

MATTS CREEK FIRE

VA-VAF-230128

USFS - P8QR0724/0808

FWS - FFF2500000QR070

NPS - PFFSQR07C24001

Incident Action Plan (IAP)

11/23/2023

Operational Period

Day Shift

0700 - 2000



Incident Linktree



Matts Creek Fire Information

phone: 504 313 4859. Email: 2023.mattscreek@firenet.gov

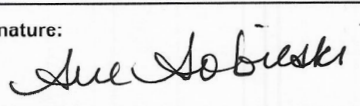
<https://www.facebook.com/GWJNF>

<https://inciweb.nwcg.gov/incident-information/vavaf-matts-creek-fire>

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name:		2. Operational Period:	
MATTS CREEK		Date/Time From: 11/23/2023 0700 THURS	Date/Time To: 11/23/2023 2000 THURS
3. Objective(s):			
<ul style="list-style-type: none"> • Ensure firefighter and public safety by using strategies and tactics that mitigate known and anticipated hazards while providing for the highest probability of success. • Minimize impact to communities, infrastructure, public, and private lands. • Limit acreage burned through direct and indirect suppression tactics. • Utilize minimum impact suppression tactics to limit negative impacts to highly valued resources and assets such as the Blue Ridge Parkway, James River Face Wilderness, and the adjoining potential wilderness area. • Continue to make progress on repair and rehabilitation tasks in line with the suppression repair plan. • Provide timely and accurate dissemination of information to cooperators, the general public, fire-adjacent residences, and jurisdictional agencies. • Foster and maintain relationships with our federal, state, local, and Tribal government fire protection cooperators. Keep these entities informed of management goals, objectives, successes, and challenges on the incident through various update mediums. • Manage costs to keep them commensurate with the values at risk. Decisions will be made with the goal of managing firefighting resources at a level to meet protection objectives in the most effective, efficient, and safest means possible while employing minimum impact strategies and tactics to the extent possible. 			
4. Operational Period Command Emphasis:			
<ul style="list-style-type: none"> • Utilize aircraft where appropriate and can be most effective. • Continue to scout primary and secondary contingency lines. • Continue to look for opportunities to limit fire footprint utilizing natural and manmade features. • Prevent spread of fire to communities and National Forest lands using Hunt Club Road, Blue Ridge Parkway, Petites Gap Road (Forest Road 35), Trail 3004, and Locher Tract Field as targeted boundaries. • Stop, think, discuss, then act and ensure LCES is in place prior to engaging the fires. • Ensure that the Matts Creek fire receives a strategic, risk-based response commensurate with the threats and opportunities and uses the full spectrum of management actions that consider fire and fuel conditions, weather, values at risk, and resources available. 			
General Situational Awareness:			
LCES; steep and rocky terrain...watch footing and heads up for rolling rocks. Heavy snag density and fire weakened green trees...know your work area. Identify and avoid, or eliminate, hazard trees. Aviation operations...clear areas near bucket work. Use spotters when backing vehicles, and exercise care when navigating mountain roads.			
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Approved Site Safety Plan(s) Located			
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):			
<input checked="" type="checkbox"/> ICS 202	<input type="checkbox"/> ICS 207	Other Attachments	
<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> FIRE BEHAVIOR _____	
<input checked="" type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 220	<input type="checkbox"/> _____	
<input checked="" type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Map/Chart	<input type="checkbox"/> _____	
<input type="checkbox"/> ICS 205A	<input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/> _____	
<input checked="" type="checkbox"/> ICS 206			
7. Prepared by: Liz Struhar		Position/Title: PSCC(T)	Signature: /s/ Liz Struhar
8. Approved by Incident Commander:		Name: Steve Parrish	Signature: /s/ Steve Parrish
ICS 202		IAP Page	Date/Time: 11/22/2023 1630

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name:		2. Operational Period: 0700-0700	
MATTS CREEK		Date/Time From: 11/23/2023 0700	Date/Time To: 11/23/2023 2000 THU
3. Incident Commander(s) and Command Staff:		7. Operations Section:	
IC/UC	PARRISH, STEVE;	OPS SECTION CHIEF	STURGILL, SHANE
SAFETY OFFICER	HAWKINS, TOMMY, BRATCHER, ED; LIDELL, BRAD	PLANNING OPS	FLOYD, TROY; WALKER, DAVE
INFORMATION OFFICER	HIBBARD, CATHERINE; O'CONNOR, ERIN (V); MAZZEO, JOE	FIELD OPS	EDGE, VICKY; JAMIESON, MARK
LIAISON OFFICER	HINZMAN, ROXANNA (T); WRIGHT, BRAD (T)	DIVISION/GROUP	ALPHA / DELTA CORNWALL, KELLY S MARTINDALE, JASON CARL (T)
4. Agency/Organization Representative(s):		DIVISION/GROUP	LIMA / SIERRA PROBERT, DANIEL DON
Agency/Organization	Name	DIVISION/GROUP	STRUCTURE EAST HATFIELD, ART
USFS	STULL, LAUREN; KYLE, KEVIN (T)	DIVISION/GROUP	STRUCTURE WEST ROBERTSON, CRAIG
VIRGINIA DOF	BRAUNSTEIN, JASON	DIVISION/GROUP	INITIAL ATTACK MARTINDALE, JASON (T) (IA LEADER)
NPS	GARDNER, JEFF	8. Finance/Administration Section:	
5. Planning Section:		CHIEF	MORRIS, SANDRA; MEREDITH, JAMES; WARNER, JOHN
CHIEF	RUSSELL, KELLY; STRUHAR, LIZ (T) HUFF, MARK (PSC3)	TIME UNIT	WINKLER, KIM (PERSONNEL) FARLEY (V) (EQUIPMENT)
SITUATION UNIT	COLLINS, TONY; LANG, NICOLE (T)	PROCUREMENT UNIT	MIDDLESWORTH, DENISE
RESOURCES UNIT	FARRELL, BARRY; SOBIESKI, SUE; KAMMANN, JASON	COMPENSATION UNIT	LOWDER, DIANE (V)
DEMOBILIZATION UNIT	THOMAS, DONNA (V)	COST UNIT	PEARSON, RACHEL
GIS SPECIALIST	MALLONEE, HESTER; MITCHELL, EMILY (V);		
CHECK IN	HENSLEY, PAULA (T)		
INCIDENT METEOROLOGIST	MANUEL, PHIL; LEDBETTER, CODY (T)		
TECHNOLOGY SUPPORT SPECIALIST	ASHBY, JOE THOMPSON, ANDREW J (T)		
TRAINING SPECIALIST	LEATHERS, MARY (V)		
READ	IRVINE, PETE 304-676-6000		
REAF	BERES, PLINIO 540-795-9510		
6. Logistics Section:			
CHIEF	SMITH, JOHNNY; WALKER, JOE		
SUPPLY UNIT	BLONDEAU, LINDA MARIE		
FACILITIES UNIT	SWICKEY, TAMMY ; BOWMAN, RICH MCCORCKLE, CHRIS (T)		
GROUND SUPPORT UNIT	EMRICK, BRAD ; BLATNEY, BRIAN MARAH, BRYN		
COMMUNICATIONS UNIT	PATRICK, JERRY W; RADZIVILL, DAVID 252-723-3394		
FOOD UNIT	LOWE, JIM ; MALONE, DAVID		
MEDICAL UNIT	ADLER, FREDERICK R ARNETT, NICHOLAS D		
ORDERING MANAGER	HAYDEN, KATHLEEN; RODGERS, CYNTHIA; JORDAN, SCOTT(T);		
RCDM	CLEVENGER, JAKE		
9. Prepared By:	Name: SUE SOBIESKI	Position/Title: RESL	Signature:
ICS 203	IAP Page	Date/Time: 11/22/2023 2000	



To: All Incident Personnel

As Incident Commander, I am committed to a policy of “zero tolerance” of inappropriate behavior during incident operations. Any form of harassment, discriminatory practices, or disrespectful behavior will not be tolerated. Known or reported acts will be dealt with appropriately.

I am particularly concerned about the perception that alcohol has a place in any of the Incident facilities. It is not appropriate to indulge in alcoholic beverages during any fire assignment.

The Southern Area Red Team has a policy of “NO ALCOHOL” from the time of dispatch until the time of physical release from the Incident. Members of the Team voluntarily comply with this policy; all incident personnel will be expected to do so also.

We endorse, support, and expect an attitude of mutual respect for all Incident personnel and the public we serve. We also, endorse the attitude and work ethic that places “Safety First, every time on every Incident.” We expect nothing less.

/s/Steve Parrish

Incident Commander

SA Red Team



INCIDENT Weather Forecast



FORECAST NO: 7
PREDICTION FOR: Day Shift
SHIFT DATE: November 23, 2023
FORECAST ISSUED: November 22, 2023 @1600

NAME OF FIRE: Matts Creek
UNIT: VA-VIC
SIGNED: Cody Ledbetter
Incident Meteorologist Trainee

WEATHER DISCUSSION: Good moisture recovery on the ridges of around 70 to 80 percent, then 40 to 50 percent during the afternoon under mostly sunny skies. West-northwest winds at 5 to 10 mph. High temperatures in the low 50s.

WEATHER FORECAST:

WEATHER: Mostly sunny

TEMPERATURES: Low 50s

HUMIDITY: 40 to 50%

20 FT WINDS: Northwest at 5 to 10 mph

HAINES INDEX: 5 (high)

STABILITY/INVERSION: Shallow surface inversion should break by 1000 hours

OUTLOOK FOR TONIGHT:

Clouds increase through the night. Winds out of the northwest at 5 to 10 mph. Humidity increases to 70 to 80 percent by morning. Low temperature in the mid 30s. Some patchy dense fog is possible in valleys where winds will be lighter.

OUTLOOK FOR FRIDAY:

Humidity recovers to around 80% in the morning and only drops to around 50 to 60 percent in the afternoon. Partly sunny skies with cloud coverage decreasing throughout the day. Winds northwest in the morning, shifting out of the northeast by the afternoon at 3 to 7 mph. High temperatures in the upper 40s to low 50s.

EXTRA INFORMATION:

Sunrise: 0706 Sunset: 1703

Phil Manuel will be taking over IMET duties after today, contact him if you have any weather questions or needs over the next couple of days. He can be contacted at 540-239-8961

Happy Thanksgiving!

FIRE BEHAVIOR FORECAST

FORECAST NUMBER: 08	TYPE OF FIRE: Wildland, Type 1
FIRE NAME: Matts Creek	OPERATIONAL PERIOD: Day Shift
DATE ISSUED: 11/22/23 TIME ISSUED: 1700	SHIFT DATE: Thurs-Wed 11/23 thru 11/29
UNIT: George Washington/Jefferson NF	SIGNED: Greg Titus, FBAN

WEATHER SUMMARY:

See weather forecast in today's IAP

FUELS:

<p>A Fuels and Fire Behavior Advisory was issued for Southern Appalachian Mountains and Piedmont on November 13th. Use link below.</p>	<p>Pocket Cards GWJ NFs</p>	<p>The surface fuel is mostly hardwood leaf litter that has fallen over the past few weeks. The previous rain event has moistened the leaf litter. Little to no fuels will be available to burn for the next few days.</p> <p style="text-align: center;">Glenped (441631) RAWs 11/22/23</p> <p style="text-align: center;">ERC Y – 12 1000 hr – 18%</p> <p>ERC values are not forecasted to go above 25 in the next week.</p>
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FIRE BEHAVIOR:

The fire area received between 3½ and 5 inches of rain during a long duration event. Due to the fire burning out to control lines, the heavy long duration rainfall, and mop-up of any remaining heat near the control lines further fire spread is not expected. Smoldering may occur under very sheltered locations, such as the underside of large logs and hollow trees. A few heavy fuels may smolder on the interior of the fire.

Fire Behavior of any New Starts, MAXIMUM values during the next 7 days.

Vegetation	Fuel Models	Max Rate of Spread		Flame Length	
		Head	Flank	Head	Flank
Hardwood Timber Litter	9	10 ch/hr	1 ch/hr	3 ft	1 ft
Timber Shrub-Understory	TU3	35 ch/hr	3 ch/hr	8 ft	2 ft

Maximum Probability of Ignition in next 7 days = 31%

No long-range spotting in the next 7 days

In **15 minutes** a new spot fire or ignition can reach **3 acres**

Specific Areas of Concern: No areas of special concern within the Matts Creek Fire perimeter. New starts could still occur. Resistance to control will be minimal.

AIR OPERATIONS: No significant issues with air operations in the next 7 days.

SAFETY:

If you are interested in more information about fire behavior use the QR code to the right. It will take you to a poster covering fuels, sun/heat/humidity&rain, cloud & plume indicators, winds, topography, and fire behavior descriptions.



Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
MATT'S CREEK			Branch:		Division/Group	
2. Operational Period: 0700-0700			ALPHA / DELTA			
Date/Time From: 11/23/2023 0700 THU		Date/Time To: 11/23/2023 2000 THU				
4. Operations Personnel						
OPERATIONS CHIEF		STURGILL, SHANE		BRANCH DIRECTOR		
DIVISION/GROUP SUPERVISOR		CORNWALL, KELLY S MARTINDALE, JASON CARL (T)		SAFETY		LIDELL, BRAD
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
C-4 CR2IA - PACIFIC OASIS		11/28	MOIT, JOHN	20	/0700	/2000
O-117 SMOD - CASCADIA		11/25	VINCENT, BRIAN	10	/0700	/2000
E-24 ENG6 - SCHOLL		12/03	SHORE, ADAM	3	/0700	/2000
E-26 ENG6 - PATRICK ENV		12/04	RAMPINI, PAUL	3	/0700	/2000
O-6 EMPF		11/30	BRUCKNER	1	/0700	/2000
E-13 AMB1 - MEDIC 10		11/24		2	/0700	/2000
O-52 SOFC		12/02	BERTOLINA, ROBERT	1	/0700	/2000
6. Control Operations/Work Assignments:						
<p>Task: Patrol and mop-up fire lines 100' deep, mitigate hazard trees, and check on Hercules fire. Assess and mitigate hazard trees that pose a threat to fire fighters. Continue to monitor and cold trail Hercules fire daily. Start suppression repair implementation.</p> <p>Purpose: To protect private lands, structures, lessen impacts to the Blue Ridge Parkway and hold fire where hand line meets the Blue Ridge Parkway.</p> <p>End State: Private lands and structures protected, and fire contained along hand line to the Blue Ridge Parkway.</p>						
7. Special Instructions:						
<ul style="list-style-type: none"> Continue to utilize MIST tactics in the James River Face Wilderness and adjacent potential wilderness area. Refer to the approved Suppression Repair Plan. O-86 UR31 (Allen McMillen) is available for all Divisions. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	CMD 1	168.4750N	156.7	165.4000N	156.7	A
TACTICAL	TAC 1	168.0500N	156.7	168.0500N	156.7	A
AIR TO GROUND	A/G PRI	169.1500N		169.1500N		A
AIR TO GROUND	A/G SEC	168.4000N		168.4000N		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
SUE SOBIESKI		LIZ STRUHAR		11/22/2023	2000	

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
MATT'S CREEK			Branch:		Division/Group	
2. Operational Period: 0700-0700					LIMA/SIERRA	
Date/Time From: 11/23/2023 0700 THU		Date/Time To: 11/23/2023 2000 THU				
4. Operations Personnel						
OPERATIONS CHIEF		STURGILL, SHANE		BRANCH DIRECTOR		
DIVISION/GROUP SUPERVISOR		PROBERT, DANIEL DON		SAFETY		LIDELL, BRAD
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
O-25 TFLD		12/01	WANGSGARD, KEVIN	1	/0700	/2000
O-92 TFLD		12/03	ORTEGA, JACKIE	1	/0700	/2000
O-118 TFLD (T)		12/03	THEILER, BRIAN	1	/0700	/2000
C-1 CR2I - GRAYBACK		12/01	DOUGHERTY, MATT	20	/0700	/2000
C-2 CRW2 - COBRAS - 4		12/01	GARCIA-LEMUS, ISAIN	21	/0700	/2000
O-17 SMOD - SALMON RIVER		11/29	LOFDAHL, KELSEY	17	/0700	/2000
E-27 ENG6 - ATLANTIC WILDFIRE		12/02	THOMPSON, CODY	3	/0700	/2000
E-29 ENG6 - WILDLANDS FIRE		12/02	VERA, ANTHONY	3	/0700	/2000
O-7 EMPF		12/01	GARCIA	1	/0700	/2000
E-22 AMBU - 901 ESSI		12/03		2	/0700	/2000
O-52 SOFC		12/02	BERTOLINA, ROBERT	1	/0700	/2000
6. Control Operations/Work Assignments:						
Task Patrol and mop up control lines at least 100' in and mitigate hazard trees. Start suppression repair implementation.						
Purpose Protect private lands and values at risk.						
End State Lines established and fire controlled.						
7. Special Instructions:						
<ul style="list-style-type: none"> Continue to utilize MIST tactics in the James River Face Wilderness. Chainsaw and blower use is authorized. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	CMD 1	168.4750N	156.7	165.4000N	156.7	A
TACTICAL	TAC 2	168.2000N	156.7	168.2000N	156.7	A
AIR TO GROUND	A/G PRI	169.1500N		169.1500N		A
AIR TO GROUND	A/G SEC	168.4000N		168.4000N		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
JASON KAMMANN		LIZ STRUHAR		11/22/2023	2000	

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
MATT'S CREEK			Branch:		Division/Group	
2. Operational Period: 0700-0700					LIMA/SIERRA	
Date/Time From: 11/23/2023 0700 THU		Date/Time To: 11/23/2023 2000 THU				
4. Operations Personnel						
OPERATIONS CHIEF		STURGILL, SHANE		BRANCH DIRECTOR		
DIVISION/GROUP SUPERVISOR		PROBERT, DANIEL DON		SAFETY		LIDELL, BRAD
7. Special Instructions:						
<ul style="list-style-type: none"> • Ambulance Medic 10 staged in Division Alpha. • Coordinate with LE to provide access to the public water source when conditions allow. • Refer to the approved suppression repair plan. • O-86 UR31 (Allan McMillan) is available to all Divisions. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	CMD 1	168.4750N	156.7	165.4000N	156.7	A
TACTICAL	TAC 2	168.2000N	156.7	168.2000N	156.7	A
AIR TO GROUND	A/G PRI	169.1500N		169.1500N		A
AIR TO GROUND	A/G SEC	168.4000N		168.4000N		A
9. Prepared By (Resource Unit Leader)			Approved By (Planning Section Chief)		Date	Time
JASON KAMMANN			LIZ STRUHAR		11/22/2023	2000

Division/Group Assignment List (ICS 204 WF)
Controlled Unclassified Information//Basic

1. Incident Name:			3.			
MATTS CREEK			Branch:		Division/Group	
2. Operational Period: 0700-0700			STRUCTURE EAST			
Date/Time From: 11/23/2023 0700 THU		Date/Time To: 11/23/2023 2000 THU				
4. Operations Personnel						
OPERATIONS CHIEF		STURGILL, SHANE		BRANCH DIRECTOR		
DIVISION/GROUP SUPERVISOR		HATFIELD, ART		SAFETY		LIDELL, BRAD
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator		LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time
6. Control Operations/Work Assignments:						
Task Establish structure protections and plans for affected communities and structures.						
Purpose Provide structure protection as needed as the Matts Creek Fire impacts values at risk.						
End State All values at risk protected.						
7. Special Instructions:						
<ul style="list-style-type: none"> Assess any areas for potential hazards. Foster positive relationships with local communities and fire departments. Ambulance Medic 10 is staged in Division Alpha. O-86 UR31 (Allan McMillan) is available to all Divisions. 						
8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	CMD 1	168.4750N	156.7	165.4000N	156.7	A
TACTICAL	TAC 3	168.6000N	156.7	168.6000N	156.7	A
AIR TO GROUND	A/G PRI	169.1500N		169.1500N		A
AIR TO GROUND	A/G SEC	168.4000N		168.4000N		A
9. Prepared By (Resource Unit Leader)			Approved By (Planning Section Chief)		Date	Time
SUE SOBIESKI, RESL			LIZ STRUHAR		11/22/2023	2000

Division/Group Assignment List (ICS 204 WF)
 Controlled Unclassified Information//Basic

1. Incident Name:		3.				
MATTS CREEK		Branch:		Division/Group		
2. Operational Period: 0700-0700		STRUCTURE WEST				
Date/Time From: 11/23/2023 0700 THU	Date/Time To: 11/23/2023 2000 THU					
4. Operations Personnel						
OPERATIONS CHIEF	SHANE STURGILL	BRANCH DIRECTOR				
DIVISION/GROUP SUPERVISOR	ROBERTSON, CRAIG	SAFETY		LIDELL, BRAD		
5. Resources Assigned this Period						
Strike Team / Task Force / Resource Designator	LWD	Leader	Number Persons	Drop Off PT./Time	Pick Up PT./Time	
6. Control Operations/Work Assignments:						
Task Establish structure protections and plans for affected communities and structures.						
Purpose Provide structure protection as needed as the Matts Creek Fire impacts values at risk.						
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8. Division/Group Communication Summary						
Function	Channel	RX Frequency N/W	RX Tone/NAC	TX Frequency N/W	TX Tone/NAC	Mode
COMMAND	CMD 1	168.4750N	156.7	165.4000N	156.7	A
TACTICAL	TAC 4	166.7250N	156.7	166.7250N	156.7	A
AIR TO GROUND	A/G PRI	169.1500N		169.1500N		A
AIR TO GROUND	A/G SEC	168.4000N		168.4000N		A
9. Prepared By (Resource Unit Leader)		Approved By (Planning Section Chief)		Date	Time	
SUE SOBIESKI, RESL		LIZ STRUHAR		11/22/2023	2000	

Controlled Unclassified Information/Basic

ICS 205

INCIDENT RADIO COMMUNICATIONS PLAN			MATTS CREEK FIRE			Date/Time Prepared: November 22, 2023 1530 HRS		Operational Period Date/Time From: 11/23/23 0700 HRS To: 11/23/23 2000 HRS		
Ch #	Function	Channel Name/Trunked Radio System Talk Group	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	Tx Tone/NAC	Mode	Remarks	
1	TAC	TAC 1	DIV A/D	168.0500N	156.7	168.0500N	156.7	A		
2	TAC	TAC 2	DIV L/S	168.2000N	156.7	168.2000N	156.7	A		
3	TAC	TAC 3	STRUCTURE E	168.6000N	156.7	168.6000N	156.7	A		
4	TAC	TAC 4	STRUCTURE W	166.7250N	156.7	166.7250N	156.7	A		
5	TAC	TAC 5		166.7750N	156.7	166.7750N	156.7	A		
6	TAC	SE COMPACT		159.2850N		159.2850N		A		
7	COMMAND	CMD 1	ALL DIVISIONS	168.4750N	156.7	165.4000N	156.7	A	C-6 Repeater (Matts Creek)	
8										
9										
10		APPLE ORCH		171.5250N	\$F7E	164.1375N	\$68F	D	Alternative for DIV L, DIV D (FS)	
11		ROCKY MTN		171.5250N	\$F7E	164.1375N	\$61F	D	Alternative for DIV S, DIV A, DIV D (FS)	
12		NAT BRIDGE		171.5250N	\$F7E	164.1375N	\$40B	D	Alternative for DIV S, DIV A (FS)	
13	AIR TO GROUND	A/G PRI		169.1500N		169.1500N		A	A/G Primary	
14	AIR TO GROUND	A/G SEC		168.4000N		168.4000N		A	A/G Secondary	
15		EMS MUT		155.2050N		155.2050N		A	EMS Mutual Aid	
16	AIR GUARD	AIRGUARD		168.6250N	110.9	168.6250N	110.9	A	Emergency Use Only	
5. Prepared by (Communications Unit) Jerry W Patrick, COM1					Incident Location: Matts Creek Fire County/State Rockbridge/VA			Latitude / Longitude: ° / °		

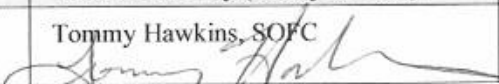
The convention calls for frequency lists to show four digits after the decimal place, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. Mode refers to either "A" or "D" indicating analog or digital (Project 25).

***** Special Instructions: Use Human Repeater When Necessary.**

MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

1. Incident/Project Name				2. Operational Period							
Matts Creek				11/23/23 0700 - 2000							
2. Medical Aid Stations											
3. Ambulance Services											
Matts Creek Communications 252-723-3394											
Name		Location		Phone		Advanced Life Support					
						Yes No					
Medic 10		DP 23 - Division A		713-572-5196		X					
Ambu 901		ICP - Division Sierra		865-310-0352		X					
Big Island Rescue Squad		10961 Lee Jackson Hwy, Big Island		911		sometimes					
Glasgow Rescue		710 McCullouch St, Glasgow VA 24555		911		sometimes					
4. Air Ambulance Services											
Name		Location, Capabilities				Advanced Life Support (ALS)					
						Yes No					
VA State Police 911 / 804-743-2230		Hoist, Short Haul. Will transport to hospital.				X					
Carilion Life Guard 11 911 / 888-377-7628		1 Health Cir, Lexington, VA 24450 (15 minutes)				X					
5. Hospitals											
Name/Address		GPS Datum – WGS 84 Coordinate Standard		Travel Time		Phone		Helipad		Level of Care Facility	
								Yes No			
Carilion Rockbridge 1 Health Cir, Lexington, VA 24450		Lat:	37° 46.761'		5 min	20 min	540-458-3300	X		Basic ER	
		Long:	-79° 26.470'								
Carilion Roanoke Memorial 1906 Belleview Ave Roanoke, VA 24014		Lat:	37° 15.065'		29 min	50 min	540-206-4301	X		L1 Trauma, STEMI, Stroke	
		Long:	-79° 56.570'								
Centra Lynchburg General 1901 Tate Spring Rd Lynchburg VA 24501		Lat:	37° 25.045'		5 min	25 min	434-200-7387	X		L2 Trauma, STEMI, Stroke	
		Long:	-79° 10.239'								
VCU Evans-Hayes Burn Center 1213 E. Clay St Richmond, VA 23298		Lat:	37° 32.384'		45 min	135 min	804-828-3060	X		L1 Trauma, Burn, STEMI, Stroke	
		Long:	-77° 25.764'								
VHF:											
6. Clinics											

8. Prepared By (Medical Unit Leader)			9. Date/Time		10. Reviewed by (Safety Officer)		
Fred Adler, MEDL 479-238-6064 Nick Arnett, MEDL 408-888-1900			11/22/2023		Tommy Hawkins, SOFC 		

IWI IC Responsibilities – Division Group Supervisor or Point of Contact

- Take charge of the scene – inform the Division Supervisor and Matts Creek ICP that you are the IWI IC and establish radio communications (frequencies, channels, or phone (252-723-3394). Identify the emergency name – Division A medical, etc.
- Assign or begin patient assessment (Medical Incident Report - MIR) and first aid. Request additional medical resources on division/branch or across incident. Transmit MIR patient information to ICP.
- Determine patient transportation through consultation with line medical personnel and Medical Unit Leader. Consider transportation time, risk to personnel, destination facility and available operational resources. If air transport is chosen, implement the plan for alternative transportation in the event aircraft cannot complete the mission. Order transportation resources through ICP as early as possible.
- Notify ICP as resources arrive and any patient status changes. Names of injured or deceased individuals will not be transmitted on the radio.
- Initiate documentation for future investigation; if a line safety officer is available, assign them to lead documentation. Do not move deceased individuals, gear or personal effects except to accomplish rescue work or protect the safety of others. Obtain written documentation of witnesses. Unit Log, ICS 214, may be used for initial documentation, but a narrative will be required.
- As appropriate, conduct an After-Action Review to determine successes, areas to improve and lessons learned.

7. Division Branch Group	Area Location Capability	
Div A/D	EMS Responders & Capability:	DP 23 ALS Ambulance Medic 10 (E-13) Omar Dominquez 713-572-5196 EMPF Nick Bruckner (O-6) 805-443-6786
Div L/S	EMS Responders & Capability:	EMPF Marcos Garcia (O-7) 925-321-5013
ICP	EMS Responders & Capability:	ALS Ambulance 901 (E-22) Bryan Crawley 865-310-0352 MEDL/EMT Nick Arnett (O-21.50) 408-888-1900 MEDL/EMT Fred Adler (O-21.49) 479-238-6064
Structure E	EMS Responders & Capability:	Request adjacent division medical resources.
Structure W	EMS Responders & Capability:	Request adjacent division medical resources.



HEALTH AND SAFETY MESSAGE

DUTY INTEGRITY RESPECT

MAKE HASTE SLOWLY

INCIDENT: Matts Creek Fire

DATE: 11/23/2023

Operational Period: 700-2000

Major Hazards and Risks:

Traffic- Be cautious on wet roads. **Drive cautiously in foggy conditions - with lights on.**

Steep Terrain- Be on the lookout for rolling rocks and debris. Evaluate the necessity to send personnel into areas with limited access. Be cautious of wet, slippery slopes with hardwood leaves. Maintain 8-10' spacing.

Mop Up- Take care to avoid complacency. and maintain Situational Awareness. Look up, look down, look around.

Medical Emergencies- Discuss the plan for medical treatment and evacuation each day with all personnel.

Air Operations- Maintain good communications while working with aircraft.

Hazard Trees- Some hazard trees are difficult to recognize as hazards.

Driving- Drive defensively with lights on. Watch your speed on local roads. Watch out for wildlife both in and around fire perimeter. Use chocks when parking on slopes.

Watch Out Situation



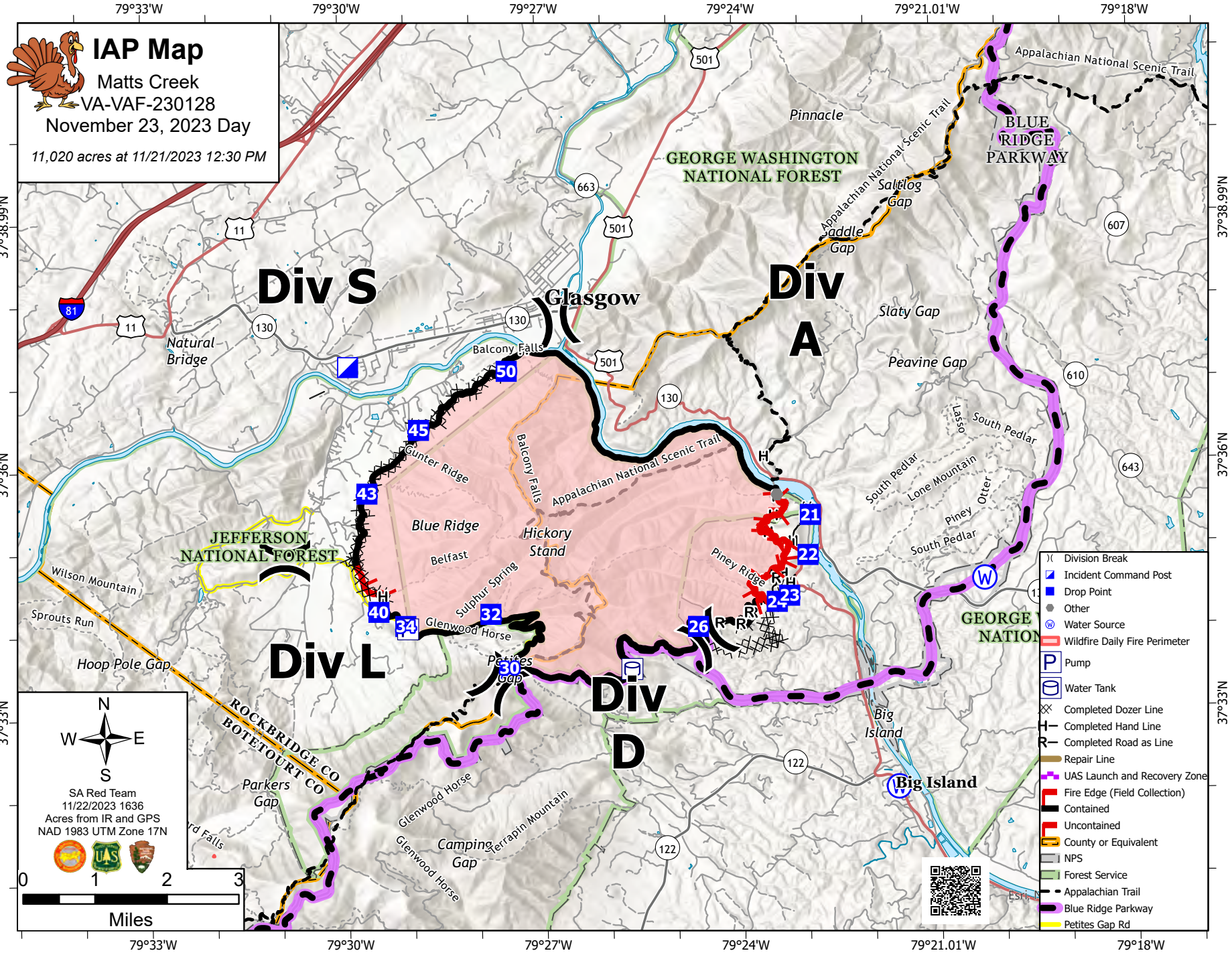
18.TAKING A NAP NEAR THE FIRELINE

Hazard Trees

- Maintain high Situational Awareness in snag risk areas.
- Follow Hazard Tree Safety guidelines, IRPG page 22.
- Eliminate, mitigate, or avoid hazard trees.
- Post lookouts or use a spotter in areas with hazard trees.
- Don't park vehicles or take breaks in areas with high concentration of hazardous trees.
- Establish trigger points for disengagement during high wind events.
- Remember the hazard tree zone extends a minimum of 2 ½ times tree height.
- Keep clear of bucket drops near snags.

The VDOT phone number for reporting rocks or debris on state highways is 800-367-7623.

Incident Safety Officers: Tommy Hawkins, Brad Lidell, Ed Bratcher, Robert Bertolina



RESOURCE ADVISOR MESSAGE – MATTS CREEK FIRE

Matts Creek Fire is burning in and near several areas of special value on the Glenwood-Pedlar Ranger Districts of the George Washington & Jefferson National Forests (USFS) and the Blue Ridge Parkway (NPS). These include the James River Face Wilderness, the Appalachian National Scenic Trail (A.T.), a Potential Wilderness Area, and the nearby Blue Ridge Parkway itself.

Utilizing Minimum Impact Strategies and Tactics (*MIST*, see *IRPG* pages 96-97) in all phases of fire operations including suppression repair is the best way to protect these special areas from the effects of both the fire and the fire suppression actions.

The Forest Supervisor's authorization for use of chain saws, leaf blowers, pumps, and aircraft in James River Face Wilderness and the Potential Wilderness Area remains in effect.

On NPS Blue Ridge Parkway lands, no loading/unloading of bulldozers on pavement and no dozer line construction on NPS lands is allowed. Trimming dozers across NPS lands with blades/plows up is allowed. The entire Blue Ridge Parkway itself is a protected cultural resource, including the roadway, guard walls, guard rails, culverts, overlooks, and pullouts.

Fireline supervisors have been briefed and have paper copies of the draft Suppression Repair Plan. The plan includes handline repair, trails-as-handline repair, dozerline repair, and horse-trail-as-dozerline repair. Resource Advisors are available by radio or cellphone.

Resource Advisors: Pete Irvine c: 304-676-6000, or radio.
 Plinio Beres c: 540-795-9510, or radio.



What does being part of Wildland Firefighting mean to you?



The public is so thankful for all your support on the Matts Creek Fire and want to know more about YOU.

Please sign up at INFORMATION Section to tell your story at the Incident Thanksgiving Dinner

Where are you from?

What do you do?

What are the biggest challenges and the greatest rewards of being part of Wildland Firefighting?

Interviews will not be aired live and we will help you tell your story



TRAINING MESSAGE

TOPIC: WRITING EFFECTIVE PERFORMANCE EVALUATIONS

- Provide **CONSTRUCTIVE FEEDBACK** for trainees and make your words valuable for the person or people responsible for reviewing the evaluation.
- Describe what the trainee did on the assignment to justify their rating. **PAINT THE PICTURE** to the reviewing officials on the complexity of the assignment!
- Be **HONEST** enough to let the trainee know what their strengths and weaknesses are, how they performed and if they met, did not meet, or exceeded your expectations.
- **DOCUMENT** what skills or tasks the trainee should work on next if recommending continuing assignments.
- If recommending certification, **BE SPECIFIC** in the performance evaluation that you are recommending them for certification.
- **TRAINEES**-Make sure a copy of both the completed Performance Evaluation AND PTB Evaluator's are sent to the Training Specialist.

If you need a blank copy of the Performance Evaluation or Evaluators page for the PTB, please contact the Training Specialist.

Mary Leathers, Training Specialist

Mary_leathers@firenet.gov

254-855-4010

FINANCE

SCAN THE QR CODE BELOW USING YOUR CAMERA TO SEND IN
YOUR CTRs and/or SHIFT TICKETS



OR EMAIL YOUR PDFs/JPEGs TO:
2023.matts creek.finance@firenet.gov

In the SUBJECT LINE put OVERHEAD with O# or EQUIPMENT with E# to help identify the content in the email.

If you are an AD, we need a copy of your Casual Hire form and Resource Order.

If you are a Cooperator or Contractor, we need a copy of your Agreement/Contract and Resource Order.

All Contract/Cooperator Equipment needs to have a Pre-Use Inspection form.

If you are a Crew, we need a copy of your Manifest as well as the documents mentioned above.

If you have any questions, or need help getting started, the finance staff will be at the AM briefings to assist you!

SPECIAL NOTE:

If you worked IA for the **HERCULES Fire (P8QRG3 0808)**, please indicate that on the bottom of your CTR.

MATTS CREEK

VA-VAF-230128

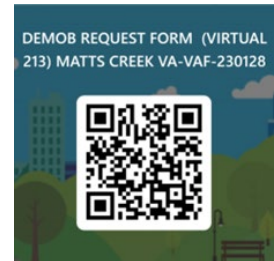
DEMOBILIZATION CHECK-OUT PROCESS

This incident is using a virtual checkout process for demobilization. **Please do not leave the incident until the follow steps have been completed!**

1. **48 hours prior** to demobilization date, please ensure that:

Your incident supervisor has submitted a [DemobRequest Form](#).

- in coordination with the Demob unit.
- If you need a flight arranged for you, please submit a [Flight](#) Request Form.



Demob Request Form

2. **On your demob date**, please check out with the following units.

- Supply Unit – Return gear and supplies.
- Ground Support/Weed Wash – Return pool NERV rentals, receive inspections, etc.
- Communications Unit – Return Radios and other communications equipment.
- Time/Finance – Ensure that all CTRs and/or shift tickets have been submitted and **you have received your final, signed OF-288 Time Report or OF-286 invoice.**



Flight Request Form

3. **Once you have completed the above steps**, please fill out the [Demob Check Form](#) and contact the Demob Unit Leader to confirm your release from the incident. **PLEASE DO NOT FILL OUT THE DEMOB RELEASE FORM UNTIL ALL PRIOR STEPS BEEN COMPLETED!**

Demob Unit Leader: (936) 488-1231, 2023.mattscreek.demob@firenet.gov



Demob Checkout Form

Last Work Day

Incident: MATTS CREEK US-VA-VAF-
11/22/2023 - 11/26/2023

11/22/2023

OVERHEAD

EMTF	O-10	RED LINE MEDIC, J T DIMAURO
GISS	O-22	WISEMAN, CAMILLE
IMET	O-33	LEDBETTER, CODY JAMES
LOFR	O-21.85	SWANSON, BRYAN ROBERT
LOFR	O-21.86	KNIGHTON, JEREMY NEIL
SOF2	O-4	MARION, DAVE

11/23/2023

EQUIPMENT

ENG6	E-4	RAMOS, EAGLE - A24183
ENG6	E-14	AURORA FD 23 BRUSH 22
ENG6	E-17	KS LLC GENERAL CONTRACTING - C53286
RES	O-40	REMS - MODULE - RAPID EXTRACTION MODULE - ROANO

OVERHEAD

GISS	O-21.87	MALLONEE, HESTER CATHERINE
RESL	O-21.30	SOBIESKI, SUE ANN

11/24/2023

CREWS

CR2I	C-9	PACIFIC OASIS WILDFIRE SUPPRESSION NCC 14A
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EQUIPMENT

AMB1	E-13	MEDICAL JETS INTERNATIONAL LLC - 133195
WTS3	E-30	GILA VENTURES LLC - 121423

OVERHEAD

HMGB	O-125	MONTGOMERY, CARTER M
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11/25/2023

EQUIPMENT

ENG6	E-5	GONZALEZ, OMAR - A02959
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OVERHEAD

SMOD	O-117	SMOD - CASCADIA MODULE
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11/26/2023

EQUIPMENT

ENG6	E-19	TIMBERLINE FIRE LLC - C28813
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OVERHEAD

DRIV	O-9001	HARTLEY, TIM
FACL	O-8	SWICKEY, TAMMY
GISS	O-3	DAVILA, ANTHONY
ICT3	O-9	HUGHES, BRANDON C
ICT3	O-11	SHAW JR, LARRY DOUGLAS
READ	O-96	BERES, PLINIO WATSON
SEC1	O-2	WILSON, BRIAN DAVID
SCKN	O-21.31	WHARTON, CYNTHIA R

Date 11/21/2023 Time

15:23

UNIT LOG		1. Incident Name	2. Date Prepared	3. Time Prepared
4. Unit Name/Designators		5. Unit Leader (Name and Position)		6. Operational Period
7. Personnel Roster Assigned				
Name		ICS Position		Home Base
8. Activity Log				
Time	Major Events			
9. Prepared by (Name and Position)				

Medical Incident Report

FOR A **NON-EMERGENCY INCIDENT**: WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.

FOR A **MEDICAL EMERGENCY**: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE **"MEDICAL EMERGENCY"** TO INITIATE RESPONSE FROM COMMUNICATIONS

Use the following items to communicate situation to communications/dispatch.

1. CONTACT COMMUNICATIONS / DISPATCH (Verify correct frequency prior to starting report)

Ex: "Matts Creek Communications, Div. Alpha. Stand-by for Emergency Traffic."

2. INCIDENT STATUS: Provide incident summary (including number of patients) and command structure.

Ex: "Tiger Island Communications, I have a Red priority patient, unconscious, struck by a falling tree.

Requesting air ambulance to Forest Road 1 at (Lat./Long.)

"This will be the Trout Meadow Medical Incident, IC is TFLD Jones. EMT Smith is providing medical care."

Severity of Emergency AND Transport Priority (priority 1, 2, 3)	<input type="checkbox"/> RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE <i>Ex: Unconscious, difficulty breathing, bleeding severely, 2° – 3° burns more than 4 palm sizes, heat stroke, disoriented.</i>	
	<input type="checkbox"/> YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary. <i>Ex: Significant trauma, unable to walk, 2° – 3° burns not more than 1-3 palm sizes.</i>	
	<input type="checkbox"/> GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport <i>Ex: Sprains, strains, minor heat-related illness.</i>	
Nature of Injury or Illness & Mechanism of Injury		Brief Summary of Injury or Illness (Ex: Unconscious, Struck by Falling Tree)
Transport Request		Air Ambulance / Short Haul/Hoist Ground Ambulance / Other
Patient Location		Descriptive Location & Lat. / Long. (WGS84)
Incident Name		Geographic Name + "Medical" (Ex: Trout Meadow Medical)
On-Scene Incident Commander		Name of on-scene IC of Incident within an Incident (Ex: TFLD Jones)
Crew Patient Care		Name of Care Provider (Ex: EMT Smith)

3. INITIAL PATIENT ASSESSMENT: Complete this section for each patient as applicable (start with the most severe patient)

Patient Assessment: (IRPG PAGE 106)	Age:	Weight:	Chief Complaint:
Skin Signs: (color/moisture/temp)	Level of Consciousness:	BP:	HR: Respirations:
Treatment:			

4. TRANSPORT PLAN:

Evacuation Location (*drop point, intersection, helispot, Lat. / Long, hazards*) Patient's ETA to Location:

5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:

Paramedic / EMT - Crews - Immobilization Devices - AED - Oxygen - Trauma Bag - IV/Fluid(s) - Splints - Rope rescue - Wheeled litter - HAZMAT - Extrication

6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

7. CONTINGENCY: Considerations: If primary options fail, what actions can be implemented in conjunction with primary evacuation method?
Be thinking ahead.

8. ADDITIONAL INFORMATION: Updates/Changes, etc.

REMEMBER: Confirm ETA's of resources ordered. Act according to your level of training
Be Alert - Keep Calm - Think Clearly - Act Decisively

*** Follow up with MEDL upon return to ICP ***

