

MANAGEMENT PLAN

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# WEST REGION VACCINATION SUPPORT

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March 30 - 31, 2021

Tuesday - Wednesday

**WEST REGION IMO  
WA-WFS-126**



<b>1. Incident Name</b> West Region Vaccination Support	<b>2. Management Cycle (Date/Time)</b> From: 3/30/2021 0800 To: 3/31/2021 2000	<b>West Region IMO Direction</b>
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**3. Leaders Intent**

Continue to coordinate and support the Department of Health and West Region system planning and critical organizational needs. Meetings are scheduled between the IMO and represented counties in the West Region to plan to support mass vaccination functions. Invitations to ongoing County meetings to further develop safety, operational, logistical, and financial needs. Ongoing research into ordering avenues for each county, as well as the state, to meet needs as each vaccination location expands to incorporate mass vaccination.

- 4. Incident Objectives**
- Provide for the health, safety, and welfare of all public safety personnel, healthcare providers, clinic attendees, and vaccine recipients.
  - Develop plans to implement mass vaccination clinics for West Region residents in accordance with needs identified by the Counties.
  - Coordinate delivery of vaccines in accordance with relevant eligibility schedules.
  - Coordinate documentation of vaccines delivered.
  - Establish and maintain cost containment and cost accounting procedures in accordance with relevant guidelines.
  - Coordinate with LHJs for the timely, coordinated release of accurate public information.
  - Maintain and enhance interagency and interdisciplinary relationships by developing and maintaining an environment in which all participants are treated with dignity and respect.

**4. Weather**

**Aberdeen, Grays Harbor Co:**  
**Tuesday** -Mostly sunny, with a high near 50 and a low around 37. Light and variable wind becoming west 5 to 10 mph in the afternoon.  
**Wednesday** - Sunny, with a high near 57 and a low around 42. East wind 6 to 8 mph becoming west in the afternoon.

**Centralia, Lewis Co:**  
**Tuesday** - Mostly sunny, with a high near 55 and a low around 32. Light and variable wind becoming west 5 to 7 mph in the afternoon.  
**Wednesday** - Sunny, with a high near 63 and a low around 38. North wind around 7 mph.

**Olympia, Thurston Co:**  
**Tuesday** - Sunny, with a high near 54 and a low around 32. Wind chill values between 25 and 35 early. South southwest wind 5 to 8 mph becoming northwest in the morning.  
**Wednesday** - Mostly sunny, with a high near 61 and a low around 38. North northeast wind 5 to 8 mph.

**Raymond, Pacific Co:**

**Tuesday** - Areas of frost before 9am. Otherwise, mostly sunny, with a high near 53 and a low around 33. Northwest wind 5 to 8 mph.

**Wednesday** - Areas of frost before 9am. Otherwise, sunny, with a high near 64 and a low around 38. East northeast wind 5 to 8 mph.

**5. General Safety Message**

Follow current CDC/Washington state standards for COVID-19. Stay away from others if you feel sick, wash your hands frequently and wear a mask when you are around others.

Remember to take regular breaks, do some stretching and maybe get a walk in.

If IMO members are at a vaccination site, assume that drivers are distracted. Please wear a traffic vest to improve visibility.

**7. Finance Message**

CTR reminders

- Due Monday, Wednesday & Friday for the preceding days
- If work 5+ continuous hours, please show lunch break to comply with L&I Rules. If you are compensated for lunch per your home jurisdiction/labor agreement, please indicate "Compensable lunch" in the remarks section of the CTR.
- Supervisors - send approved CTRs to [wrimo.fin@gmail.com](mailto:wrimo.fin@gmail.com) and indicate in the email "Approved"

Career/paid by employer

- If you haven't yet, please calculate your hourly wage plus taxes & benefits and send to finance at [wrimo.fin@gmail.com](mailto:wrimo.fin@gmail.com). Use form 2018-Personnel-Reimbursement-Request-v1.1 in our Google Drive to help with that calculation.

Resource Orders

- When you receive your Resource Order, please email a copy to finance for our records.

Thank you!!

**8. Liaison Message**

Helping search out contacts for local shipping/cannery businesses.

Putting together and maintaining a cooperators contact list.

Communicating with county coordinators and providing Liaison contact information to ensure they have direct access to the West Region IMO.

LOFR – Norma Brock is available if there are questions or if you do not know how to call (360) 490-9090 or [nbrock@cmfe.org](mailto:nbrock@cmfe.org)

## **9. Operations Message**

Continue to work with LHJ on vaccination sites streamlining and potential walk-up sites.

Meet with LHJ to offer support in areas they needed help and offer ideas for increased vaccination output.

Scout out potential sites for more vaccination pods.

Attend Zoom meetings with LHJ to provide support.

Looking at different options for staffing PODS.

## **10. Accomplishments**

Resource order for vaccinator resources filled by fire mobilization for Grays Harbor County.

Communications between IMO and West Region counties for clarification and solidified objectives.

Coordinating emails and calendars for IMO meets and communications.

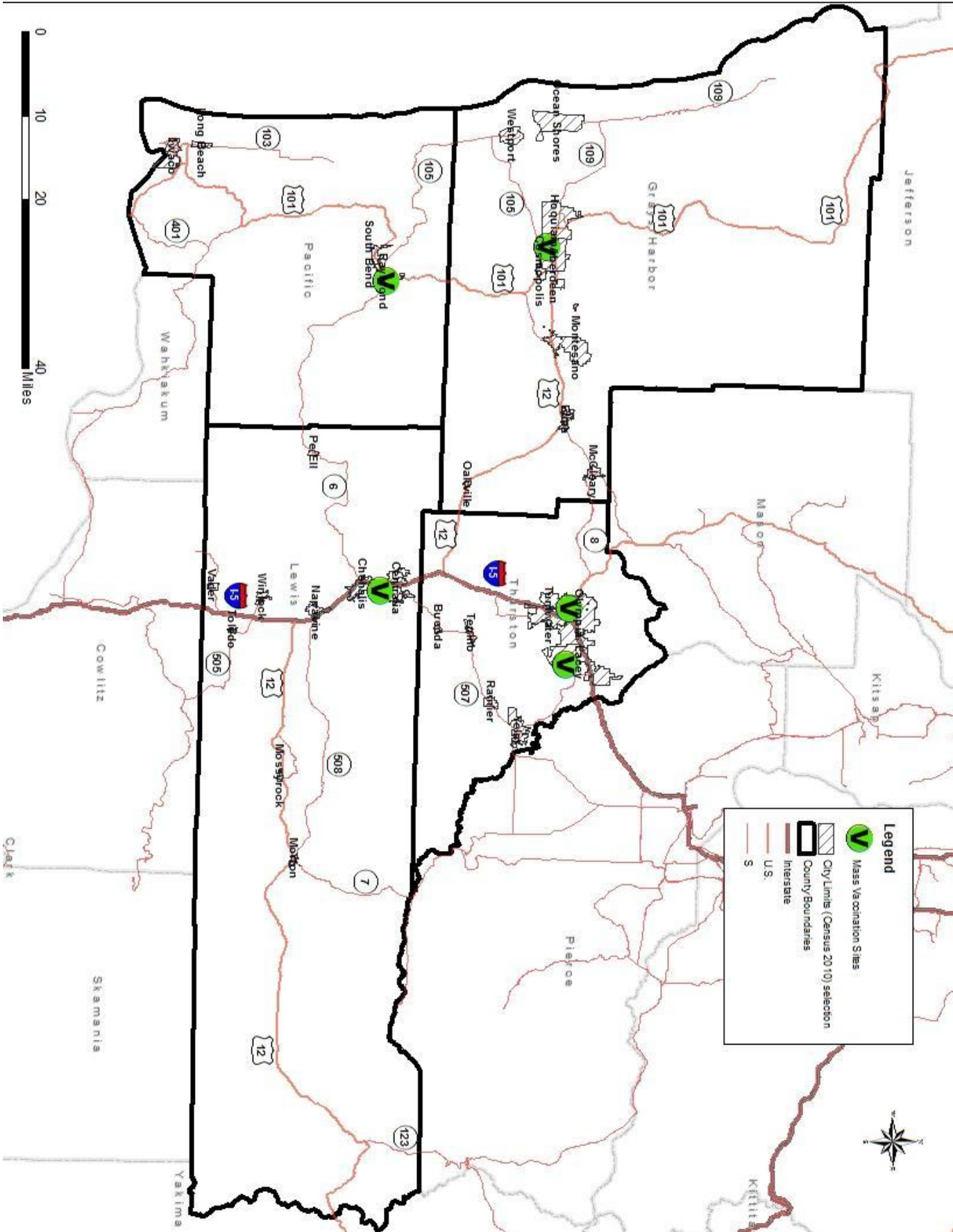
## **11. Planned Activities**

Meeting with Thurston to discuss methods of assistance.

Investigating requirements for custody of vaccine from DOH.

Validating planning assumptions with LHJs.

Assisting LHJ with logistics requests.



West Region IMO Management Plan

<b>12. West Region IMO Communications List (*Virtual)</b>			
<b>Request Number</b>	<b>Assignment</b>	<b>Name</b>	<b>Email</b>
O-3001	IC	Peter Suver	<a href="mailto:wrimo.ic@gmail.com">wrimo.ic@gmail.com</a>
O-3002	SOFR	Mark Hill	<a href="mailto:wrimo.sofr@gmail.com">wrimo.sofr@gmail.com</a>
O-3003	PIOF	TBD	
O-3004	LOFR	Norma Brock	<a href="mailto:wrimo.liaison@gmail.com">wrimo.liaison@gmail.com</a>
O-3005	OSC	Ken Foss	<a href="mailto:wrimo.ops@gmail.com">wrimo.ops@gmail.com</a>
O-3006	PSC	Stephanie Falcon	<a href="mailto:wrimo.plans@gmail.com">wrimo.plans@gmail.com</a>
O-3007	LSC	Brandon Searles	<a href="mailto:wrimo.logs@gmail.com">wrimo.logs@gmail.com</a>
O-3008	FSC	Audrey Mainwaring	<a href="mailto:wrimo.fin@gmail.com">wrimo.fin@gmail.com</a>
O-3009	OSC	Norby Johnson	<a href="mailto:wrimo.ops@gmail.com">wrimo.ops@gmail.com</a>
O-3010		TBD	
O-3011	PSC	Brian Dodge	<a href="mailto:wrimo.plans@gmail.com">wrimo.plans@gmail.com</a>
O-3012		TBD	
O-3013	FSC	Helen Mang	<a href="mailto:wrimo.fin@gmail.com">wrimo.fin@gmail.com</a>
O-3014	LSC	Steve Huang	<a href="mailto:wrimo.logs@gmail.com">wrimo.logs@gmail.com</a>
O-3015	PSC	Ryan Scharnhorst	<a href="mailto:wrimo.plans@gmail.com">wrimo.plans@gmail.com</a>

<b>13. Ordered Resources for Incident</b>			
<b>Request Number</b>	<b>Assignment</b>	<b>Name</b>	<b>Notes</b>
O-3016	EMT-P	Rob McCoy	Weekend mass vac site – Garys Harbor
O-3017	EMT-P	Jason Cancro	Weekend mass vac site – Garys Harbor
O-3018	EMT-P	Chris Petersen	Weekend mass vac site – Garys Harbor
E-4001	BLS Ambulance		Weekend mass vac site – Garys Harbor
E-4002	BLS Ambulance		Weekend mass vac site – Garys Harbor

14. Agency Administrators			
Thurston County Public Health and Social Services Department	Department Director	Schelli Slaughter	<a href="mailto:schelli.slaughter@co.thurston.wa.us">schelli.slaughter@co.thurston.wa.us</a>
Grays Harbor County Public Health & Social Services	Director	Michael McNickle	<a href="mailto:mmcnickle@co.grays-harbor.wa.us">mmcnickle@co.grays-harbor.wa.us</a>
Pacific County Public Health and Human Services	Director	Katie Lindstrom	<a href="mailto:koien@co.pacific.wa.us">koien@co.pacific.wa.us</a>
Lewis County – Public Health and Social Services	Director	J.P. Anderson MSW	<a href="mailto:jp.anderson@lewiscountywa.gov">jp.anderson@lewiscountywa.gov</a>

**15. West Region IMO Meeting Schedule**

Date/ Time	Meeting Name	Location
3-31/0900	Command and General Staff Meeting	Microsoft Teams
4-2/0900	Command and General Staff Meeting	Microsoft Teams
4-5/0815	Pacific County Cooperators Meeting	Zoom
4-5/0900	Command and General Staff Meeting	Microsoft Teams
4-5/1200	LHJ Leadership and DOH	Zoom

**12. Prepared by: Stephanie Falcon, PSC3(T)**

**13. Approved By: Peter Suver, ICT3**