## Devil's Thumb Fire Demobilization Instructions

Please follow these steps when demobing off the fire:

- 1. <u>At least</u> one day before demobing, have your incident supervisor send a general message to <u>2023.devilsthumb.plans@firenet.gov</u> with the following information for the demobing resource:
- a. Resource Number
- b. Resource Name
- c. Date and Estimated Time of Demob
- 2. If resource is flying home, send the general message three days prior to demob date.
- 3. Turn in any equipment and supplies (i.e. radios).
- Submit all time (including travel) to Finance at
   <u>2023.devilsthumb.finance@firenet.gov</u>
   For Finance questions, call 720-237-9906.
   Time must be closed out by Finance before demobing.
- 5. Come to Demob Unit (at ICP) or call Demob Unit Leader at 303-476-1583 to complete the demob process.
- 6. Travel home safely!

