

# INCIDENT ACTION PLAN

# COW CANYON INCIDENT

WA-SES-000277

221-CBB

Thursday



08/04/2022



8/4/2022 0600

to

8/5/2022 0600



# INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> <p style="text-align: center;">Cow Canyon</p>	<b>2. Operational Period:</b> <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Date From:</td> <td style="border: none;">8/4/2022</td> <td style="border: none;">Date To:</td> <td style="border: none;">8/5/2022</td> </tr> <tr> <td style="border: none;">Time From:</td> <td style="border: none;">0600</td> <td style="border: none;">Time To:</td> <td style="border: none;">0600</td> </tr> </table>	Date From:	8/4/2022	Date To:	8/5/2022	Time From:	0600	Time To:	0600
Date From:	8/4/2022	Date To:	8/5/2022						
Time From:	0600	Time To:	0600						

**3. Objective(s):**

- Management Objectives
- Provide for emergency personnel and public safety at all times through the utilization of a deliberate, risk informed approach, with avenues for feedback from personnel.
  - Protect threatened structures and values at risk including critical infrastructure
  - Ensure infectious disease, including COVID-19 precautions and best practices, are met by following agency, team, and county guidance.
  - Reduce the impacts of fire on communities and foster and maintain relationships with the public, cooperators, and stakeholders.
  - Ensure coordinated, timely, and accurate release of information to the public and land managers, utilizing the full suite of platforms.
  - Maintain fiscal accountability by making good risk-informed decisions.

- Control Objectives
- Keep the fire North of the South Fork of Wenas Creek.
  - Keep the fire South of the east west running 7600 Road.
  - Keep the fire East of the 5000 Road.
  - Keep the fire West of Township 16 Range 17.

Leaders Intent

It is our expectation that we as an organization will meet the following leader's intent, as well as the objectives identified below:

- Ensure all incident strategies and actions reflect a commitment to public, responder, and aviation safety through use of the risk management process
- Coordinate incident management activities with our requesting and cooperating agencies, including, but not limited to, suppression actions and support needs.
- Treat all incident personnel, cooperators, and local publics with dignity and respect.

**5. Site Safety Plan Required?** Yes  No

**Approved Site Safety Plan(s) Located at:**

**6. Incident Action Plan**

<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 215A	<input type="checkbox"/> ICS 205 A	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 220	<input type="checkbox"/> Training Message	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Facility Maps	<input checked="" type="checkbox"/> Travel Map	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> Weather Forecast	<input type="checkbox"/> Demob Plan	<input type="checkbox"/> County Health Message
<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/> Fire Behavior	<input checked="" type="checkbox"/> Finance Message	<input checked="" type="checkbox"/> ICS 214

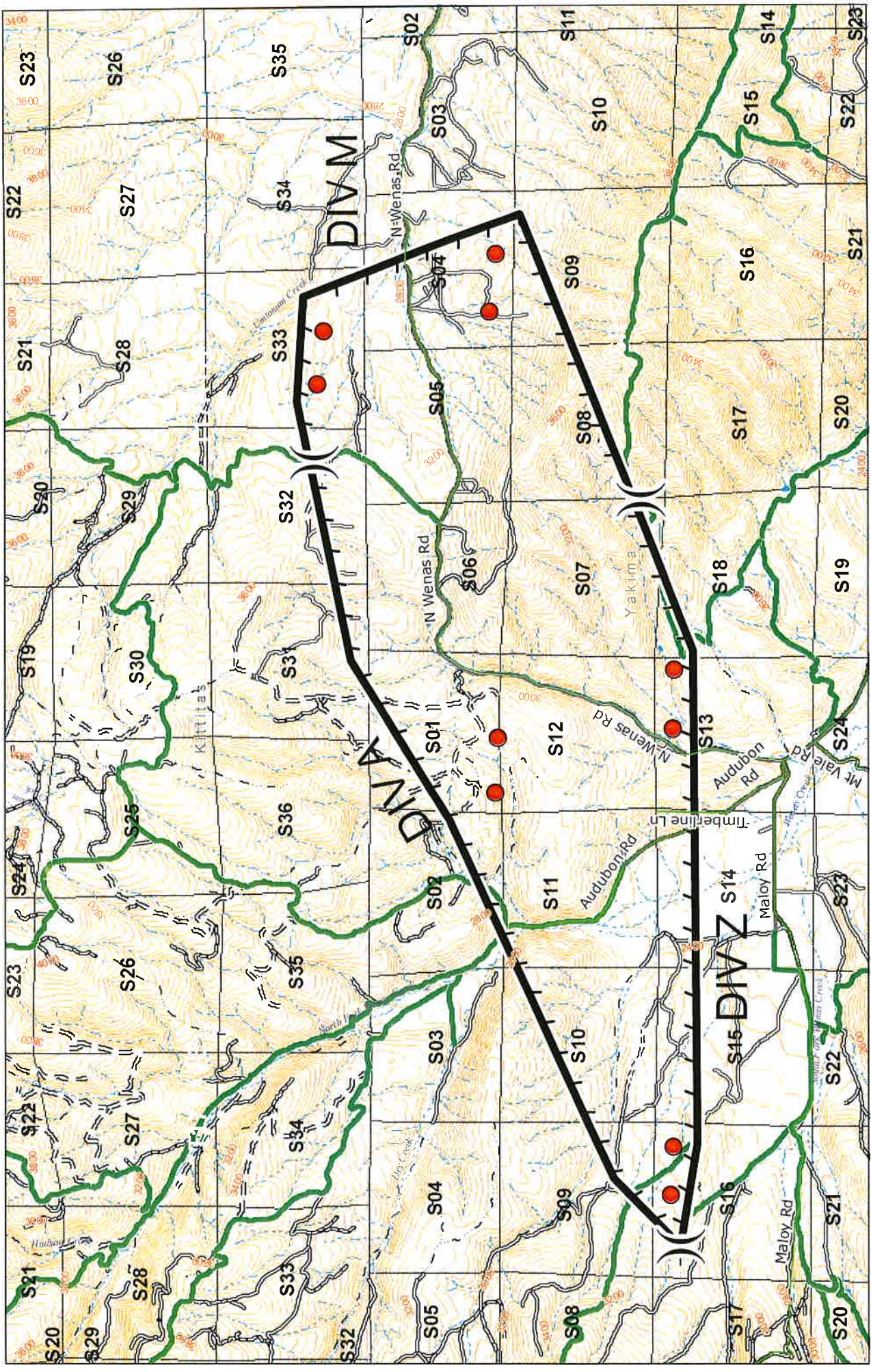
**7. Prepared By:** Ryan Scharnhorst      **Position/Title:** PSC      **Signature:**

**8. Approved by Incident Commander:** Walter Escobar      **Signature:**

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> Cow Canyon		<b>2. Operational Period: Date From:</b> 8/4/2022 Time From: 0600		<b>Date To:</b> 8/5/2022 <b>Time To:</b> 0600	
<b>3. Incident Commander(s) and Command Staff:</b>			<b>7. Operation Section:</b>		
IC/UC's	Walter Escobar	Operations	Wes Long / Tom Schoenfeld (T)		
Deputy	Ryan Nicholls	Deputy Operations			
Safety Officer		Night Ops			
Information Officer	Ron Fryer	Staging Area			
Liaison Officer		<b>Branch</b>	<b>I</b>		
<b>4. Agency/Organization Representatives:</b>		Division/Group	A	Robert Moore 509-366-8777	
Agency/Organization	Name	Division/Group	M	Fidel Verduzco 509-630-8177	
Yakima Co. FD#2	Jim Lange	Division/Group	Z	Gordon Brooks 360-607-8254	
Yakima County EM	Michael McMullen	Division/Group	Night	DJ Goldsmith 509-952-6855	
WA State F&W	Melinda Hughes	Division/Group			
		<b>Branch</b>	<b>II</b>		
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		<b>Branch</b>	<b>III</b>		
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		<b>Branch</b>	<b>IV</b>		
		Division/Group			
<b>5. Planning Section:</b>		Division/Group			
Chief	Ryan Scharnhorst	Division/Group			
Deputy	Pat Reid	Division/Group			
Resource Unit	Tara Baker	Division/Group			
Situation Unit		<b>Branch</b>	<b>V</b>		
Documentation Unit		Division/Group			
Demobilization Unit		Division/Group			
GISS	Jason Emsley	Division/Group			
FBAN		Division/Group			
IMET		Division/Group			
Training Tech Spec		<b>Air Operations Branch</b>		<b>Director:</b>	
		Air Support Group Supervisor			
		Air Tactical Group Supervisor			
		Helibase Manager			
<b>6. Logistics Section</b>					
Chief	Michael Hendricks				
Deputy Chief	Liz Smith	<b>8. Finance/Administration Section:</b>			
Facilities Unit		Chief	Kelly Mansfield		
Ground Support Unit	Katie Zander	Deputy Chief	Slita Bradley		
Communication Unit		Time Unit			
Medical Unit		Comp/Claims Unit			
RADO		Cost Unit			
<b>Prepared By: Name:</b> Ryan Scharnhorst		<b>Position/Title:</b> PSC		<b>Signature:</b> _____	
<b>ICS 203</b>		<b>Date/Time:</b> 8/3/2022 2300 hours		<small>NIMS IAP</small>	

**INCIDENT I IWIAT  
COW CANYON**



● Thermal IR  
) Division Breaks  
[Icon] Fire Perimeter



Date & Time Prepared: 08042022 & 0034



# Fire Weather Forecast



**FORECAST NO:** 1

**NAME OF FIRE:** Cow Canyon

**PREDICTION FOR:** August 4, 2022

**SIGNED:**

**TIME/DATE ISSUED:** 1900 09/22/2020

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## WEATHER DISCUSSION:

Gusty winds will briefly decrease tonight but will increase again on Thursday and will be stronger than today. It will be cooler with higher humidity on Thursday. Winds will be considerably less on Friday.

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## WEATHER FORECAST FOR TODAY:

Sky/weather.....Sunny (10-20 percent).  
CWR.....0 percent.  
LAL.....1.  
Max temperature.....78-80.  
Min humidity.....around 30 percent.  
Wind (20 ft).....North-Northwest 5-8 mph increasing to 8-13 mph gusting to 20 mph.  
Ridgetop wind.....Northwest 5-10 mph increasing to 15-20 mph gusting to 35 mph.  
Mixing height.....maximum 4500 ft AGL.  
Transport winds.....West around 16 mph.  
Haines Index.....4 or low potential for large plume dominated fire growth.

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## WEATHER FORECAST FOR TONIGHT:

Sky/weather.....Clear (0-10 percent).  
CWR.....0 percent.  
LAL.....1.  
Min temperature.....46-49.  
Max humidity.....65-70 percent.  
Wind (20 ft).....North-Northwest 8-13 mph in the evening decreasing to 3-7 mph overnight.  
Ridgetop wind.....Northwest 12-18 mph with evening to 30 mph in the evening...decreasing to 8-13 mph in the early morning.  
Mixing height.....lowering 500 ft AGL.  
Transport winds.....West around 14 mph.  
Haines Index.....4 or low potential for large plume dominated fire growth.

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## OUTLOOK FOR TOMMOROW:

Sky/weather.....Sunny (5-15 percent).  
CWR.....0 percent.  
LAL.....1.  
Max temperature.....80-83.  
Min humidity.....15-20 percent.  
Wind (20 ft).....Winds becoming Upslope 3-5 mph by late morning.  
Ridgetop wind.....Northeast 4-8 mph.  
Mixing height.....maximum 7500 ft AGL.  
Transport winds.....Northeast around 5 mph.  
Haines Index.....4 or low potential for large plume dominated fire growth.

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## EXTENDED FORECAST:

SUNDAY...Clear. Lows 56 to 61. Highs 91 to 97. West winds 5 to 11 mph.  
MONDAY...Mostly clear. Lows 61 to 66. Highs 95 to 100. Southwest winds 2 to 7 mph.  
TUESDAY...Mostly clear. Lows 63 to 68. Highs 96 to 102. Northwest winds 3 to 8 mph.











<b>INCIDENT RADIO COMMUNICATIONS PLAN</b>		1. Incident Name Cow Canyon	2. Date/Time Prepared 8/4/2022 at 0130	3. Operational Period Date/Time 08/04/22 0600
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**4. Basic Radio Channel Utilization**

Mode: W=Wideband Analog, N=Narrowband Analog, D=Digital, M=Mixed

Channel	Function	Frequency		Tone	Mode	Assignment	Remarks
		RX:	TX:				
1	REPEATER - CLEMANS	159.3450	114.8	N	ALL DIVISIONS	COMMAND CHANNEL	
		151.4675	114.8				
2	REPEATER - PEOH	159.3675	141.3	N	ALL DIVISIONS	COMMAND CHANNEL	
		151.4450	141.3				
3	TACTICAL - TAC1	151.3100	103.5	N	DIV A	TACTICAL CHANNEL	
		151.3100	103.5				
4	TACTICAL - TAC2	151.3400	103.5	N	DIV M	TACTICAL CHANNEL	
		151.3400	103.5				
5	TACTICAL - VTAC11	151.1375	0.0	N	DIV Z	TACTICAL CHANNEL	
		151.1375	156.7				
6	TACTICAL - VTAC12	154.4525	0.0	N	NIGHT	TACTICAL CHANNEL	
		154.4525	156.7				
7	TACTICAL - A/G PRI	169.6500	0.0	N	ALL DIVISIONS	AIR TO GROUND	
		0.0000	0.0				
8	TACTICAL - A/G SEC	169.8125	0.0	N	ALL DIVISIONS	AIR TO GROUND	
		0.0000	0.0				
9		0.0000	0.0	N			
		0.0000	0.0				
10		0.0000	0.0	N			
		0.0000	0.0				
11		0.0000	0.0	N			
		0.0000	0.0				
12		0.0000	0.0	N			
		0.0000	0.0				
13	TACTICAL - DNR COM	151.4150	103.5	N	IA TACTICAL	TACTICAL CHANNEL	
		151.4150	103.5				
14	TACTICAL - DNR A/G1	159.2700	103.5	N	I/A A/G PRI	IA ONLY	
		159.2700	103.5				
15	TACTICAL - DNR A/G2	151.2875	103.5	N	I/A A/G SEC	IA ONLY	
		151.2875	103.5				
16	AIRGUARD	168.6250	110.9	N	ALL INCIDENT	EMERGENCY COMMS WITH AIRCRAFT	
		168.6250	110.9				

5. Prepared by (Communications Unit)  
Liz Smith



### SAFETY MESSAGE/PLAN (ICS 208)

<b>1. Incident Name:</b> Cow Canyon	<b>2. Operational Period:</b>	Date From: 8/4/22 Time From: 0600	Date To: 8/5/22 Time To: 0600
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***Steep winding roads are throughout the incident. Slow down when driving on loose gravel and blind curves. Drive defensively with headlights on and use hands free devices.***

***Working on steep, uneven terrain. Be mindful of rolling materials.***

***Ensure radios are properly programmed for today's IAP and that crews are trained in communications procedures for the incident.***

***Maintain situational awareness. Look up, Look down, Look around***

***Stay hydrated!!! Time to think = time to drink. Document rest and hydration on 214.***

***Remain mindful of what is going on around you! LCES!***

***HEADS UP!!! Lookout for SNAGS when working around areas with burned trees. Evaluate all wind damaged trees with large limbs before working under around them.***

***Avoid complacency!!!! Experiencing extreme fire behavior due to low live and dead fuel moistures, persistent drought, and elevated fire danger rating values.***

***CLEANLINESS: Keep as clean as you possibly can. Make sure you wash before you eat. Don't start the season with an outbreak of COVID or camp crud.***


***COVID protocols are still in place. When in camp, maintain your module of one distancing. Conduct a self assessment daily and report any sign of sickness to your supervisor.***

**4. Site Safety Plan Required?**       No

Approved Site Safety Plan(s) Located At:

**5. Prepared By:**

Position/Title: SOFR

Signature: 

ICS 208

Date/Time: 8/3/2022 / 2030

# Code of Conduct Incident Personnel



Each individual on this incident is responsible for:

- ☒ Being *ready and able* to perform their assigned duties effectively.
- ☒ Conducting themselves in a manner that treats people with dignity, equality, courtesy, and respect.
- ☒ Abiding by agency ethics and conduct regulations.
- ☒ Reporting any harassment or other inappropriate behavior.

Each individual of this incident has the right to:

- ☒ Work in an environment characterized by safe work practices.
- ☒ Work in a fair and harassment free environment.
- ☒ Say "No" to unwelcome advances or requests for favors.
- ☒ File complaints or grievances through appropriate avenues.

There is zero tolerance for inappropriate behavior while assigned to the incident, including:

- ☒ Illegal drug use
- ☒ Alcohol use
- ☒ Unsafe work practices and activities
- ☒ Discrimination
- ☒ Sexual harassment
- ☒ Fighting, threatening, and abusive behaviors
- ☒ Using social media and electronic communication devices for personal business while engaged in fire assignment duties.
- ☒ Other violations of Fire Service, Washington DNR, and Federal agency standards of conduct.

Failure to adhere to the Code of Conduct could result in dismissal from the incident, with notification to your home unit.

The public expects our best efforts; they see us as professionals in what we say and do. Let's continue to show them we are!

# State Mobilization Resources Crew Time Reports

CTR Showing Muster, Travel & Check-in Only

CTR Showing Muster, Travel, Check-in & Initial Assmt

CREW TIME REPORT						
(1) CREW NAME <i>Central Region Strike Team # 2</i>			(2) CREW NUMBER <i>2105</i>			
(3) OFFICER RESPONSIBLE FOR FIRE		(4) FIRE NAME <i>Rock Candy Mountain Fire</i>		(5) FIRE NUMBER		
(6) RE-MARKS NO.	(7) NAME OF EMPLOYEE	(8) CLASSIFICATION	(9) DATE <i>7/2/14</i>		(10) DATE	
			Military Time		Military Time	
			ON	OFF	ON	OFF
<i>M</i>	<i>Steve Jones</i>	<i>ENGB</i>	<i>13:00</i>	<i>15:00</i>		
	<i>Robert Smith</i>	<i>FF1</i>	↓	↓		
	<i>Jon Blackwell</i>	<i>FF1</i>	↓	↓		
<i>T</i>	<i>Steve Jones</i>	<i>ENGB</i>	<i>15:00</i>	<i>19:30</i>		
	<i>Robert Smith</i>	<i>FF1</i>	↓	↓		
	<i>Jon Blackwell</i>	<i>FF1</i>	↓	↓		
<i>C</i>	<i>Steve Jones</i>	<i>ENGB</i>	<i>19:30</i>	<i>20:00</i>		
	<i>Robert Smith</i>	<i>FF1</i>	↓	↓		
	<i>Jon Blackwell</i>	<i>FF1</i>	↓	↓		
(11) REMARKS						
<i>Muster &amp; Travel to Rock Candy Mountain Fire</i>						
<i>C Check-in</i>						
(12) OFFICER-IN-CHARGE (Signature)			(13) TITLE (Officer-in-Charge)			
(14) NAME (Person Posting to Emergency Time Report)			(15) DATE			

CREW TIME REPORT						
(1) CREW NAME <i>Central Region Strike Team # 2</i>			(2) CREW NUMBER <i>2105</i>			
(3) OFFICER RESPONSIBLE FOR FIRE		(4) FIRE NAME <i>Rock Candy Mountain Fire</i>		(5) FIRE NUMBER		
(6) RE-MARKS NO.	(7) NAME OF EMPLOYEE	(8) CLASSIFICATION	(9) DATE <i>7/2/14</i>		(10) DATE <i>7/3/14</i>	
			Military Time		Military Time	
			ON	OFF	ON	OFF
<i>M/T</i>	<i>Steve Jones</i>	<i>ENGB</i>	<i>13:00</i>	<i>19:30</i>		
	<i>Robert Smith</i>	<i>FF1</i>	↓	↓		
	<i>Jon Blackwell</i>	<i>FF1</i>	↓	↓		
<i>C</i>	<i>Steve Jones</i>	<i>ENGB</i>	<i>19:30</i>	<i>20:00</i>		
	<i>Robert Smith</i>	<i>FF1</i>	↓	↓		
	<i>Jon Blackwell</i>	<i>FF1</i>	↓	↓		
<i>B</i>	<i>Steve Jones</i>	<i>ENGB</i>			<i>06:00</i>	<i>06:30</i>
	<i>Robert Smith</i>	<i>FF1</i>			↓	↓
	<i>Jon Blackwell</i>	<i>FF1</i>			↓	↓
<i>1</i>	<i>Steve Jones</i>	<i>ENGB</i>			<i>06:30</i>	<i>18:30</i>
	<i>Robert Smith</i>	<i>FF1</i>			↓	↓
	<i>Jon Blackwell</i>	<i>FF1</i>			↓	↓
(11) REMARKS						
<i>M/T Travel to Rock Candy Mountain Fire</i>						
<i>C Check-in</i>						
<i>B Briefing / RP Rig Prep</i>						
<i>1) Assigned to Division B - Structure Protection</i>						
<i>1/2 Hr Compensable Lunch</i>						
(12) OFFICER-IN-CHARGE (Signature)			(13) TITLE (Officer-in-Charge)			
(14) NAME (Person Posting to Emergency Time Report)			(15) DATE			

**Please Note:**

Camp set up is not eligible for reimbursement and should not be recorded on the CTR.

Line personnel only - Lunch breaks are considered on-duty time and should be recorded in the Remarks Section as "1/2 Hr Compensable Lunch".

Excessive muster and travel time will be deducted from your recorded hours unless a reasonable justification is provided to and approved by the assigned Mobilization Representative.

Time required for vehicle/equipment servicing or maintenance is not compensable.

If the apparatus is out of service and the crew is reassigned to other units, it must be documented on the CTR. If it is not documented, the hours for those personnel will not be compensable.

# Shift Ticket Examples

U.S. GOVERNMENT PRINTING OFFICE: 2002-761-122

EMERGENCY EQUIPMENT SHIFT TICKET				E100
<small>NOTE: The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections.</small>				
1. AGREEMENT NUMBER <b>1204H 99 X 7319</b>		2. CONTRACTOR (name) <b>Fire Fighting Inc</b>		
3. INCIDENT OR PROJECT NAME <b>Cold Creek</b>		4. INCIDENT NUMBER <b>WA 0WF 999</b>		
5. OPERATOR (name) <b>Steve Captain</b>		6. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT		
6. EQUIPMENT MAKE <b>Ford</b>		7. EQUIPMENT MODEL <b>F550</b>		
8. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT (dry)		9. OPERATING SUPPLIES FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR (wet) <input type="checkbox"/> GOVERNMENT (dry)		
9. SERIAL NUMBER <b>123456</b>		10. LICENSE NUMBER <b>A 1234X</b>		
11. DATE MO/DAY/YR		12. EQUIPMENT USE HOURS/DAYS/MILES (circle one) WORK    SPECIAL		
12. DATE MO/DAY/YR		13. REMARKS (released, down time and cause, problems, etc.) <b>FF Sue Best FF John Doe Div. X</b>		
13. DATE MO/DAY/YR		14. EQUIPMENT STATUS <input checked="" type="checkbox"/> a. Inspected and under agreement <input type="checkbox"/> b. Released by Government <input type="checkbox"/> c. Withdrawn by Contractor		
14. DATE MO/DAY/YR		15. INVOICE POSTED BY (Recorder's initials)		
15. DATE MO/DAY/YR		16. INVOICE POSTED BY (Recorder's initials)		
16. DATE MO/DAY/YR		17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE <b>Steve Captain</b>		
17. DATE MO/DAY/YR		18. GOVERNMENT OFFICER'S SIGNATURE		
18. DATE MO/DAY/YR		19. DATE SIGNED		

ORDERING OFFICE FILE COPY (RETAIN IN BOOK)

Engine

U.S. GOVERNMENT PRINTING OFFICE: 2002-761-122

EMERGENCY EQUIPMENT SHIFT TICKET				E140
<small>NOTE: The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections.</small>				
1. AGREEMENT NUMBER <b>1204H 99 X 7420</b>		2. CONTRACTOR (name) <b>Diggers R Us</b>		
3. INCIDENT OR PROJECT NAME <b>Cold Creek</b>		4. INCIDENT NUMBER <b>WA 0WF 999</b>		
5. OPERATOR (name) <b>John Smith</b>		6. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT		
6. EQUIPMENT MAKE <b>Cat</b>		7. EQUIPMENT MODEL <b>D6H</b>		
8. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT (dry)		9. OPERATING SUPPLIES FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR (wet) <input type="checkbox"/> GOVERNMENT (dry)		
9. SERIAL NUMBER <b>1234</b>		10. LICENSE NUMBER <b>-</b>		
11. DATE MO/DAY/YR		12. EQUIPMENT USE HOURS/DAYS/MILES (circle one) WORK    SPECIAL		
12. DATE MO/DAY/YR		13. REMARKS (released, down time and cause, problems, etc.) <b>Driver - Steve Shister miles - 54 transport retained</b>		
13. DATE MO/DAY/YR		14. EQUIPMENT STATUS <input checked="" type="checkbox"/> a. Inspected and under agreement <b>DIV K</b> <input type="checkbox"/> b. Released by Government <input type="checkbox"/> c. Withdrawn by Contractor		
14. DATE MO/DAY/YR		15. INVOICE POSTED BY (Recorder's initials)		
15. DATE MO/DAY/YR		16. INVOICE POSTED BY (Recorder's initials)		
16. DATE MO/DAY/YR		17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE <b>John Smith</b>		
17. DATE MO/DAY/YR		18. GOVERNMENT OFFICER'S SIGNATURE		
18. DATE MO/DAY/YR		19. DATE SIGNED		

ORDERING OFFICE FILE COPY (RETAIN IN BOOK)

Equipment with Transport



# Finance

***“Employees are paid for actual hours worked, with no guarantee of a maximum shift length, unless otherwise specified in a formal, authorized agreement.”*** –Interagency Incident Business Management Handbook, Chapter 10

## **\*\*\*Morning\*\*\***

- Only those invited to the Operations meeting may record time before the morning briefing starting time.
- Contract crews and equipment will start time according to terms of their contract.
- Hourly apparatus time starts upon leaving camp.
- Exception time recorded will be justified on the CTR/Shift Ticket.
- Crew/Single Resource 30 minute lunches will be shown OR justified on the CTR.

## **\*\*\*End of Shift\*\*\***

- All Contract Crew time stops when they return to camp.
- Hourly apparatus time stops when they enter camp.
- All other personnel are allowed a reasonable time to do vehicle and tool maintenance, generally no more than 30 minutes.



Notice: All tenders and engines please check in with Logistics for directions to appropriate filling stations in Naches.



0530 Breakfast  
1730 Dinner



# MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

## Medical Incident Report

**FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.**

**FOR A MEDICAL EMERGENCY: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.**

**Use the following items to communicate situation to communications/dispatch.**

**1. CONTACT COMMUNICATIONS / DISPATCH (Verify correct frequency prior to starting report)**

*Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."*

**2. INCIDENT STATUS: Provide incident summary (including number of patients) and command structure.**

*Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."*

Severity of Emergency / Transport Priority	<input type="checkbox"/> <b>RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE</b> <i>Ex: Unconscious, difficulty breathing, bleeding severely, 2<sup>nd</sup> - 3<sup>rd</sup> burns more than 4 palm sizes, heat stroke, disoriented.</i> <input type="checkbox"/> <b>YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary.</b> <i>Ex: Significant trauma, unable to walk, 2<sup>nd</sup> - 3<sup>rd</sup> burns not more than 1-3 palm sizes.</i> <input type="checkbox"/> <b>GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport</b> <i>Ex: Sprains, strains, minor heat-related illness.</i>	
Nature of Injury or Illness & Mechanism of Injury		Brief Summary of Injury or Illness <i>(Ex: Unconscious, Struck by Falling Tree)</i>
Transport Request		Air Ambulance / Short Haul/Hoist Ground Ambulance / Other
Patient Location		Descriptive Location & Lat. / Long. (WGS84)
Incident Name		Geographic Name + "Medical" <i>(Ex: Trout Meadow Medical)</i>
On-Scene Incident Commander		Name of on-scene IC of Incident within an Incident <i>(Ex: TFLD Jones)</i>
Patient Care		Name of Care Provider <i>(Ex: EMT Smith)</i>

**3. INITIAL PATIENT ASSESSMENT: Complete this section for each patient as applicable (start with the most severe patient)**

Patient Assessment: See IRPG page 106

Treatment:

**4. TRANSPORT PLAN:**

Evacuation Location *(if different): (Descriptive Location (drop point, intersection, etc.) or Lat. / Long.)* Patient's ETA to Evacuation Location:

Helispot / Extraction Site Size and Hazards:

**5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:**

*Example: Paramedic/EMT, Crews, Immobilization Devices, AED, Oxygen, Trauma Bag, IVFluid(s), Splints, Rope rescue, Wheeled litter, HAZMAT, Extrication*

**6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable**

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

**7. CONTINGENCY: Considerations: If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead.**

**8. ADDITIONAL INFORMATION: Updates/Changes, etc.**

**REMEMBER: Confirm ETA's of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.**