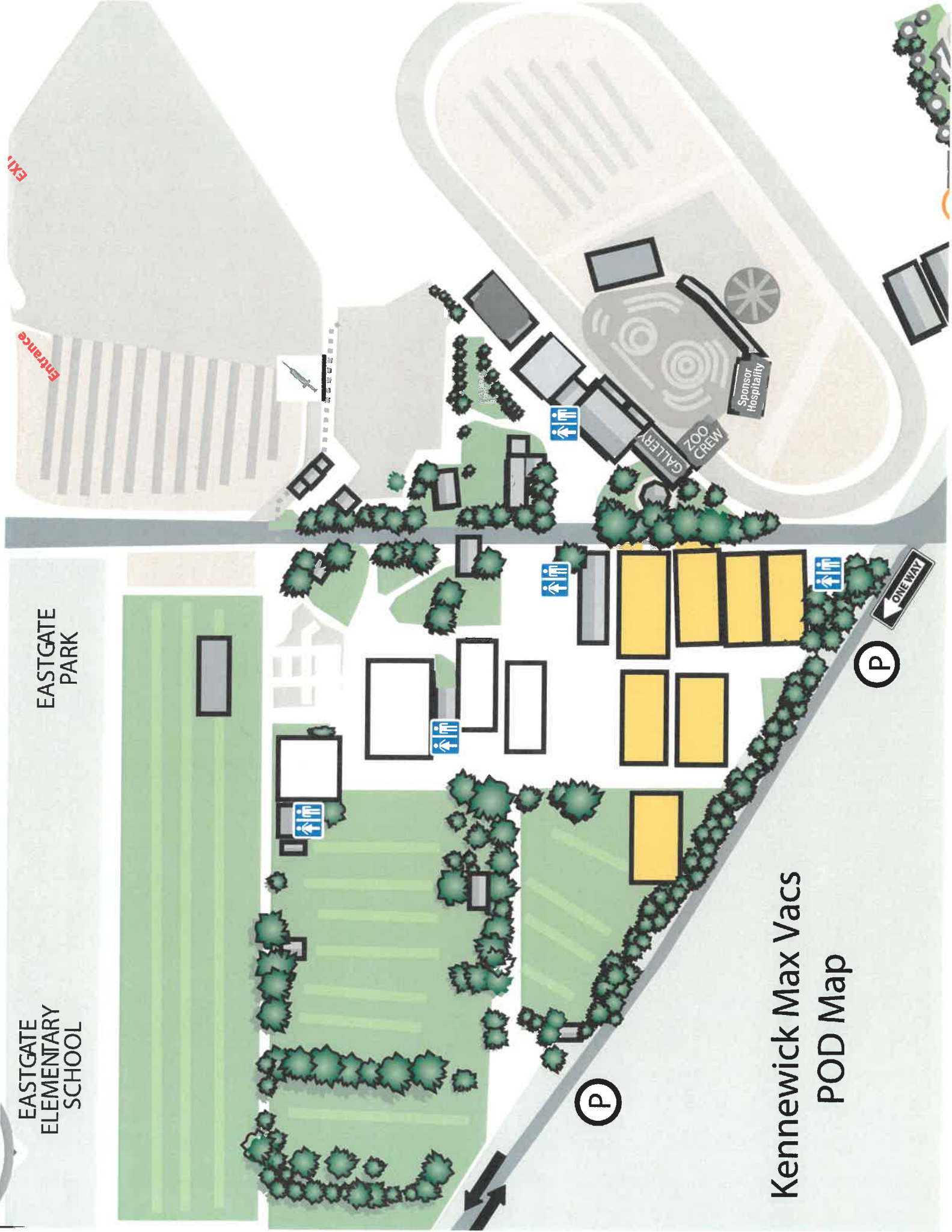
- Properly wash or sanitize your hands often, especially before and after eating or entering a public place, and after coughing or sneezing.
- Avoid handshakes and communal use items.
- Disinfect high touch surfaces often.

## Social Distancing and Protective Equipment

- Initiate, practice, and remind others of social distancing.
- Conduct briefings and conversations outdoors an at least 6 feet apart when practical.
- Utilize face masks.

## Communications

Face masks and social distancing complicate communications. Ensure effective sender/receiver messaging.



EXIT

Entrance

Sponsor Hospitality

GALLERY  
ZOO CREW

EASTGATE  
PARK

EASTGATE  
ELEMENTARY  
SCHOOL

P

ONE WAY

P

Kennewick Max Vacs  
POD Map





**Medical Plan (ICS 206 WF)**  
**Controlled Unclassified Information//Basic**

<b>1. Incident/Project Name:</b>		<b>2. Operational Period:</b> <b>WEEK</b>					
KENNEWICK MAX VACS POD		Date/Time From: 02/02/2021 0800      TUE		Date/Time To: 02/06/2021 1700      SAT			
<b>3. Ambulance Services</b>							
Name	Complete Address	Phone & EMS Frequency	Advanced Life Support (ALS)				
			Yes	No			
KENNEWICK FIRE DEPARTMENT		911	X				
RICHLAND FIRE DEPARTMENT		911	X				
PASCO FIRE DEPARTMENT		911	X				
AMR		911	X				
<b>4. Air Ambulance Services</b>							
Name	Phone	Type of Aircraft	Capability				
<b>5. Hospitals</b>							
Name Complete Address	GPS Datum - WGS 84 Coordinate Standard Degrees Decimal DD° MM.MMM' N - Lat DD° MM.MMM' W - Long	Travel Time		Phone	Helipad		Level of Care Facility
		Air	Ground		Yes	No	
HARBORVIEW MEDICAL 325 9TH AVE. SEATTLE, WA	Lat: N47 36.1	45	5 HOURS	(206) 744-4074	X		1
	Long: W121 19.3						
	VHF:						
KADLEC MEDICAL CENTER 888 SWIFT BLVD RICHLAND, WA	Lat:			(509) 946-4611	X		3
	Long:						
	VHF:						
TRIOS 3810 PLAZA WAY KENNEWICK, WA	Lat:			(509) 221-7000	X		3
	Long:						
	VHF:						
LOURDES 520 N 4TH PASCO, WA	Lat:			(509) 547-7704	X		3
	Long:						
	VHF:						
<b>8. Prepared By (Medical Unit Leader)</b>		<b>9. Date/Time</b>		<b>10. Reviewed By (Safety Officer)</b>		<b>11. Date/Time</b>	
BRENDA RODGERS		02/01/2021 1314					



## Kennewick Max Vax Pod

# Incident Within An Incident Guide

## FIRST ON SCENE PROTOCOLS

**In the event of a medical emergency provide the following information:**

- Declare the nature of the emergency (medical/injury/accident).
- If *life threatening*, then request that the designated frequency be cleared for emergency traffic.
- Identify the on-scene Point of Contact (POC) by Resource and Last Name (i.e. POC is Group Supervisor Smith)
- Identify nature of the incident, number of patients, brief assessment of patient(s) and location.
- Identify on-scene medical personnel by position and name (i.e. EMT Jones).
- Identify if there will be a need for ambulance transport or activation of 911.
- Request any additional resources and/or equipment needed.
- Document all information received and transmitted on the radio and phone.
- Identify any changes in the on-scene Point of Contact or medical personnel as they occur.

**\*Notify Operations Section Chief and Safety Officer on all accidents/incidents.**