Juniper Road Two

NC-NCS-220044 Beacon Code 1386

Incident Action Plan

Thursday, August 18, 2022 Day shift 0700 – 2000





IAP & Maps QR Code

INCIDENT OBJECTIVES

1. Incident Name

2. Date Prepared

3. Time Prepared

Juniper Road Two

08/17/22

1900

4. Operational Period

Thursday, August 18, 2022 0700 to 2000

5. General Control Objectives For The Incident (Include Alternatives)

Operational Objectives

- 1. Provide for the safety of all responders, and the general public by:
 - o Using the deliberate risk management process to identify hazards and mitigate risks throughout the duration of the incident.
 - Insure that effective 2-way communication occurs so that all personnel have a clear understanding of their assignments.
 - Provide for firefighter safety by following 10 Standard Fire Orders, 18 Watch Out Situations and maintaining 2:1 work to rest ratio.
 - Implement and maintain effective COVID-19 mitigation measures, adhering to CDC guidelines, and by managing all COVID-19 exposures and positive tests if they occur.
- 2. Implement cost effective strategies to contain and control the fire East of Bear Garden, south of Flow Road, West of the powerline that runs from Lodge Road to Hwy 50 and North of Lodge Road.
- 3. Maintain accurate and current cost estimates of the incident and provide information daily to the Central Office.
- 4. Keep adjoining agencies, cooperators, general public, and surrounding partners informed on fire status through direct communication and media releases as deemed necessary.
- 5. Build and maintain relationships with incident personnel, cooperators, and impacted groups or individuals by fostering an environment that promotes teamwork, respect, and that is free from discrimination and harassment.
- 6. Train and develop personnel by providing a high quality training assignment and working on the completion of Position Task Books throughout the duration of the incident.
- 7. Prepare and implement a systematic demobilization and transition of the incident with a focus on comprehensive documentation and proper archiving of incident records, logs, and reports.

6. Weather Forecast For Period

See Attached Weather Forecast.

7. General Safety Message

See Attached Safety Message.

8. Attachments

Organizational List - ICS 203

Safety Message

Fire Weather Forecast

Fire Behavior

Div. Assignment Lists - ICS 204

Communications Plan - ICS 205

Medical Plan - ICS 206

Covid Guideline

Demob Procedures

PIO Message

HR Message

Contact List

Incident Map

Unit Log - ICS 214

1. Prepared by (Resource Unit Leader)

Brian Yeich

10. Approved by (Incident Commander)

ORGA	NIZATION ASSIGNMENT LIST	9.	9. Operations Section			
1. Incident Name:		Chief	Derrick Moore, Mik	e Malcom (t)		
	Juniper Road Two					
2. Date Prepared:						
08/17/22	3. Time: 1900	a.	Branch I			
	Thursday, 8/18/22 0700 - 2000	Branch Director	Τ			
•	•	Division/Group	Alpha / Charlie	Andy Hux, Corey Klamut (t)		
5. Command a	nd General Staff	Division/Group	·			
Incident Commander	Michael Cheek	Division/Group				
Deputy	Shane Hardee (t)					
Safety Officer	Donald Meadows, Brad Allen					
Liaison Officer	Duane Truslow, James Kimes					
Information Officer	Chris Meggs, Carrie McCullen (t)					
		b.	Branch II			
· ·	epresentatives	Branch Director				
NCFS	Tommy Sports	Division/Group				
Pender County EM	Tommy Batson	Division/Group				
Onslow County EM	Norman Bryson Casey Phillips					
NC Wildlife Resource Commision	Josh Street		<u> </u>			
The Nature Conservancy	Carmella Stirrat, Nathan Burmester	C. Branch Director				
NC State Parks	Thomas Crate	Division/Group				
	ng Section	Division/Group Division/Group				
Chief	Dennis Register, Jim Slye (t)	Division/Group				
Resources Unit	Brian Yeich					
Status Check - In	John Willis (t)	d.				
Situation Unit	James Caddy (t)	Branch Director				
	AJ Lang	Division/Group				
GIS Specialist	Matt Bishop (t), Aaron Chamblee (t)	Division/Group				
Field Observer	Scotty Comer (t)	Bivioloti/ Group				
Fire Behavior Analyst	Keith Money (t)					
Demobilization Unit	Lisa Hartrick	e.				
Documentation Unit	Rob Roberson	Dviision/Group				
Resource Advisor						
8. Logisti	cs Section	f. A	Air Operations Brand	ch .		
Chief	Jamie Logan, Gavin Bell (t)	Air Ops Branch D	irector			
Supply Unit	Patrick Raynor (t)	Helibase Manage	er			
Ordering Manager	Kenneth Burns	Air Tactical Grp S	Supervisor			
Receiving / Distribution		Air Support Grp S	Supervisor			
Ground Support Unit	Jason Frye					
Equipment Manager	Wayne Pugh	10.	Finance Se	ction		
Equipment Manager	Matthew Clark (t)	Chief	Ron Myers			
Facilities Unit	Derek Arney (t)	Procurement Uni				
Food Unit	Jimmy Holt (t)	Time Unit	Renee Strickland			
Medical Unit	Lonnie Propst, Jonathan Holder (t)	EQTR/PTRC	Jeana McDuffie (t), K	risti Wilson (t)		
	Grant Jones (t)					
Communications Unit	Jimmy Meadows Jr.	Cost Unit				
COMT	Bill Collins	ITSS	Christian Vose (t) set	•		
RADO	Robin Weber (t)	BUYL	Lillian Birchfield, Cinc			
Driver	Jeff Ulrick, Seth Bauguess	BUYM	Kelly Howard, Billy Ba	arnett		
	David Hoffer					
Mechanic	Sammie Peele, Charles McMahon					
Fuel Truck Driver	Brent Wiggins					
Security	Kyle Powell		1			
		Prepared by RES	SL: Brian Yeich			

HEALTH AND SAFETY MESSAGE

INCIDENT: Juniper Road Two Fire DATE: 8/18/22 OPERATIONAL PERIOD: 0700-2000

Major Hazards and Risks:

O Driving & Traffic: During travel back to your home unit you will encounter many driving hazards. Practice defensive driving techniques. Observe posted speed limits along your route. Allow at least a 3-second following distance behind other vehicles. Clean your windows so you can see the world around you clearly.

O Heavy Equipment Operations: Be sure to use 3 points of contact when getting on/off Heavy Equipment. Brief on each mission so everyone involved knows communication plans and any hazards associated with the mission. Maintain a 50 -100' exclusion area while working. When in timber increase your distance to 2-2 ½ times the height of the tallest trees. FFEO's: OVER-COMMUNICATE during winching operations! You are in control of the operation. Take command and ensure everyone involved knows their responsibilities associated with the recovery. Load equipment on level ground.

- O Heat Related Illness (HRI) & Dehydration: Stay ahead of the hydration curve. Hydrate throughout and following each shift. Maintain a water/sports-drink ratio of at least 3:1. Listen to your body and acknowledge any symptoms of heat related illness. Recognize and point out any signs of dehydration and HRI in others. Act quickly to reverse such symptoms and report health issues to your supervisor.
- **O Thunderstorm Safety:** Remember the 30/30 Rule. When you see lightning Count the time until you hear thunder. If that is 30 seconds or Less, The Thunderstorm is close enough to be dangerous- Seek Shelter. Wait 30 minutes or more after the lightning flash before leaving shelter.
- O COVID-19 & General Illness: Cover your mouth and nose when coughing or sneezing. Practice physical distancing. Wash your hands regularly with soap and water or use hand sanitizer. Monitor for signs and symptoms and let your incident supervisor know if you feel unwell.

"If you don't know, you better ask somebody!" Donnie G. May

10 Common Driving Mistakes

- 1. Failing to pay attention
- 2. Driving while drowsy
- 3. Becoming distracted
- 4. Failing to adjust to adverse weather conditions
- 5. Driving aggressively
- 6. Making assumptions
- 7. Speeding
- 8. Changing lanes
- 9. Driving while upset
- 10. Ignoring essential auto maintenance

Demob

Everybody has someone back home waiting for their safe return.

- Let your "somebody" and your District Ops know you're enroute home
- Follow the instructions in the demob plan
- Notify District Ops when you return home

Get some rest and be ready for the next one. Thank you for all you've done here and the safety record YOU have contributed to!!



Avoid lingering in tractor-trailer blind spots while traveling.

Weather Forecast 8/18/22

DISCUSSION...

Light northeast winds will veer to the southeast during the day Thursday as high pressure moves farther off the Carolina coast. Increasing dewpoints will maintain rather high humidity. Rain chances will increase substantially Friday afternoon and Friday night as a front stalled to our south returns north

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.THURSDAY...
Sky/weather......Mostly sunny (30-40 percent).
Max temperature....Around 85.
Min humidity.....51 percent.
Wind (20 ft).....Light winds becoming east 5 to 7 mph early in
                   the afternoon, then shifting to the southeast
                   around 7 mph late in the afternoon.
Max mixing hgt.....5300 ft AGL.
Transport winds.....Northeast 5 to 6 mph shifting to the southeast
                   5 to 12 mph late in the afternoon.
Max vent rate.....Marginal (38494 mph-ft).
Max LVORI.....6.
Max ADI.....47.
Haines Index.....4 or low potential for large plume dominated
                   fire growth.
THURSDAY NIGHT...
Sky/weather.....Partly cloudy (40-50 percent) then becoming
                   mostly cloudy (55-65 percent). Slight chance of
                   showers in the evening and overnight. Slight
                   chance of thunderstorms early in the evening.
                   Chance of showers overnight.
Min temperature....Around 69.
Max humidity.....100 percent.
Wind (20 ft).....Southeast winds 5 to 6 mph early in the evening
                   becoming light. Gusty and erratic winds
                   expected near thunderstorms early in the
                   evening.
Min mixing hgt.....500 ft AGL.
Transport winds.....Southeast 6 to 15 mph.
Min vent rate.....Poor (2773 mph-ft).
Max LVORI.....9.
Haines Index.....4 or low potential for large plume dominated
                   fire growth.
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FIRE BEHAVIOR FORECAST

FORECAST NUMBER: 5	TYPE OF FIRE: Wildfire
FIRE NAME: Juniper Road Two	OPERATIONAL PERIOD: 8/18/22
DATE ISSUED: 8/17/22	TIME ISSUED: 1800
UNIT: NCFS District 8	SIGNED: Keith R Money FBAN(T)/David Greathouse FBAN

WEATHER:

**Another drying day before rain chances increase **
See fire behavior forecast for details

Weather Threshold's That Shout WATCH OUT (Per South Coast FDRA Pocket card)

Temperatures greater than 65°, relative humidity less than 35%, 20' winds greater than 10mph

FUELS:

The fuels in the fire area mainly a low pocosin. Areas of the fire has active ground fire that can contribute to control issues and increased fire intensity.

The fuels have showed improvements with recent rainfall. The current ERC-X now near the 40th percentile. The 100-hour fuels are at 20% for South Coast FDRA and 1000 hour-fuels are at 21%. 1000 hour-fuels have recovered some from rain and higher RH values.

Today's calculated fine dead fuel moisture is predicted to be 10-11% (Note: This is fire behavior, not fire danger calculations.

FIRE BEHAVIOR:

Fire activity could increase with another day of drying and lower RH values. Increased smoldering and creeping could occur late in the day.

Maximum Surface Fire Potential

Rate of Spread	Flame Length	Probability of Ignition
8-12 ch/hr	2-5'	30-40%

Rule of thumb: Flanking fire could have ROS and FL's of ½ the maximum surface spread. Backing fire will back at 2-4 chains per hour with 3-4' flame lengths.

AIR OPERATIONS:

No impacts forecasted

SAFETY:

Watch out 18: Weather becoming hotter and drier.

DIVISION/GROUP ASSIGNMENT LIST (ICS 204)

1. Incident Name					3.				
2. Operational Period	Juniper Road Two 2. Operational Period 08/18/2022 0700 to 2000 hrs					Divisi Al]	on pha/C	harlie	
4.			Ol	perations Personne	1				
Operations	Derrick Moore/N	Mike Mal	com (t)	Division/Group	Supervisor		Andy H	łux, Corey Kla	mut (t)
Branch Director				Air Ops					
5.			Re	esources Assigned	this Period				
Strike Team/Task Force	ee/ Resource Designator	EMT	LWD	I	Leader		Number Persons	Drop Off PT./Time	Pick Up PT./Time
D13 TP/Flex Track	ST E-169		8/27	Chris Garrett	E-169.1		1		
13x66 JD 6	550 E-169.2		8/27	John Van Ripe	er E-169.2.1		1		
FFT2			8/27	Tyler Williams E-169.2.3			1		
ALR Flex	Frack AX2 E-10	01		Jeff Swain E-1001.1 / Anthony Davis E-101.2			2		
GMEC			8/28	Jeffrey Taylor E-169.3.1			1		
D7 TPST E-153			8/26	Jason Odom 7-60 E-153.1		-	1		
STEQ (t) 7-51			8/26	Aaron Prince	E-152.2.3		1		
7x64 E-153	3.2		8/26	Chuck Munfo	ord E-153.2.1	1	1		
7x14 E-153	3.3		8/26	Justin Perry E	E-153.3.1		1		
FFT2 R1-4	1		8/26	Ben Thomas	O-116		1		
FFT2			8/31	Trent Munford	1 O-119		1		
GMEC			8/26	Ron Winterbu	ırn 7-10 E-1	53.4	1		
D13 TP/Flex Track	ST#2								
13x65 JD650K			8/31	Johnny Gibbs E-200.1			1		
13x2 Flex	Гrack			Chris Holyfield E-201.1			1		
FFT2			8/31	William "Bell" Kelm E-201.3			1		
UASP with Drone				Michael Rhod	es A-3.1		1		

6. Control Operations/Work Assignments:"

- Continue line improvement with multiple plow lines along fire edge in order to keep fire within current footprint.
 Seek opportunities to cut off green island pockets as conditions allow.
- Maintain lookouts and monitor existing direct lines.
- Utilize aircraft for line location as needed, and for any bucket work or SEAT drops in order to keep flare-ups to a minimum.
- Conduct IR flights with drone as needed to identify existing heat along fire perimeter.

7. Special Instructions:

• Communicate regularly with ops and adjoining division and share resources appropriately.

8. Division/Group Communication Summary							
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode	
Command	Events Golf Ch 2	800MHz		800MHz		T	
Tactical Div/Group	Zone 14 INC Ch 1	151.4000	136.5	151.4000	136.5	N	
Logistics	Events Golf Ch 3	800MHz		800MHz		T	
Air to Ground	Zone 14 INC Ch 8	171.5750	131.8	171.5750	131.8	N	
9. Prepared by (Resour	ce Unit Leader)		Approved by (Plans Sec	tion Chief)	Date	Time	
Brian Yeich			Jim Slye		08/17/22	1900	

ICIDENT DAD	IO COMMUN	ICATIONS DI AN	1. Incide	ent Name		2. Date/ Tir	ne Prepared	Operational Period Date/Time
INCIDENT RADIO COMMUNICATIONS PLAN Juniper Road Two				8/17/22 15:00	8/18/22 0700-2000			
					ic Radio Ch			
						d, D=Digit	al, M=Mixed, T=Trunked	
Radio Type	Channel	Function		Frequency	Tone	Mode	Assignment	Remarks
Viper	Events	Command	RX:	800MHz		Т	Command Communications	
Vipoi	Golf Ch 2	Oommana	TX:	800MHz			Communa Communications	
Viper	Events	Logistics	RX:	800MHz		Т	Logistical Communications	
Vipoi	Golf Ch 3	Logiotioo	TX:	800MHz			Logicular Communications	
			RX:					
			TX:					
VHF	Zone 14	Tactical	RX:	151.4000	136.5	N	Division Alpha/Charlie	
VIII	INC Ch 1	Tactical	TX:	151.4000	136.5	1 1	Division Alpha/oname	
VHF	Zone 14	Tactical	RX:	151.4600	136.5	N	Spare	
VIII	INC Ch 2	Tactical	TX:	151.4600	136.5	1 1	Opare	
VHF	Zone 14	Tactical	RX:	151.2800	136.5	N	Spare	
V 1 11	INC Ch 5	Tactical	TX:	151.2800	136.5	1.4	ораго	
			RX:					
			TX:					
VHF	Zone 14	Air to Ground	RX:	171.5750	131.8	N	Air Operations	
VIII	INC Ch 8	7tii to Oroana	TX:	171.5750	131.8	1.4	7 til Operations	
			RX:					
			TX:					
			RX:					
			TX:					
			RX:					
			TX:					
			RX:					
			TX:					
			RX:					
			TX:					
			RX:					
	<u> </u>		TX:					
			RX:					
	<u> </u>		TX:					
	Zone 14	Air Guard	RX:	168.6250		N	USFS Air Guard Channel	
	INC Ch 16	All Guald	TX:	168.6250	110.9	IN	USI S All Guald Challiel	

Jimmy Meadows COML

MEDICAL PLAN (ICS 206 WF) Controlled Unclassified Information//Basic

			Controlled Offici	assilic	u morm	ation/basic					
1. Incident/Project Name					2. Operational Period						
Juniper Road Two					Date/Time 8-18-2022 0700-2000						
3. Ambulance Services											
Name			Complete Address			Phone & EMS Frequency		Adva	Advanced Life Support (ALS) Yes No		
Pender County EMS		805 1	Ridgewood Ave. Burgaw, N	NC 2842	5	911 / 910-675-919		⊠			
Onslow CountyEMS	slow CountyEMS 1180 Commons Dr. N. Jacksonville			nville, N	C 28546	911 / 910-455-911	9	⊠			
4. Air Ambulance Services	,										
Name			Phone			Type o	f Aircraft	& Capal	bility		
Air Link			911 / 910-667-8180		Advanced	Life Support Capab	le				
na			na								
5. Hospitals											
		GPS	5 Datum – WGS 84								
		Cod	ordinate Standard								
Name		Degre	ees Decimal Minutes				Hal	lipad		Level	
Complete Address			MM.MMM' N - Lat	Trav Air	vel Time Gnd	Phone		No		of Care	
	Lat:	DD° M	M.MMM' W - Long 34 45.8109 N	20	45	910-577-2240	⊠ ⊠			Facility eral Medical	
Onslow Memorial	Long		77 23.1739 W	min	min	910-5/7-2240			Gen	erai Medicai	
	VHF		17 23.1737 11	-							
New Hanover Memorial	Lat:	-	34 12.3682 N	15	45	910-343-7000	×		□ Le	vel 2 Trama	
	Long	:	77 55.2910 W	min	min						
	VHF	:									
UNC Chapel Hill	Lat:		35 54.2768 N 79 2.9522 W	45 min	1 hour	919-966-3571			Level 1	Trama and Burn Center	
	Long VHF		19 2.9522 VV	- 111111	30					Center	
					min						
	Lat:	_		-							
	Long VHF										
6. Division Branch G			rea Location Capability				<u> </u>	<u> </u>			
1-EMT with a medical bag will					27/4						
DP 2. 911 will be utilized if	be at		IS Responders & Capability	-	N/A						
emergency transport is needed.			uipment Available on Scen		BLS						
			dical Emergency Channel: A for Ambulance to Scene		D.T.A						
					NA						
			Air:								
			Ground:								
			proved Helispot: Lat:		34 31.96	91 N					
			Long:		77 42.82						
EMT's should be identified and	l		IS Responders & Capabili	ty:							
advise the DIVS in each division			uipment Available on Scen								
			dical Emergency Channel:								
			A for Ambulance to Scene								
			Air:								
			Ground:								
		Ap	proved Helispot:								
			Lat:				-	•	•		
			Long:		Ī						

MEDICAL PLAN (ICS 206 WF) Controlled Unclassified Information//Basic

7. Name & Location	Remote Camp Location(s)	neu mormation/basic				
	• ''	Tr. In James	I D A MEDY			
Juniper Road ICP	Point of Contact:	Lonnie Propst MEDL				
	EMS Responders & Capability:	NA				
	Equipment Available on Scene:	BLS kit with AED				
	Medical Emergency Channel:					
	ETA for Ambulance to Scene:					
	Air:					
	Ground:	30				
	Approved Helispot:	NA				
	Lat:					
	Long:					
Wildlife Food Plot LZ	Point of Contact:					
	EMS Responders & Capability:					
	Equipment Available on Scene:					
	Medical Emergency Channel:					
	ETA for Ambulance to Scene:					
	Air:					
	Ground:					
	Approved Helispot:					
	Lat:	34. 31.9691 N				
	Long:	77 42.8296 W				
8. Prepared By (Medical Unit Leader) 9. Date/Time		10. Reviewed By (Safety Officer)	11. Date/Time			
Lonnie Propst-MEDL 8-17-22 1700		Brad Allen –SOF2	8-17-22 1700			

MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

Medical Incident Report

FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.

FOR A MEDICAL EMERGENCY: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.

Use the following items to communicate situation to communications/dispatch.

١.	CONTACT COMMUNICATIONS	/ DISPATCH (Verif	y correct free	quency	prior to	starting	repo	rt)

Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."

2. INCIDENT STATUS: Provide incident summary (including number of patients) and command structure.

Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."

•	ergency / Transport Priority	Ex: Unconscious, diffice □YELLOW / PRIORITY Ex: Significant trauma,	ulty breathing, bleeding se 2 Serious Injury or ill i unable to walk, 2° – 3° buri Minor Injury or illnes	injury or illness. Evacuation verely, 2° – 3° burns more than 4 paness. Evacuation may be DE as not more than 1-3 palm sizes. S. Non-Emergency transport	alm sizes, heat stroke, disoriented. ELAYED if necessary.		
Nature of Injury or Illness & Mechanism of Injury					mmary of Injury or Illness scious, Struck by Falling Tree)		
	ort Request				nbulance / Short Haul/Hoist und Ambulance / Other		
Patie	Descriptive Location & La			tive Location & Lat. / Long. (WGS84)			
Incid	ent Name	Geographic Name + "Medical" (Ex: Trout Meadow Medical)			aphic Name + "Medical"		
On-Scene Inc	cident Commander		Name of on-scene IC of Incident within Incident (Ex: TFLD Jones)				
Pati	ent Care		Name of Care Provider (Ex: EMT Smith)				
	TIENT ASSESSMENT: Comment: See IRPG PAGE 1	· · · · · · · · · · · · · · · · · · ·	atient as applicable (start wit	h the most severe patient)			
Treatment:							
4. TRANSPORT	Γ PLAN:						
				Lat. / Long.) Patient's ETA to	Evacuation Location:		
	ction Site Size and Hazar		o enter text.				
	RESOURCES / EQUIPN						
				Splints, Rope rescue, Wheeled litte	er, HAZMAT, Extrication		
Function	Channel Name/Number	ate Air/Ground EMS Frequencies and Hospital Contacts as applicable er Receive (RX) Tone/NAC * Transmit (TX) Tone/NAC *					
COMMAND	Event Golf 2	, ,					
AIR-TO-GRND	Zone 14 Incident ch. 8						

7. CONTINGENCY: Considerations: If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead.

8. ADDITIONAL INFORMATION: Updates/Changes, etc.

Division A Zone 14 ch. 1 Division C Zone 14 ch. 2 Contingency Zone 14 ch. 5

REMEMBER: Confirm ETA's of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.

TACTICAL

Juniper Road Two Fire

COVID Response Actions

All agency COVID protocols will be adhered to.

- 1. Any reported cases of an employee exposure to COVID or if an employee is showing signs/symptoms of COVID it will be immediately reported your incident supervisor and the incident supervisor will pass this information through the Chain of Command. The Medical Unit will then review the report and determination of further actions required.
- 2. Upon the Medical Unit review and determination of need, the employee will receive a Rapid COVID Test.
- 3. The Medical Unit will contact the appropriate medical facility for support with conducting the Rapid COVID test.
- 4. The medical facility will conduct the Rapid COVID Test and read the results to determine the employee's positive or negative status.
- 5. For a Vaccinated employee:
 - If the employee shows signs of COVID, they will be tested.
 - If employee test result show negative, then employee will return to their duty assignment on the incident.
- 6. For an Unvaccinated employee:
 - If the employee shows signs of COVID, they will be isolated/quarantined from other employees until they can be tested.
 - If employee test result show negative, then employee will return to their duty assignment on the incident.
- 7. If an employee tests positive for COVID:
 - The employee will be Demobed and return home if they came in their own vehicle.
 - If the employee came in an engine, the employee that test positive and the crewman will be Demobed and will return to their home unit.
 - If there is no vehicle available, the employee will need to remain in quarantine until such time as they can return home.

DEMOBILIZATION PROCEDURES FOR INCIDENT PERSONNEL

- 1. Supervisors, OPS/IC need to identify surplus resources to be released. These requests must be submitted to DMOB on General Message Form (ICS 213) including name, resource number, last shift date, and release/travel date. The DMOB unit should be given at least 24-hour notification for all resources. DMOB will share/post upcoming demobilizations.
- 2. Supervisors must perform evaluations on personnel prior to them leaving the incident. Originals should be brought to the Documentation Unit Leader when demobilizing. A copy will be given to employee. Employee will give copy to their home unit supervisor to be captured in IQS.
- 3. All personnel approved to be released from the incident will start their demob at the ICP Plans Trailer, where they will receive a Demobilization Checkout sheet (ICS 221) from the DEMOB unit leader.
- 4. The Demobilization Checkout Form must be taken to the Logistics Section first.
 - a. The Facilities Unit Leader will sign off on Demob sheet after all motel expenses are cleared.
 - b. The Supply Unit Leader will sign off after all supplies are returned.
 - c. The Communication Unit Leader will sign off after all communications equipment has been returned.
 - d. The Ground Support Unit Leader will sign off after equipment inspection is complete. *If you have any equipment with problems, you must bring this to the GSUL's attention and document prior to leaving the incident. Failure to do so could result in your home unit paying the bill for that repair.*
- 5. The Demobilization Checkout Sheet will be taken to the Finance Section for completion of Time (CTR) and Equipment (Shift Ticket) reports. Finance will collect the final vehicle inspection form and estimated travel time to home unit. Finance will complete time sheet (FTR) and provide employee a copy. Finance will sign the Demob sheet when all requirements are met. Discrepancies on time records must be resolved through appropriate channels before demobilization is completed.
- 6. The Demob Sheet will be taken to Documentation Unit leader, who will collect the Performance evaluation (needed for IQS records), daily unit logs, and any other notable documentation.
- 7. Lastly, the Demobilization Checkout Sheet will be returned to the DMOB Unit Leader. If all requirements are met, they will finalize the form. Personnel/equipment are then approved to be released at the identified time. The DMOB Unit Leader will email a list of personnel/resources demobilizing that day to CO Ops and Regional Ops for home unit notification. *Personnel must notify their home unit upon arrival home.*

TRAVEL GUIDANCE AND RESTRICTIONS

TRAVEL LIMITATIONS: All demobilized personnel must arrive at their home a.) before 2200 hours and b.) not exceed 16.0 hours of worktime that shift. Beginning travel times must take this into account. If personnel are not able to reach their home by this timeframe, resting-overnight (RON) may need to occur. If it is anticipated that RON will be needed, the DMOB Unit Leader will need to send a General Message Form to a.) the Ordering Manager (ORDM) to request lodging and b.) to the Incident's Buying Team to pay for the accommodations. If an emergency RON is required, personnel should pay for the accommodations and then work with their home unit office manager to process the expense account to the Incident's fire charging code.

All agency personnel will meet their own agency's travel limitations when returning to their home. Out-of-area resources will be required to meet local and regional requirements related to travel.

TRAVEL ROUTE: State agency personnel returning via their agency's vehicles will plan the most direct, most practical routes to their homes. Resources that must travel long distances to home units should file a route plan with the DMOB Unit Leader, and notify their home unit upon arrival.

Public Information

- Media continues to be interested in the fire. If you see any media without escort or need public information assistance please reach out to your PIOs.
- Please take photos and/or video footage and send it via text to Carrie at 910-874-2629 or email carrie.mccullen@ncagr.gov.

Juniper Road Two Fire August 18, 2022 Human Resources Message

Discrimination is the treatment of people based on the group, class, or category to which that person belongs rather than on individual merit.

Your conduct – Treat others with respect. An incident brings together a diverse group of people. Treat others as you would like to be treated. Be sensitive to the culture and value of others.

Your speech – Offensive or derogatory remarks are inappropriate and are not acceptable in a workplace. Language that is OK with you may not be OK with others.

Appropriate Clothing – Whatever the location of the incident, it remains a workplace where appropriate dress is required.

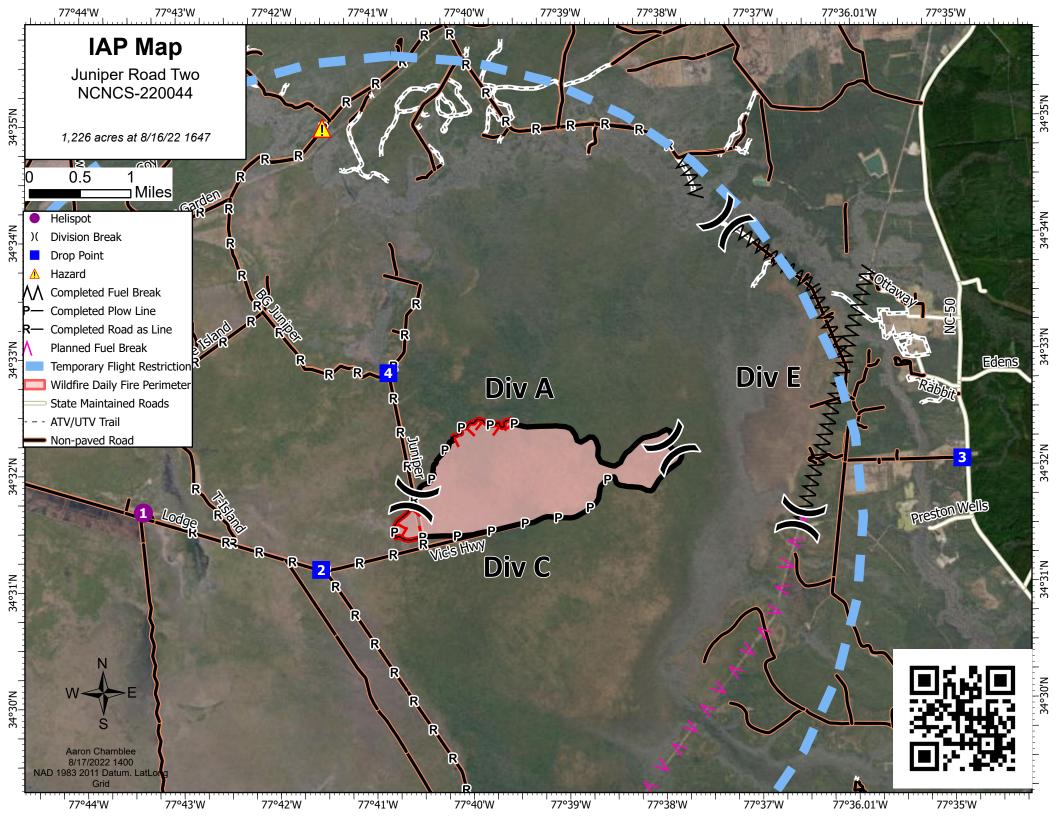
Each of us must take responsibility for our conduct, our speech, and our dress to maintain a professional workplace. We need to treat each other with respect.

Individuals who engage in any form of inappropriate behavior will be released from the assignment and be subject to appropriate disciplinary action.

If you have any issues or concerns, please speak with IC Michael Cheek or Deputy IC Shane Hardee.

Juniper Road Two Contact List Updated 8/16/22

Position	Name	Number	Position	Name	Number
ICT2	Michael Cheek	828-231-2691	FSC2	Ron Myers	919-902-1842
ICT2 (t)	Shane Hardee	910-770-1880	TIME	Rene Strickland	919-868-6327
IOF2	Chris Meggs	910-770-0326	EQTR/PTRC (t)	Jeana McDuffie	910-770-2453
IOF2(t)	Carrie McCullen	910-874-2629	EQTR/PTRC (t)	Kristi Wilson	910-206-1047
LOFR	James Kimes	919-218-7736	ITSS (t)	Christian Vose	828-342-0512
LOFR	Duane Truslow	828-726-7495			
SOF2	Donald Meadows	252-229-0162	BUYL	Lillian Birchfield	828-506-9019
SOF2	Brad Allen	910-995-0318	BUYL (t)	Cindy Balance	252-542-0654
			BUYM	Kelly Howard	252-526-7829
OSC2	Derrick Moore	252-229-0163	BUYM	Billy Barnett	252-560-5467
OSC2(t)	Mike Malcom	910-770-0810	Driver	Jeff Ulrick	919-924-6160
DIVS	Andy Hux	252-394-5580	Driver	Seth Bauguess	252-904-1049
DIVS (t)	Corey Klamut	910-770-0620	Driver	David Hoffer	252-724-0094
STEQ	Daniel McCoy	252-671-9488			
STEQ	Jason Odom	252-287-5142	LSC2	Jaime Logan	828-399-1141
STEQ	Aaron Prince	252-331-3351	LSC2 (t)	Gavin Bell	704-813-9127
STEQ	Chris Garrett	252-706-0125	SUPL (t)	Patrick Raynor	336-239-2377
			ORDM	Kenneth Burns	828-443-0398
PSC2	Dennis Register	252-229-0165	FACL (t)	Derek Arney	828-413-0457
PSC2 (t)	Jim Slye	919-920-8511	COML	James Meadows, Jr.	252-229-7307
RESL	Brian Yeich	919-815-3785	COMT	Bill Collins	910-540-1833
SCKN	John Willis	980-293-0888	RADO (t)	Robin Weber	252-717-8286
SITL (t)	James Caddy	252-339-5694	FDUL (t)	Jimmy Holt	336-312-7021
FBAN(t)	Keith Money	336-870-9827	GSUL	Jason Frye	828-413-0323
FOBS (t)	Scotty Comer	828-606-9184	EQPM (t)	Matthew Clark	252-578-4735
GISS (t)	Aaron Chamblee	252-406-6830	EQPM	Wayne Pugh	252-945-3199
GISS	A.J. Lang	919-610-1364	Mechanic	Jeffery Taylor	252-526-1475
GISS (t)	Matt Bishop	252-229-0161	Mechanic	Sammie Peele	910-417-7650
DOCL	Rob Roberson	919-636-0737	Mechanic	Charles McMahon	910-309-8690
DMOB	Lisa Hartrick	910-874-0905	Fuel Truck Driver	Brent Wiggins	252-520-1474
			MEDL	Lonnie Propst	828-406-4164
			MEDL (t)	Jonathan Holder	919-356-9489
			MEDL (t)	Grant Jones	910-990-1011
			SECG	Kyle Powell	910-840-1769
			SECG	Ahmad Vaughn	252-331-3459



UNIT	LOG	1. Incident Name 2. Date Prepared		3. Time Prepared
4. Unit Name/Designato	ors	5. Unit Leader (Name and Position)		6. Operational Period
7.		Personnel Roste	r Assianed	
Nar	ne	ICS Positio		Home Base
8.		Activity Log		
Time			Major Events	
9. Prepared by (Name o	and Position)			

UNIT LOG (ICS 214)

(continuation):	
Date/Time	Notable Activities
9. Prepared by (Name and Position)	