

CHIC FY24 TORNADO RESPONSE

INCIDENT ACTION PLAN

WBS: PX/P0342302A.00.1



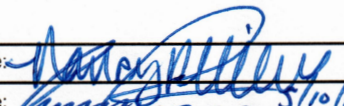
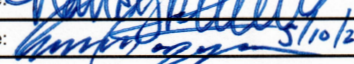
IAP QR Code

SATURDAY, MAY 11, 2024

0700-1900 HOURS

OK-CHP-001120

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name:		2. Operational Period:	
CHIC FY24 TORNADO RESPONSE		Date/Time From: 05/11/2024 0700 SAT	Date/Time To: 05/11/2024 1900 SAT
3. Objective(s):			
<p>Prioritize human safety and operational integrity above all else.</p> <p>Protect and/or minimize effects of the incident to the cultural, heritage, and natural resources in the park.</p> <p>Provide limited access to key park areas that can safely be open for public wellness and goodwill.</p> <p>Maintain and enhance relationships with stakeholders and the visitors by providing accurate and timely information.</p> <p>Responsibly manage the incident using the Incident Command System (safety, finance, logistics, and documentation).</p> <p>Provide security for vulnerable government assets exposed by the tornado until security mitigations can be reestablished.</p>			
4. Operational Period Command Emphasis:			
<p>Remember why we are here -- service for the common good!</p> <p>Ensure the park is stabilized and prepared for long-term success by addressing hazards, clearing roads and trails of fallen trees and debris, and evaluating and securing infrastructure.</p>			
General Situational Awareness:			
<p>SAFETY FIRST--Yours, your co-workers and the public! Snags, widow-makers, and trees with shallow root systems are abundant. Wear hard hats when you're in affected areas, maintain your situational awareness, be quick to identify hazards and point them out to your co-workers.</p> <p>Check yourself and clothing for ticks and immediately remove them.</p> <p>Poison ivy is prevalent in the area, be aware.</p> <p>Be situationally aware with changing weather conditions.</p> <p>Be aware of heavy equipment and trucks on park roads; come to a complete stop at intersections and watch for traffic.</p>			
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Approved Site Safety Plan(s) Located			
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):			
<input checked="" type="checkbox"/> ICS 202	<input type="checkbox"/> ICS 207	Other Attachments:	
<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> 215A	
<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 220	<input checked="" type="checkbox"/> FINANCE MESSAGE	
<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input checked="" type="checkbox"/> ICS-214	
<input checked="" type="checkbox"/> ICS 205A	<input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/> _____	
<input checked="" type="checkbox"/> ICS 206			
7. Prepared by: NANCY PHILLIPE	Position/Title: PSC	Signature: 	
8. Approved by Incident Commander:	Name: DANIEL FAGERGREN	Signature:  5/10/24	
ICS 202	IAP Page	Date/Time: 05/10/2024 1900	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name:		2. Operational Period:	
CHIC FY24 TORNADO RESPONSE		Date/Time From: 05/11/2024 0700 hours	Date/Time To: 05/11/2024 1900 hours
3. Incident Commander(s) and Command Staff		7. Operations Section:	
IC	Daniel Fagergren	OPS SECTION CHIEF	Case Martin
DEPUTY	Michael Nash		
SAFETY OFFICER	AJ Johnson Christina Ryan-Miller (T)	Group	Supervisor
INFORMATION OFFICER	Naaman Horn Megan Wilkins (T)	RECOVERY & STABILIZATION	John Venn
LIAISON OFFICER	Bill Wright	ASSESSMENT	John Mack
		EMERGENCY SERVICES	Kane Seitz
		PARK OPS	Mary Collins
4. Agency/Organization Representative(s)			
Agency/Organization	Name		
AA CHIC	Devon Bradley		
5. Planning Section:		8. Finance/Administrative Section:	
PSC	Dave Fox (T)	CHIEF	Lori Garcia
ITSS	Russell Virgilio	TIME UNIT	Shawn Mckay (T)
6. Logistics Section:			
CHIEF	Brian Kruger		
DEPUTY	Katie Roesch (T)		
BCMG	Christopher Bloom		
9. Prepared By:			
ICS 203	Name: NANCY PHILLIPE IAP Page	Position/Title: PSC Date/Time: 05/10/2024 1800	Signature:

Spot Forecast for CHIC Tornado Response...

National Weather Service Norman OK
255 PM CDT Fri May 10 2024

Forecast is based on forecast start time of 0700 CDT on May 11.
If conditions become unrepresentative...contact the National Weather Service.

.DISCUSSION...

Mainly dry conditions are expected Saturday and most of Saturday night, with rain chances increasing by Sunday morning and continuing through Sunday night. Severe weather is not expected with this activity at this time, though lightning is a possibility.

Winds will be light and variable overnight tonight, becoming light and southerly on Saturday, and increasing to 10 to 15 mph on Sunday.

.SATURDAY...

Sky/weather.....Sunny then becoming partly sunny in the afternoon.
Max temperature.....Around 79.
Min humidity.....42 percent.
Surface winds (mph).Light winds becoming southeast 5 to 7 mph in the afternoon.

.SATURDAY NIGHT...

Sky/weather.....Mostly cloudy.
Min temperature.....Around 58.
Max humidity.....93 percent.
Surface winds (mph).South winds 5 to 8 mph.

.SUNDAY...

Sky/weather.....Mostly cloudy then becoming cloudy in the afternoon. Slight chance of thunderstorms in the morning. Chance of rain showers through the day. Chance of thunderstorms in the afternoon.
Max temperature.....Around 71.
Min humidity.....69 percent.
Surface winds (mph).South winds 6 to 15 mph.

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: CHIC TORNADO RESPONSE | **2. Operational Period:** Date From: May 11, 2024 Date To: May 11, 2024

Safety Officer – AJ Johnson (907) 205-0148 and Christina Ryan-Miller (928) 607-0025

MAINTAIN SITUATIONAL AWARENESS AT ALL TIMES
Contact Incident Safety Officer if an injury occurs.

Weather

Check the weather before you start work and periodically throughout the day. Ensure you know where the nearest shelter is to your work location. SEEK SHELTER IF THERE IS A TORNADO WARNING. Seek shelter if there is lightning within FIVE miles.

PPE

This is a large project with many moving parts that may be outside of your normal duties. If you feel you are missing personal protective equipment to help keep you safe, please reach out to your supervisor. The ICP has cut resistant gloves for personnel who are moving sharp or metal debris.

Wildlife

Larger mammals: Feral hogs, bobcats, badgers, black bears, coyotes, foxes, mountain lions.

Reptiles: Rattlesnakes, copperhead snakes, cottonmouth snakes.

Spiders: Black widows, brown recluse.

Other insects: Ticks, scorpions, chiggers, and the usual flying buzzers.

Dangerous plants – castor bean plants, hemlock, several toxic mushrooms, pokeweed, poison ivy.

Heat Stress

If you are not from the local area, the humidity changes the way heat affects your body – ensure that you are hydrating and eating well. Take breaks in the shade or in air conditioning throughout the day to allow yourself to cool off. The effects of heat stress can accumulate over time, so you may feel fine one day and drained the next day – listen to your body.

Driving

The intersection of 177/7 is very busy. Slow down and double check for vehicles and pedestrians in the area. Watch for roadside work. Wear reflective high visibility vests when outside of vehicle and assisting with traffic control. Dump trucks have begun speeding on highway 177, likely in an effort to make additional runs during nice weather. LE will increase patrols, and a mobile radar will be placed – but use additional caution when entering traffic on that road.

Heavy Debris Removal

Heavy equipment will be used to move large material using towing chains. If you are not part of the debris moving operation in the maintenance yard, you should not be in that work area.

Wellness

There are opportunities to meet with a peer support specialist – work with your supervisor or a member of the IMT for more information.

4. Site Safety Plan Required? No X **Approved Site Safety Plan(s) Located At:** TBD

5. Prepared by: Name: Christina Ryan-Miller _____ Position/Title: SOA2(t) _____ Signature: _____

ICS 208

IAP Page _____

Date/Time: 05/10/2024 1730 _____

INCIDENT ACTION PLAN SAFETY ANALYSIS (ICS 215A)

1. Incident Name: CHIC FY24 TORNADO RESPONSE		2. Incident Number: OK-CHP-001120	
3. Date/Time Prepared: Date: 5/10/2024 Time: 1700		4. Operational Period: Date From: 05/11/2024 Date To: 05/11/2024 Time From: 0700 Time To: 1900	
5. Area	6. Hazards/Risks	7. Mitigations	
ALL	Hazard Trees	<ul style="list-style-type: none"> Follow "Hazard Tree Safety" guidelines (IRPG) Consider where you are parking and having conversations – what is above you? Remember the hazard zone extends a minimum of 2 1/2 tree heights. 	
ALL	Heavy Equipment	<ul style="list-style-type: none"> Watch for heavy equipment, and stay out of their general work area, and avoid working below heavy equipment. Use a spotter when backing. Maintain a 50-100 ft exclusion area around equipment. 	
Recovery & Stabilization	Tree Climbing and Lift Use	<ul style="list-style-type: none"> Check all gear prior to climbing. Do not work outside of your comfort and/or skill level. Do not walk under or near trees that are being worked in. 	
ALL	Weather	<ul style="list-style-type: none"> Be aware of changing weather conditions. Watch out for increasing rain, winds, lightning, and flood conditions. 	
ALL	Driving and Traffic	<ul style="list-style-type: none"> Practice "Defensive Driving" techniques traveling on all roads. Use spotters when backing. Follow Driving LCES (Lights, Chock blocks, Emergency brake, & Seat belts). Always use headlights and obey posted speed limits. Use chock blocks, turn wheels into hill when appropriate. Avoid distractions (eating, & cell phones etc.) and use the 3 second rule when following other vehicles. Use additional caution with speeding vehicles on Highway 177. Wear high visibility vests when conducting traffic control operations. 	
ALL	Heat Stress	<ul style="list-style-type: none"> Monitor signs of heat stress in yourself and team members. Maintain an adequate stock of water and healthy snacks to ensure you sustain hydration. 	
ALL	Foreign Debris	<ul style="list-style-type: none"> Wear proper foot, head, and hand protection at all times. Maintain situational awareness to ensure that items react in the way predicted. 	
Recovery & Stabilization	Chainsaw Operations	<ul style="list-style-type: none"> Follow hazard tree safety guidelines (IRPG). Follow "Procedural Felling Operations" (IRPG). Look Up, Look Down, Look All Around for hazard tree indicators. Only fell and buck trees within your expertise levels. Do not fall trees during high wind events. 	
ALL	Animals and Insects	<ul style="list-style-type: none"> Ticks are out in force, so ensure you are using bug spray. Don't forget to do a thorough tick check at the end of the day – the ticks can be very small. 	
ALL	Communication	<ul style="list-style-type: none"> Maintain contact (cell phone/radio, etc) at all times with your team and chain of command. 	
8. Prepared by (Safety Officer): Name: Christina Ryan-Miller			
ICS 215A			

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:			3.				
CHIC FY24 TORNADO RESPONSE			Branch:		Division/Group		
2. Operational Period:					STABILIZATION & RECOVERY		
Date/Time From: 05/11/2024 0700 SAT	Date/Time To: 05/11/2024 1900 SAT						
4. Operations Personnel							
OPERATIONS CHIEF		CASE MARTIN		GROUP SUPERVISOR		JOHN VENN	
5. Resources Assigned this Period							
Strike Team / Task Force / Resource Designator		LWD	Leader		Number Persons	Drop Off PT./Time	Pick Up PT./Time
ALPINE IHC (C-1)		05/12	JAMES CHAMP		19	CHURCH PKG LOT/0700	ICP/1900
BLACK HILLS WFM2 (O-3)		05/16	LEE DUEKER		8	CHURCH PKG LOT/0700	ICP/1900
CHIC MAINTENANCE			JEREMIE JOHNSTON		4	CHURCH PKG LOT/0700	MAINT YARD/1900
DUMP TRUCK/EQUIP OP			ADAM CASON		1	CHURCH PKG LOT/0700	MAINT YARD/1900
DUMP TRUCK/EQUIP OP			RYAN ADERS		1	CHURCH PKG LOT/0700	MAINT YARD/1900
DUMP TRUCK/EQUIP OP			BRIAN CANTRELL		1	CHURCH PKG LOT/0700	MAINT YARD/1900
EQUIP OP/ARBORIST			BRAD ANDERSON		4	CHURCH PKG LOT/0700	ICP/1900
6. Control Operations/Work Assignments:							
Alpine: Work in Buckhorn Campground and buck up any driftwood and cut hazard trees.							
Black Hills: Work in Cold Springs Campground and Central Campground. Have tree climbers start to mitigate flagged hazard trees.							
CHIC Maintenance: Utilize loader and dump trucks in Buckhorn CG. Continue flood damage mitigation in Buckhorn. Continue regular maintenance duties with B&C personnel. Work on clearing drain in Pavillion Springs. Utilize street sweeper to remove sediment that was deposited during the high water. Construct orange fencing material around the Monkey Tree.							
Equip Operator/Arborist: Utilize bucket truck to remove overhead hazard at Little Niagra, Cold Springs CG, and Central CG. Other equipment to continue work in Flower Park in anticipation of opening that area.							
8. Division/Group Communication Summary							
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode	
COMMAND							
TACTICAL							
LOGISTICS							
AIR TO GROUND							
9. Prepared By			Approved By (Planning Section Chief)		Date	Time	
CASE MARTIN OSC			NANCY PHILLIPE		05/10/2024	1900	

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
CHIC FY24 TORNADO RESPONSE			Branch:	Division/Group STABILIZATION & RECOVERY		
2. Operational Period:						
Date/Time From: 05/11/2024 0700 SAT		Date/Time To: 05/11/2024 1900 SAT				
4. Operations Personnel						
OPERATIONS CHIEF		CASE MARTIN		GROUP SUPERVISOR		JOHN VENN
6. Control Operations/Work Assignments:						
<p>All groups: When moving debris, utilize Hwy 177 to the Maintenance Yard and left into Buffalo Pasture. Stage in 3-pile rows 50 feet from the tree line.</p>						
7. Special Instructions:						
<p>If falling hazard trees, do not fall historic black walnut standing trees.</p> <p>Special attention should be had when cutting wooded debris with non-organic debris mixed in.</p> <p>Leave any historic artifacts that may be found during operations and notify supervisor/IMT.</p> <p>No felling or chainsaw use within 50 yards of the Monkey Tree.</p> <p>A reasonable buffer should be kept between equipment and ground crews at all times.</p> <p>Pay special attention to taking heavy equipment onto saturated grounds.</p> <p>The campgrounds will have orange flagging on the hazard trees for removal.</p>						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND						
TACTICAL						
LOGISTICS						
AIR TO GROUND						
9. Prepared By			Approved By (Planning Section Chief)		Date	Time
CASE MARTIN OSC			NANCY PHILLIPE		05/10/2024	1900

Division/Group Assignment List (ICS 204 WF)

Controlled Unclassified Information//Basic

1. Incident Name:			3.			
CHIC FY24 TORNADO RESPONSE			Branch:		Division/Group	
2. Operational Period:						
Date/Time From: 05/11/2024 0700 SAT		Date/Time To: 05/11/2024 1900 SAT		ASSESSMENT		
4. Operations Personnel						
OPERATIONS CHIEF		CASE MARTIN		GROUP SUPERVISOR		JOHN MACK
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
CHIC MAINT			JEREMIE JOHNSTON	1	CHURCH PKG LOT/0700	MAINT YARD/1900
6. Control Operations/Work Assignments:						
<p>CHIC Maint: Contact electrical company to check wiring at Boat House at Arbuckle. Connect with FM crew for T-post placements to protect the Monkey Tree.</p>						
7. Special Instructions:						
<p>Specialists that are just arriving, please check into the incident for accountability. The ICP is located on the 3rd floor of the Artesian Hotel.</p> <p>Please checkout before demobilizing.</p>						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND						
TACTICAL						
LOGISTICS						
AIR TO GROUND						
9. Prepared By			Approved By (Planning Section Chief)		Date	Time
CASE MARTIN OSC			NANCY PHILLIPE		05/10/2024	1900

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
CHIC FY24 TORNADO RESPONSE			Branch:		Division/Group	
2. Operational Period:					EMERGENCY SERVICES	
Date/Time From: 05/11/2024 0700 SAT		Date/Time To: 05/11/2024 1900 SAT				
4. Operations Personnel						
OPERATIONS CHIEF CASE MARTIN			GROUP SUPERVISOR KANE SEITZ			
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
DAY SHIFT			DREW HUGHES	3	CHURCH PKG LOT/0700	RESIDENCE/1900
NIGHT SHIFT			CESAR GUTIERREZ	3	CHIC CABIN/1800	RESIDENCE/0800
6. Control Operations/Work Assignments:						
<p>Provide emergency service response for Chickasaw NRA.</p> <p>Report violations, closure infractions, and emergency response to Operations.</p> <p>Provide assistance to local law enforcement outside the park, as requested.</p> <p>Conduct speed enforcement on Hwy 177.</p> <p>Check compliance on fishing tournament at Guy Sandy Boat Ramp.</p>						
7. Special Instructions:						
With portions of the park now open, continue to increase patrols of publicly accessible areas.						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND						
TACTICAL						
LOGISTICS						
AIR TO GROUND						
9. Prepared By			Approved By (Planning Section Chief)		Date	Time
CASE MARTIN (OSC)			NANCY PHILLIPE		05/10/2024	1900

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
CHIC FY24 TORNADO RESPONSE			Branch:		Division/Group	
2. Operational Period:					PARK OPS	
Date/Time From: 05/11/2024 0700 SAT		Date/Time To: 05/11/2024 1900 SAT				
4. Operations Personnel						
OPERATIONS CHIEF		CASE MARTIN		GROUP SUPERVISOR		ED STANDEFER
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
B&C			RANDY SMITH	4	CHURCH PKG LOT/0700	MAINT YARD/1900
INTERP			ED STANDEFER	5	TNC/0815	TNC/1645
6. Control Operations/Work Assignments:						
<p>B&C: Provide sanitation services including garbage removal, bathroom cleaning, cleaning of public areas in the Nature Center, boat ramp areas, and campgrounds open to the public.</p> <p>INTERP: Operate Nature Center. Provide interpretive information to the public on the effects of the storm damage on the park. Process Special Use Permits, Campground and Pavillion reservations, CUA, and supervise campgrounds.</p>						
7. Special Instructions:						
Keep IMT advised on any unforeseen issues on the reopening of the park.						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND						
TACTICAL						
LOGISTICS						
AIR TO GROUND						
9. Prepared By			Approved By (Planning Section Chief)		Date	Time
CASE MARTIN (OSC)			NANCY PHILLIPE		05/10/2024	1900

MEDICAL PLAN (ICS 206)

1. Incident Name: CHIC FY24 TORNADO RESPONSE	2. Operational Period: Date From: 05/11/2024 Time From: 0700	Date To: 05/11/2024 Time To: 1900
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3. Medical Aid Stations:			
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

4. Transportation (indicate air or ground):			
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service
Murray Co EMS (ground)	2009 W Broadway Ave, Sulphur, OK	911	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS
AirMedCare Network (air)			<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS

5. Hospitals:							
Hospital Name	Address, Latitude & Longitude if Helipad	Contact Number(s)/Frequency	Travel Time		Trauma Center	Burn Center	Helipad
			Air	Ground			
Arbuckle Mem Hospital	2001 W Broadway Ave, Sulphur, OK	580.622.2161	-	15 min	<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
OU Medical	700 NE 13th St, OKC, OK	405.271.4700	20 min	1.15 hr	<input checked="" type="checkbox"/> Yes Level: 1	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

6. Special Medical Emergency Procedures:

For all life-threatening emergencies, call 911 and report to the IMT.

For all non-life threatening injuries, report through the chain of command to the Emergency Services group and the IMT.

Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations.

7. Prepared by (Medical Unit Leader): Name: Katie Roesch Logs(T) Signature: KATHERINE ROESCH Digitally signed by KATHERINE ROESCH Date: 2024.05.22 08:30:25 -0500

8. Approved by (Safety Officer): Name: AJ Johnson Signature: _____

ICS 206 IAP Page _____ Date/Time: _____

CHIC 2024 Tornado Recovery
FINANCE MESSAGE

NEW ACCOUNT NUMBER: THE WBS HAS CHANGED!!

FUND: 244P103601
FUNCTIONAL AREA: PPMOMFM1Z.M00000
COST CENTER: PPIMCHICM0
WBS: PX.P0342302A.00.1

Payroll:

Please code your overtime as 110. **DO NOT use code 113 for overtime.** Base 8 or backfill are not authorized to be charged against this incident account. We are seeking authorization to lift the bi-weekly pay cap; please ask your home unit to delay as long as possible to certify. If you are demobing, please be sure you check out with Finance to receive your final 288.

Travel:

If you are traveling and checking out of the hotel, be sure you do not have taxes on your receipt. Please send your final voucher to lori_garcia@ios.doi.gov when complete.

Please contact us if you have any questions.

Lori Garcia
Finance Chief
Intermountain IMT
lori_garcia@ios.doi.gov

Shawn Mckay
Finance Trainee
Intermountain IMT
shawn_mckay@nps.gov



