

**INCIDENT ACTION PLAN**  
**Florida Bugaboo Fire**



**Thursday**  
**June 14, 2007**  
**Day Shift**

**Type III Incident Management Team**  
**Steve Ripley/Pete Myers – Incident Commander**

<b>INCIDENT OBJECTIVES</b>	1. Incident Name	2. Date Prepared	3. Time Prepared
	<b>Florida Bugaboo</b>	06/13/2007	1500
4. Operational Period – 06/14/2007 Thursday 0700-1900			
<b>5. Incident End State</b>			
Provide containment and control resources adequate for a nominal threat of escape. Rehab of control lines and mitigate impacts to natural and cultural resources adequate for returning management of the incident to the district. Excess supplies as well as trash will be removed from the line.			
<b>5. Incident Objectives</b>			
<ol style="list-style-type: none"> <li>1. Provide for safety of fire suppression forces assigned to the Florida Bugaboo Wildfire, and the general public, by adhering to LCES, work/rest guidelines, and maintaining public awareness of risks to the community.</li> <li>2. Maintain and improve relationships with all cooperators, adjacent landowners including GOAL organization and the affected communities, local government and emergency management officials. Involve them in the planning process, and keep them informed on all fire activities.</li> <li>3. Provide training opportunities for State, Federal, and Local governments and cooperators in the areas of Incident Command and Fire Management.</li> <li>4. Manage the assigned fire and any new starts delegated to the team using unified command in a manner consistent with the Florida Division of Forestry and the U. S. Forest Service fire management policies.</li> <li>5. Provide a strong commitment to cost containment.</li> </ol>			
<b>6. Strategy</b>			
Maintain suppression resources to a level manageable by a Type III organization that will provide continued patrol, mop up and rehab on the Florida Bugaboo Fire and support local agency needs.			
<b>7. Human Resource Policy</b>			
<p>This Type 3 Organization is committed to a “zero tolerance” policy against inappropriate behavior during incident operations. We expect an attitude of mutual respect for all Incident personnel and the public we serve. Any form of harassment, discriminatory practices, or disrespectful behavior will not be tolerated and will be dealt with appropriately. Illegal drug use or other illegal activities will not be tolerated and will be turned over to local law enforcement authorities. Alcohol is strictly prohibited from the fire camp and all other incident locations. Violation of these standards of conduct can result in prompt dismissal from the incident.</p> <p>Individuals who are aware of any inappropriate behavior of incident personnel should tell their supervisor.</p>			
<b>8. Attachments</b> (X if attached)			
<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input checked="" type="checkbox"/> Safety Message _____	
<input checked="" type="checkbox"/> Division Assignment Lists - ICS 204	<input type="checkbox"/> Incident Map	<input checked="" type="checkbox"/> _____	
<input checked="" type="checkbox"/> Communications Plan - ICS 205	<input type="checkbox"/> Traffic Plan	<input type="checkbox"/> _____	
9. Prepared By (Planning Section Chief)	10. Approved By (Incident Commander)		
<b>/s/ Maria Wilson</b>	<b>/s/ Steve Ripley / Pete Myers</b>		

ORGANIZATION ASSIGNMENT LIST		9. Operations Section	
1. Incident Name <b>Florida Bugaboo</b>		Chief	<b>Steve Ripley 6-23 O-24 / Pete Myers</b>
		Planning Ops	
		<b>a. Day Operations</b>	
2. Date Prepared <b>6-13-07</b>	3. Time Prepared <b>1200</b>	Division – East/West	<b>Fred Boehm 6-20 O-474</b>
		Osceola National Forest - IA	<b>Tommy Spencer</b>
4. Operational Period <b>6-14-07 0700 - 1900</b>		Division/Group	
		Division/Group	
<b>5. Incident Commander and Staff</b>		Division/Group	
Incident Commander	<b>Steve Ripley 6-23 O-24 / Pete Myers</b>	Division/Group	
Deputy		Division/Group	
Safety Officer	<b>David Hildebrand 6-13 O-408 / Scott Wuebber O-496</b>	<b>b. Night Operations</b>	
Information Officer		Division/Group	
Liaison Officer		Division/Group	
<b>6. Agency Representatives</b>		Division/Group	
Agency	Name	Division/Group	
Baker Co, Planning & Zoning	<b>Ed Preston</b>	Division/Group	
Columbia Co. Sheriff	<b>Bill Gootee</b>	Division/Group	
Baker Co. BOCC	<b>Ann Yarborough</b>	Division/Group	
FHP	<b>Lt. Rick Carpenter</b>	<b>c. Staging</b>	
		Division/Group	
		Division/Group	
<b>7. Planning Section</b>		Division/Group	
Chief	<b>Maria Wilson 6-22 O-482</b>	Division/Group	
Deputy		Division/Group	
Resources Unit	<b>Matthew Midgette 6-22 O-483</b>	Division/Group	
Situation Unit		Division/Group	
CTSP	<b>Sanford Carson 6-20 O-467</b>	Division/Group	
Demobilization Unit	<b>Maria Wilson 6-22 O-482</b>	<b>d. Air Operations Branch</b>	
IMET		Air Ops Branch Director	
Fire Behavior Analysis		Air Attack Supervisor	
Human Resources		Air Base Radio Operator	
GIS Specialist		Helibase Manager	
		Air Tanker Coordinator	
		<b>10. Finance Section</b>	
		Chief	<b>Susan Wolfe 6-20 O-463</b>
		Deputy	
<b>8. Logistics Section</b>		Time Unit	<b>Rosie Fox 6-16 O-338</b>
Chief	<b>Butch Mallett 6-21 O-460</b>	Procurement Unit	
Deputy		Compensation/Claims Unit	<b>Al Gibbons 6-23 O-493</b>
Supply Unit	<b>Abe Philipson 6-21 O-485</b>	Cost Unit	<b>Susan Wolfe 6-20 O-463</b>
Facilities Unit	<b>Abe Philipson 6-21 O-485</b>		
Ground Support Unit	<b>Don Poindexter 6-20 O-484</b>	Prepared by (Resource Unit Leader) <b>Matthew Midgette</b>	
Communications Unit	<b>Ken Beaver 6-20 O-469</b>		
Medical Unit			
Security Unit	<b>Shawn Ready 6-14 O-442</b>		
Food Unit	<b>Abe Philipson 6-21 O-485</b>		

DIVISION ASSIGNMENT LIST				1. Branch		2. Division/Group East & West Divisions	
3. Incident Name <b>FLORIDA BUGABOO</b>				4. Operational Period Date: <b>06/14/07 Thursday</b> Time: <b>0700 – 1900</b>			
5. Operations Personnel							
Operations Chief		<b>Steve Ripley/ Pete Myers</b>		Division Supervisor		<b>Fred Boehm</b>	
Planning OPS				Air Ops Branch Director			
Deputy OPS				Safety Officer		<b>David Hildebrand/Scott Wuebber</b>	
6. Resources Assigned This Period							
Strike Team/Task Force/ Resource Designator		Leader		Number Persons	Trans Needed	Drop Off PT/Time	Pick Up PT/Time
TFLD		Dalynn Parks		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB 6-20 O-468		Andrew Valdez		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB 6-14 O-426		D.Shekell		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T) 6-14 O-442		J. Horton		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T) 6-14 O-433		Rebecca Johnson		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB O-497		Thompson		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB O-498		Goicoa		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB O-499		Dunn		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T) O-500		Butler		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T) O-501		Duncan		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T) O-502		Atkinson		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Jackson HC 6-10 C-4		Lamar Liddell		19	N	Bugaboo ICP/0700	Bugaboo ICP/1900
TimPrep Excavators		TBA		6	N	Bugaboo ICP/0700	Bugaboo ICP/1900
R & J Escavator		Randall Edenfield		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
R & J TP3 Doz		TBD			N	Bugaboo ICP/0700	Bugaboo ICP/1900
EMT* 6-14 O-420		Eric Pritchard		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
EMT* 6-26 O-494		Steve Meyer		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 1		Lydick		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 2 6-15 O-429		Jurney		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 3		Mones		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
7. Operations <b>Patrol line and mopup within 600' of the fireline. Note: Review Hazard Tree Safety (pg 80) of Incident Response Pocket Guide.</b> <b>Isolate ares of reburn and mopup or burn out as appropriate.</b>							
8. Special Instructions <b>Read the safety message and know your medical and communications instructions in case of emergencies. See the Radio Communications Plan for Frequencies.</b> <b>Caution: Expect to encounter logging and road maintance equipment in all divisions. Slow down and give a wide berth. Rayonier Road 110 eastbound &amp; 116 westbound will be one-way traffic.</b> <b>**EMTP and * EMT will coordinate with Planning OPS for location.</b> <b>Rehab all lines according to the rehab plan.</b>							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command		<b>King NIFC</b>		Logistics		<b>King NIFC</b>	
Tactical Div/Group		<b>King NIFC</b>		Air to Ground		<b>King NIFC</b>	
Prepared By (Resource Unit Leader)		Approved By (Planning Sect. Ch.)		Date		Time	
<b>Matt Midgette</b>		<b>Maria Wilson</b>		<b>06/13/07</b>		<b>1800</b>	

<b>DIVISION ASSIGNMENT LIST</b>				1. Branch		2. Division/Group <b>Initial Attack</b>	
3. Incident Name <b>Florida Bugaboo</b>				4. Operational Period Date: <b>6/14/2007</b> Time: <b>18:00</b>			
5. Operations Personnel							
Operations Chief		<b>Steve Ripley/ Pete Myers</b>		Deputy Operations Chief			
Planning OPS				Air Attack Supervisor No.			
6. Resources Assigned This Period							
Strike Team/Task Force/ Resource Designator		Leader		Number Persons	Trans Needed	Drop Off PT/Time	Pick Up PT/Time
ICT3		Spencer		1	N	Osceola/0700	Osceola/1900
DOZB		Pritchard		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-2 D4H		Kinghorn		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-3 D4H		Cason		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-1 D4H		Lanterman		1	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Cook		3	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Varnedoe		3	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Shell		2	N	Osceola/0700	Osceola/1900
Resouce Advisor		Johnson/Dorman		2	N	Osceola/0700	Osceola/1900
7. Operations <b>Patrol lines and mop-up within 600' of the fire line</b>  <b>Isolate areas of reburn and mop-up or burn out as appropriate</b>  <b>Caution, logging operations will be continuing north of SR 2</b>							
8. Special Instructions  <b>Read the Safety Message and know the medical and communications instructions in case of emergencies</b>  <b>See the communications plan for radio frequencies</b>  <b>Inventory all pumps on the Division by service tag # and report to DIVS</b>							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command		<b>King NIFC</b>		Logistics		<b>King NIFC</b>	
Tactical Div/Group		<b>King NIFC</b>		Air to Ground		<b>King NIFC</b>	
Prepared By (Resource Unit Leader) <b>Matt Midgette</b>		Approved By (Planning Sect. Ch.) <b>Maria Wilson</b>			Date <b>6/13/2007</b>		Time <b>15:00</b>

<b>MEDICAL PLAN</b>	1. Incident Name	2. Date Prepared	3. Time Prepared	4. Operational Period					
	<b>Florida Bugaboo</b>	<b>6/13/07</b>	<b>1800</b>	<b>6/14/07 0700 - 0700</b>					
<b>5. Incident Medical Aid Stations</b>									
Location		Medical Aid Stations				Paramedics Yes No			
<b>East &amp; West Divisions</b>		<b>EMTB Steve Meyer</b>	<b>Cell: (386) 466-8273</b>			<b>X</b>			
			<b>Cell2: (870) 421-0640</b>						
<b>East &amp; West Divisions</b>		<b>EMTB Eric Pritchard</b>	<b>Cell: (386) 466-8437</b>			<b>X</b>			
<b>6. Medical Transportation</b>									
Name		Location		Contact		Paramedics Yes No			
<b>Baker County EMS</b>		<b>1190 W. Macclenny Ave. Macclenny, FL</b>		<b>(904) 259-0229</b>		<b>X</b>			
<b>Columbia County EMS</b>		<b>5085 W. St. Rd. 247 Lake City, FL</b>		<b>(386) 752-3222</b>		<b>X</b>			
<b>Trauma 1 (Air Medical)</b>		<b>3792 E. US 90, Lake City, FL (MEDL or EMT initiate only)</b>		<b>911 or (386) 719-7530</b>		<b>X</b>			
<b>B. Incident Ambulance Resource Assignments</b>									
Name		Location		Contact		Paramedics Yes No			
<b>Ambulance – Non Assigned</b>		<b>ICP</b>							
<b>Ambulance Pickup Points</b>		<b>East Side-Taylor F.D. / West Side –Deep Creek F.D.</b>							
<b>7. Hospitals</b>									
Name	Address		Travel Time Air Ground		Phone	Helipad Yes No		Burn Center Yes No	
<b>Shands Lakeshore</b>	<b>368 Franklin St. Lake City, FL</b>		<b>15</b>	<b>20</b>	<b>(386) 754-8000</b>	<b>X</b>			<b>X</b>
<b>Lake City Medical Center</b>	<b>340 NW Commerce Dr. Lake City, FL</b>		<b>15</b>	<b>20</b>	<b>(386) 719-9000</b>	<b>X</b>			<b>X</b>
<b>Shands University of Florida</b>	<b>1600 SW Archer Rd. Gainesville, FL</b>		<b>15</b>	<b>20</b>	<b>(352) 265-8000</b>	<b>X</b>		<b>X</b>	
<b>Ed Frazier Memorial</b>	<b>159 N. Third St. MacClenny, FL</b>		<b>15</b>	<b>20</b>	<b>(904) 259-3151</b>	<b>X</b>			<b>X</b>
<b>8. Medical Emergency Procedures</b>									
<p><b>Any injuries or illnesses should first be reported to Div. Supervisor. Div. Supervisor will notify line Safety Officer and Communications Unit with type of illness/injury and exact location. Communications will clear the air for emergency traffic and notify Incident safety Officer and the Medical Unit for advice on further care. If air medical helicopter is used within the fire perimeter, Communications should notify Air Operations and Helibase. When meeting point has been arranged with rescue or ambulance, personnel and patient need to remain at that location.</b></p> <p><b>Should an incident occur, please call the assigned EMT:</b></p> <p><b>EMT-B Steve Meyer - Cell: (386) 466-8273</b>                      <b>EMT Eric Pritchard - Cell: (386) 466-8437</b></p> <p style="padding-left: 100px;"><b>Cell2: (870) 421-0640</b></p> <p><b>DIVS: For injury/illness: Please provide mechanism of injury, level of consciousness, and general condition of patient. SPECIFY IF INJURY/ILLNESS APPEARS TO BE LIFE-THREATENING.</b></p>									
Prepared by (Medical Unit Leader)					10. Reviewed by (Safety Officer) David Hildebrand				

<b>INCIDENT RADIO COMMUNICATIONS PLAN</b>	1. Incident Name	2. Date/Time Prepared	3. Operational Period Date/Time
	<b>Bugaboo</b>	<b>6/13/07</b>	<b>6-14-07 0700- 1900</b>

**4. BASIC RADIO CHANNEL UTILIZATION**

Radio Type/Cache	Channel	Function	Frequency/Tone	Wide/ Narrow	Assignment	Remarks
King NIFC	Ch 1	Tac 1	Rx/Tx166.725	N	East Side	
King NIFC	CH 2	Tac 2	Rx/Tx 151.235	W	West side only	
King NIFC	CH 3	Tac 3	Rx/Tx 151.295	W	West side only	
King NIFC	CH 4	RED	Rx/Tx 154.265	W		Mutual Aid
King NIFC	CH 5	R-8 Fire	Rx/TX169.900	N		Air to Ground
King NIFC	CH 7	Command 3	RX 159.4125 Tx 151.2125 Tone 100.0	W		West/Northwest side of fire
King NIFC	CH 8	Command 1	Rx 162.9625 Tx 171.7875	N	Use as need per your area	Northern side of fire
King NIFC	CH 9	Command 2	Rx 166.6125 Tx 168.400	N	Use as needed per your area	South Side of fire
King NIFC	CH 10	Forest Osceola Rptr NF	Rx 171.550 Tx 172.375 Tone: 167.9	N		Forest
King NIFC	CH 11	Forest Eddy Rptr NF	Rx 171.550 Tx 172.375 Tone 146.2	N		Forest
King NIFC	Ch 12	White	RX/TX 154.280 Tone 103.5	W		Div Tactical
King NIFC	Ch 13	Baker Fire Rptr	Rx 154.400 Tx 153.950 Tone 156.7	W		TownTaylor
King NIFC	Ch 14	Air Guard	168.625 Tone 110.9	N		Emergency Contact Only

5. Prepared By (Communications Unit)  
Ken Beaver

Name	Position	Phone
<b>COMMAND</b>		<b>386-719-2746</b>
	<b>Safety/Human Res</b>	<b>386-719-2741</b>
Steve Ripley	IC	<b>352-538-5884</b>
Pete Myers	FMO	<b>386-867-2394</b>
Hildebrand, David	SOF(T)	<b>740-607-8219</b>
Scott Wuebber	SOF(T)	
<b>PLANNING</b>	<b>Demob</b>	<b>386-719-2745</b>
	<b>Fax</b>	<b>386-719-2733</b>
	<b>Plans/Resources</b>	<b>850-254-0632</b>
<b>LOGISTICS</b>	<b>Ordering</b>	<b>386-719-2744</b>
	<b>Fax</b>	<b>386-719-2747</b>
	Communications	<b>386-719-2748</b>
	Ground Support	<b>386-719-2740</b>
Ready, Shawn	SEC1	<b>606-344-5422</b>
<b>BUYING TEAM</b>	<b>Fax</b>	<b>386-487-0057</b>
Gemaa Pelch	PA10	601-842-6966
Gabe Cottrell	Contract Officer	334-315-0170
Beverly McKelvey	BUYM	936-635-7822

Name	Position	Phone
<b>OPERATIONS</b>		
Steve Ripley	IC	<b>352-538-5884</b>
Pete Meyers	FMO	<b>386-867-2394</b>
Fred Boehm	DIVS	<b>954-444-0901</b>
<b>AIR OPERATIONS</b>	<b>Helibase</b>	<b>386-754-1017</b>
	<b>FAX</b>	<b>386-754-1016</b>
<b>FINANCE</b>	<b>Time</b>	<b>386-719-2742</b>
	<b>Fax</b>	<b>386-719-2734</b>
<b>CONTACTS</b>		
Osceola RD		<b>386-752-2577</b>
	Dispatch	<b>Ext. 4536</b>
Lake City DOF		<b>386-758-5700</b>
Lake City DOF -Fax		<b>386-758-5725</b>
FICC		<b>850-523-8600</b>
FICC - Fax		<b>850-580-6885</b>
Preston, Ed		<b>904-716-4163</b>
Columbia Co. Public Works- Hoyle Crowder, Director		<b>386-752-5955</b>
	Baker County Planning and Zoning Director	
Huntley, Randy	CSX	<b>850-545-3783</b>
Gollobin, Dave	CSX	<b>904-334-9321</b>
Hall, Donald	EOC	<b>904-237-4205</b>
Sheriff's Trailer at Taylor		<b>904-259-1429</b>
Scrub #2 Fire ICP		<b>917-285-6017</b>



**SAFETY MESSAGE**  
**June 14, 2007 0700-1900**

<i>Major Hazard and Risks:</i>
➤ <b>Equipment Safety Maintenance</b>
➤ <b>Rehab Safety</b>
➤ <b>Roads, Roads, Roads....</b>
➤ <b>Check all of your equipment daily with safety in mind. Things to look for include leaking hydraulic lines, fully charged fire extinguishers and pine needles in enclosed cab filters and air conditioning units.</b>
➤ <b>Rehab is an important function of any fire assignment. Fire weakened trees, backing of equipment and transports, and traffic congestion, are but a few areas of concern. During your shift, identify at least one other safety concern and share it with the group during de-briefing. Lets all be safe out there.</b>
➤ <b>Driving any of these roads has the potential of injury. The traffic on US 90 is particularly hazardous. Be absolutely sure you use your turn signals and give plenty of advanced notice when turning to the ICP. Drive defensively and watch your speed. In order for us to do our jobs we must arrive safely.</b>

**STANDARD FIREFIGHTING ORDERS**

1. **Keep informed on fire weather conditions & forecasts**
2. **Know what your fire is doing at all times**
3. **Base all actions on current & expected behavior of the fire**
4. **Identify escape routes & safety zones, and make them known**
5. **Post lookouts when there is possible danger**
6. **Be alert. Keep calm. Think clearly. Act decisively.**
7. **Maintain prompt communications with your forces, your supervisor and adjoining forces.**
8. **Give clear instructions and insure they are understood.**
9. **Maintain control of your forces at all times.**
10. **Fight fire aggressively, having provided for safety first.**

*Dave Hildebrand*  
**INCIDENT SAFETY OFFICER**  
*It's been a pleasure serving you!*

# FLORIDA BUGABOO FIRE WEATHER

*6-14-07 0700-1900*



Hi: 86°

Partly cloudy with a 40 percent chance of afternoon showers and thunderstorms. Highs in the upper 80's. Northeast winds reaching 11 mph. Relative Humidity at 43%. Dispersion Index of 33.



Lo: 64°

Partly cloudy. 40% chance of showers and thunderstorms in the evening...then a slight chance of showers and thunderstorms after midnight. Patchy fog after midnight. Lows in the mid 60s. East winds 8 mph becoming southeast after midnight. Chance of rain 40 percent. Relative Humidity 100%. Dispersion Index 1.

AVAILABLE  
RESTURANTS AS OF 06-14-2007

Cracker Barrel  
240 SW Commerce Blvd  
(386) 755-5638  
Sun-Thurs 0600-2200  
Fri-Sat 0600-2300

Hardee's  
279 W. Duval St.  
(386) 756-2261  
Mon-Sat 0500-2200  
Sun 0600-2200

Ruby Tuesday  
245 Commerce Blvd  
(386)719-3845  
Mon-Thurs 1000-2300  
Fri-Sat 1000-2200  
Sun 1100-2200

Sonny's BBQ  
3177 W. US HWY 90  
(386)752-1117  
Sun-Thurs 1100-0000  
Fri-Sat 1100-2200

Texas Roadhouse  
3039 W. US HWY 90  
(386) 758-0074  
Sun-Thurs 1100-2230  
Fri-Sat 1100-2330

PRINT USFS BUGABOO FIRE, NAME &  
RESOURCE ORDER# ON RECEIPT (IF  
DOF-PLEASE ADD "DOF" AFTER  
BUGABOO FIRE).

PER DIEM RATES APPLY \$7 - \$11 - \$18  
ANY OVERAGES ARE YOUR RESPONSIBILTY



<b>UNIT LOG</b>	<b>1. Incident Name</b> Florida Bugaboo	<b>2. Date Prepared</b>	<b>3. Time Prepared</b>
<b>4. Unit Name/Designators</b>	<b>5. Unit Leader (Name and Position)</b>		<b>6. Operational Period</b>
<b>7. Personnel Roster Assigned</b>			
<b>Name</b>	<b>ICS Position</b>	<b>Home Base</b>	
<b>8. Activity Log</b>			
<b>Time</b>	<b>Major Events</b>		
<b>9. Prepared By:</b>			