

# INCIDENT ACTION PLAN

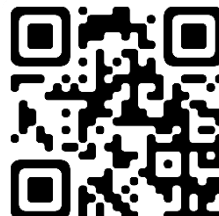
## 2023

### Virginia Interagency Wildland Fire Academy

*Longwood University  
Farmville, VA*



Operational Period  
May 24-27, 2023







1. Incident Name <b>2023 VA Interagency Wildland Fire Academy</b>	2. Date Prepared <b>05/10/2023</b>	3. Time Prepared <b>1000</b>	<b>ORGANIZATION ASSIGNMENT LIST</b>
4. Operational Period Date: <b>05/24/2023 – 05/27/2023</b> Time: <b>0800 – 1700 Daily</b>			
5. Incident Commander & Staff		9. Operations Section	
Incident Commander	<b>Justin Barnes, VDOF</b>	Chief	<b>Derek Keiser, VDOF</b>
Deputy		Deputy	
Safety Officer	<b>Chad Stover, VDOF</b>	Division/Group	<b>ENOP – Chad Briggs, VDOF</b>
Safety Officer		Division/Group	<b>L-280 – John Miller, VDOF</b>
Information Officer	<b>Kevin Dawson, VDOF</b>	Division/Group	<b>S-130/190 – Randy Short, VDOF PT</b>
Information Officer		Division/Group	<b>S-131 – Casey Howard, USFS</b>
Liaison Officer		Division/Group	<b>S-200 – Dave Houttekier, VDOF</b>
Liaison Officer		Division/Group	<b>S-211 – Kenny Midgett, VDOF</b>
		Division/Group	<b>S-212 – Bill Perry, VDOF</b>
		Division/Group	<b>VHAT – Joe Rossetti, VDOF</b>
6. Agency Representatives		Division/Group	
Longwood University	<b>Cassidy Mason</b>	Division/Group	
Longwood University		Division/Group	
		Division/Group	
7. Planning Section		Division/Group	
Chief	<b>Rodney Newlin, VDOF</b>	Division/Group	
Deputy		Division/Group	
Resources Unit		Division/Group	
Resources Unit	<b>Zoë Sumrall, VDOF</b>	Division/Group	
Situation Unit	<b>Zoë Sumrall, VDOF</b>	Division/Group	
Documentation Unit		Division/Group	
Demobilization Unit		Division/Group	
Technical Specialists		Division/Group	
Check-In Recorder	<b>Kathy Albertson, VDOF</b>	Division/Group	
Check-In Recorder	<b>Sandy Mills, VDOF</b>	Division/Group	
8. Logistics Section		d. Air Operations Branch	
Chief	<b>Patti Nylander, VDOF</b>	Air Ops Br. Dir.	
Deputy	<b>Sandy Mills, VDOF</b>	Air Tactical Gr.Sup.	
Supply Unit		Helicopter Crd.	
Facilities Unit		Air Tanker/FW Crd.	
Ground Support Unit		10. Finance Section	
Communications Unit		Chief	<b>Kathy Albertson, VDOF</b>
Medical Unit		Deputy	<b>Sandy Mills, VDOF</b>
Food Unit		Time Unit	
		Procurement Unit	
		Comp./Claims Unit	
		Cost Unit	
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>			

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4. Operational Period Date: <b>05/24/2023 – 05/27/2023</b> Time: <b>0800 – 1700</b>					5. Branch		6. Division/Group <b>ENOP</b>		
7. Operations Personnel									
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Chad Briggs, VDOF</b>		
Branch Director					Air Tactical Group Supervisor				
8. Resources Assigned This Period									
Strike Team / Task Force / Resource Designator		EMT (Y)	Leader		Number of Persons	Transport. Needed	Drop Off Point/Time		
STCR		Y	Chad Briggs, VDOF		1	No	Hull (#35) Room 132 @0745		
STCR			Leslie Mace, VDOF		1	No			
STCR			Mark Winebrenner, VDOF		1	No			
STCR			Darwin Rhodes, VDOF		1	No			
STCR			Derek Keiser, VDOF		1	No			
STCR		Y	Jeremy Lauck, VDOF PT		1	No			
FFT (Students)			Students		29	No	Hull (#35) Room 132 @0800		
Bander, Jesse	Chambliss, Gray	Fusco, Kevin	Hill, Tyler	Lynch, Matthew	Swisher, Daniel				
Bergman, Zoe	Chirico, Dominic	Goolsby, Connor	Hogue, David	Pineiro, Matias	Verhine, Cason				
Bigger, Amy	Clinton, Andi	Gray, Hassan	Hudson, Laura	Rann, Steven	Wolanski, Matt				
Callender, Will	Collins, Joseph	Greene, Noah	Just, Joshua	Schoderbek, Peter	Young, Cole				
Cervera, Juan	Downey, Michael	Hall, Shaun	Lepsch, Ryan	Selden, Ashlei					
9. Control Operations									
<b>ENOP, Engine Operator</b>					<b>4 Days</b>				
This course provides the knowledge and skills necessary to operate and maintain a wildland fire engine during pre-suppression, suppression, and post fire operations.									
Pre-requisites: - Qualified as a Firefighter Type 2 (FFT2) - Satisfactory completion of pre-course work.									
10. Special Instructions									
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/24, then proceed directly to your class following briefing. <u>Classroom Days:</u> Lunch on 05/24-5/25 is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).									
<u>Field Days:</u> Convene per instructors' directions each day prior to going to the field. Field exercises will be conducted at Appomattox-Buckingham State Forest DP-2. Wear appropriate field clothing and boots for field exercises. Box lunches are provided on 5/26-5/27 and will be brought to you in the field.									
11. Division/Group Communications Summary									
Function		Frequency	System	Channel	Function		Frequency	System	Channel
Command	Local	171.425	VDOF	5	Support	Local	159.36	VDOF	3
	Repeat					Repeat			
Div/Group Tactical		159.285	Compact	12	Ground To Air				
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>				

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4. Operational Period Date: <b>05/24/2023 – 05/25/2023</b> Time: <b>0800 – 1700</b>					5. Branch		6. Division/Group <b>L-280</b>		
7. Operations Personnel									
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>John Miller, VDOF</b>		
Branch Director					Air Tactical Group Supervisor				
8. Resources Assigned This Period									
Strike Team / Task Force / Resource Designator		EMT (Y)	Leader		Number of Persons	Transport. Needed	Drop Off Point/Time		
STCR			John Miller, VDOF		1	No	Rotunda (#51) Room G50 @0745		
STCR			Michael Womack, VDOF		1	No			
STCR			Randy Flemming, VDOF		1	No			
FFT (Students)			Students		21	No	Rotunda (#51) Room G50 @0800		
Colyer, John		Matteson, Andrew		Rose, John		Tindell, Travis			
Emerson, Kent		O'Neill Kerry		Schatz, Kaleb		Tuck, Heather			
Ennis, Matthew		Ostrowski, Alanna		Shearer, Evan		Young, Laura			
Fielding, Jonah		Petri, Jonathan		Stanley, Jason					
Foster, Edwin		Powell, Richard		Straub, Devin					
9. Control Operations									
<b>Followership to Leadership</b>					<b>2 Days</b>				
This training course is designed as a self-assessment opportunity for individuals preparing to step into a leadership role. The course combines one day of classroom instruction followed by a second day in the field with students working through a series of problem solving events in small teams. Topics include leadership values and principles, transition challenges for new leaders, situational leadership, team cohesion factors, ethical decision-making, and after action review techniques. Some course delivery may be arduous in nature.									
Pre-requisites: - Experience on incident assignments in operations or support functions. - Successful completion of L-180, Human Factors in the Wildland Fire Service. - Satisfactory completion of pre-course work.									
10. Special Instructions									
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/24, then proceed directly to your class following briefing. Lunch is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).									
11. Division/Group Communications Summary									
Function		Frequency	System	Channel	Function		Frequency	System	Channel
Command	Local	171.425	VDOF	5	Support	Local	159.36	VDOF	3
	Repeat					Repeat			
Div/Group Tactical		151.19	VDOF	1	Ground To Air				
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>				

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4. Operational Period Date: <b>05/27/2023</b> Time: <b>0800 – 1700</b>				5. Branch		6. Division/Group <b>S-130/190</b>			
7. Operations Personnel									
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Randy Short, VDOF PT</b>		
Branch Director					Air Tactical Group Supervisor				
8. Resources Assigned This Period									
Strike Team / Task Force / Resource Designator	EMT (Y)	Leader			Number of Persons	Transport. Needed	Drop Off Point/Time		
STCR		Chad Austin, VDOF			1	No	ABSF DP-2 @0745		
STCR		David Powell, VDOF			1	No			
STCR		Tom Snoddy, VDOF			1	No			
STCR		Randy Short, VDOF PT			1	No			
STCR		Bill Elliot, VDOF PT			1	No			
FFT (Students)		Students			52	Yes	ABSF DP-2 @0800		
Austin, William	Drake, Matthew	LaFon, Hunter	Olinger, Sam	Rhodes, Tyler	Wingo, Jessica				
Ballinger, Michael	DuBour, Amanda	Lafon, David	Orman, T.C.	Sajecki, Jaime	Withrow, Christien				
Bossieux, Lane	Edwards, Erik	Lauro, Noah	Overstreet, Jacob	Saum, Jeremy	Witmer, Shemane				
Bostick, Jacob	Ganey II, Richard	Lewis, William	Pennington, Allen	Springman, Charles	Worrell, Daniel				
Cienski, Melina	Grant, Thomas	Lindsay, Melody	Phillips, Jessica	Thompson, Olivia	Wright, Isabelle				
Cochran, Tyler	Helton, Justin	Mansfield, Robert	Phillips, Brian	Wallace, Chance	Zimmerman, Jenni				
Cook, Blake	Jendro, Sabreena	McGuigan, Catherine	Proctor, Nicholaus	Walters, Michael	Zinn, Kyle				
Cox, Joe	Kastner, John	Miller, Jesse	Purdham, Caleb	White, Eric					
Derozier, Nicholas	Kosič Ficco, Katarina	Murray, Sierra	Rady, Joshua	Wiley, Robert					
9. Control Operations									
<b>S-130/190 Firefighter Training Field Portion</b>					<b>1 Day</b>				
<p>This course addresses the foundational skills universal to all wildland firefighters. Safety, tactics, equipment use and operation prepares the firefighter for suppression work. Training in fire behavior factors will aid in the safe and effective control of wildland fires. Basic knowledge of the structure and concept of the ICS system will be covered along with human factors on the fire line. This course will be presented using a blended approach, meaning the student will complete approx. 40 hours of online training will be prior to the field exercise. The remaining "Instructor Led Component" of the training will be completed during the field exercises.</p>									
10. Special Instructions									
<p>Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/27, stage at briefing area for instructor directions prior to going into the field (Appomattox-Buckingham State Forest Map DP-2).          Box lunches will be provided and brought to you in the field.          Please wear appropriate field clothing and boots for field exercises.</p>									
11. Division/Group Communications Summary									
Function		Frequency	System	Channel	Function		Frequency	System	Channel
Command	Local	171.425	VDOF	5	Support	Local	159.36	VDOF	3
	Repeat					Repeat			
Div/Group Tactical		170.475	VDOF	6	Ground To Air				
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>				

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4. Operational Period Date: <b>05/24/2023 – 05/25/2023</b> Time: <b>0800 – 1700</b>				5. Branch		6. Division/Group <b>S-131</b>									
7. Operations Personnel															
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Casey Howard, USFS</b>								
Branch Director					Air Tactical Group Supervisor										
8. Resources Assigned This Period															
Strike Team / Task Force / Resource Designator		EMT (Y)	Leader		Number of Persons	Transport. Needed	Drop Off Point/Time								
STCR			Casey Howard, USFS		1	No	Rotunda (#51) Room 116 @0745								
STCR			Nicole Polvent, USFS		1	No									
STCR			Salvador "Sal" Benabe, USFS		1	No									
STCR			Johnny Holloway, USFS		1	No									
FFT (Students)			Students		30	No	Rotunda (#51) Room 116 @0800								
Altice, Charles		Clary, Danny		Hernandez, Alejandro		Murray, Andrew		Saladino, John							
Armes, Phillip		Cox, Kevin		Horton, Samuel		Newton, Tyler		Shirk, Adrian							
Arnold, Zachary		Davis, Dale		Hosack, Daniel		Noblitt, Cody		Sousa, Casey							
Belling, Emmaline		Gardner, Sam		Lipscomb, Cameron		Nunnelly, Sam		Stinnette, Jacob							
Boyd, Christopher		Gorecki, Gretchen		Marshall, Curtis		Podyma, Eli		Tanner, Thomas							
Brown, Heath		Haug, Benjamin		Martin, Brandon		Rifkind, Joshua		Will, Joel							
9. Control Operations															
<b>S-131 Advanced Firefighter (Firefighter Type 1) /Squad Boss</b>					<b>2 Days</b>										
This training course is designed to meet the training needs of the advanced firefighter (Firefighter Type 1 (FFT1)) and/or Incident Commander Type 5 (ICT5). Students will be able to identify position responsibilities and demonstrate the ability to apply principles of Operational Leadership found in the Incident Response Pocket Guide (IRPG). Students will be able to identify Look Up, Down and Around indicators and demonstrate the ability to apply components of LCES.															
Prerequisites: Students must be qualified as Firefighter Type 2 (FFT2).															
10. Special Instructions															
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/24, then proceed directly to your class following briefing. Lunch is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).															
11. Division/Group Communications Summary															
Function		Frequency		System		Channel		Function		Frequency		System		Channel	
Command	Local	171.425		VDOF		5		Support	Local	159.36		VDOF		3	
	Repeat								Repeat						
Div/Group Tactical		151.19		VDOF		1		Ground To Air							
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>						Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>									



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4. Operational Period Date: <b>05/26/2023 – 05/27/2023</b> Time: <b>0800 – 1700</b>					5. Branch		6. Division/Group <b>S-200</b>		
7. Operations Personnel									
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Dave Houttekier, VDOF</b>		
Branch Director					Air Tactical Group Supervisor				
8. Resources Assigned This Period									
Strike Team / Task Force / Resource Designator		EMT (Y)	Leader		Number of Persons	Transport. Needed	Drop Off Point/Time		
STCR			Dave Houttekier, VDOF		1	No	Rotunda (#51) Rm. 116 @0745		
STCR			Ted Docev, USFS		1	No			
STCR			Brent Foltz, USFS		1	No			
FFT (Students)			Students		16	No	Rotunda (#51) Rm. 116 @0800		
Boyd, Christopher			Emerson, Kent			Matteson, Andrew			
Brotzman, Karl			Fielding, Jonah			Stanley, Jason			
Cotner, Joe			Ingram, Kinner			Truslow, Sam			
Deaton, Lisa			Lewis, Robbie						
9. Control Operations									
<b>S-200, Initial Attack Incident Commander</b>								<b>2 Days</b>	
This course is designed to meet the training needs of the incident commander type 4 (ICT4). It is presented in a discussion/exercise format. The six instructional units include Foundation Skills; Intelligence Gathering and Documentation; Size Up the Incident; Develop a Plan of Action; Post-fire Activities; Evaluating Incident Objectives and Manage the Incident. Evaluation of the student is by unit tests and performance based evaluations.									
Prerequisites: - Qualified as any single resource boss. - Satisfactory completion of pre-course work.									
10. Special Instructions									
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/26, then proceed directly to your class following briefing. Lunch is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).									
11. Division/Group Communications Summary									
Function		Frequency	System	Channel	Function		Frequency	System	Channel
Command	Local	171.425	VDOF	5	Support	Local	159.36	VDOF	3
	Repeat					Repeat			
Div/Group Tactical		151.19	VDOF	1	Ground To Air				
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>				

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4. Operational Period Date: <b>05/26/2023 – 05/27/2023</b> Time: <b>0800 – 1700</b>						5. Branch		6. Division/Group <b>S-211</b>							
7. Operations Personnel															
Operations Chief			<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Kenny Midgett, VDOF</b>							
Branch Director						Air Tactical Group Supervisor									
8. Resources Assigned This Period															
Strike Team / Task Force / Resource Designator		EMT (Y)	Leader		Number of Persons	Transport. Needed	Drop Off Point/Time								
STCR			Kenny Midgett, VDOF		1	No	Rotunda (#51) Room G50 @0745								
STCR			Paul Reier, VDOF PT		1	No									
FFT (Students)			Students		31	No	Rotunda (#51) Room G50 @0800								
Abshire, Garrett	Gardner, Sam	Morris, Ian	Powell, Richard	Sima, Michael	Vest, Tristan										
Ayres, Nolan	Greene, Virginia	Mytelka, Devon	Richardson, Evan	Sousa, Casey	Vinson, Andrew										
Brown, Heath	Jordan, Jessica	Nelson, Elizabeth	Rose, John	Spencer, Grady	Wassum, Ben										
Carter, Michael	Long, Delaney	Ostrowski, Alanna	Schatz, Kaleb	Stinnette, Jacob	Wells, Zachary										
Deane, Layton	McDaniel, Donnie	Piner, Ben	Shirk, Adrian	Thaw, Michael	Will, Joel										
9. Control Operations															
<b>Followership to Leadership</b>					<b>2 Days</b>										
This course is designed to provide knowledge and skills to design, setup, operate, troubleshoot, and shut down portable water delivery systems. The focus is on portable pumps – it does not address water delivery for engines. Topics covered include: portable water delivery systems; equipment; roles and responsibilities; and system design and hydraulics. There is also a field exercise where students will apply what they learned in the classroom.															
Pre-requisites: None															
10. Special Instructions															
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/26, then proceed directly to your class following briefing. Lunch is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).															
Field exercises will be conducted at High Bridge State Park DP-7. Wear appropriate field clothing and boots.															
11. Division/Group Communications Summary															
Function		Frequency		System		Channel		Function		Frequency		System		Channel	
Command	Local	171.425		VDOF		5		Support	Local	159.36		VDOF		3	
	Repeat								Repeat						
Div/Group Tactical		151.19		VDOF		1		Ground To Air							
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>						Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>									

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4. Operational Period Date: <b>05/24/2023 – 05/27/2023</b> Time: <b>0800 – 1700</b>					5. Branch		6. Division/Group <b>S-212</b>				
7. Operations Personnel											
Operations Chief		<b>Derek Keiser, VDOF</b>			Division/Group Supervisor		<b>Bill Perry, VDOF</b>				
Branch Director					Air Tactical Group Supervisor						
8. Resources Assigned This Period											
Strike Team / Task Force / Resource Designator	EMT (Y)	Leader			Number of Persons	Transport. Needed	Drop Off Point/Time				
SCTR		Bill Perry, VDOF			1	No	Rotunda (#51) Room G54 @0745				
SCTR		BJ Butler, VDOF			1	No					
STCR		Cain Harbison, VDOF			1	No					
STCR		Stephen Jasenak, VDOF			1	No					
STCR		Aaron Ferro, VDOF PT			1	No					
STCR		Brandon Ferro, VDOF PT			1	No					
STCR	Y	Ryan Ferro, VDOF PT			1	No					
STCR		Ben Duke, VDOF			1	No					
STCR		Kirby Woolfolk, VDOF			1	No					
STCR		Dennis Gaston, VDOF			1	No					
STCR		Mike Foster, VDOF PT			1	No					
STCR		Ian Morris, VDOF			1	No					
STCR		Cameron Lipscomb, VDOF			1	No					
FFT (Students)		Students			24	Yes	Rotunda (#51) Room G54 @0800				
Alvarez, Antonio	Brown Dalton	Evans, Garrett		Kyner, Randy		Mullens, Joe	Ward, Turner				
Anderson, J.E.	Burgess, Richard	Ferris, Matthew		Lichford, Mokie		Robertson, Camron	Williams, Ella				
Autrey, Michael	Charles, Lauren	Fudala, Brandon		Long, Lindsey		Sainato, Grayson	Wyatt, Nathaniel				
Berry, Jr., David	Edwards, Jonathan	Harris, Christopher		McGlothlin, Logan		Saville, Joseph	Zielinski, Jacob				
9. Control Operations											
<b>S-212, Wildland Fire Chainsaws</b>						<b>4 Days</b>					
This course provides introduction to the function, maintenance, and use of internal combustion engine powered chain saws, and their tactical wildland fire application. Field exercises support entry level training for firefighters with little or no previous experience in operating a chain saw, providing hands-on cutting experience in surroundings similar to fireline situations.											
Pre-requisites: - Qualified as a Firefighter Type 2 (FFT2) - Satisfactory completion of pre-course work.											
10. Special Instructions											
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/24, then proceed directly to your class following briefing.											
<u>Classroom day:</u> Lunch on 5/24 is available from 1130 to 1330 in Dorrill Dining Hall (#21).											
<u>Field days:</u> Box lunches provided on 5/25-5/27 in the field.											
Please wear appropriate field clothing and boots for field exercises.											
On 5/24 – 5/27: Convene per instructors' directions each day prior to going to the field. Field exercises will be conducted at Appomattox-Buckingham State Forest DP-1.											
11. Division/Group Communications Summary											
Function		Frequency		System	Channel	Function		Frequency	System	Channel	
Command	Local	171.425		VDOF	5	Support	Local	159.36		VDOF	3
	Repeat						Repeat				
Div/Group Tactical		159.285		Compact	12	Ground To Air					
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>						

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7. Operations Personnel									
Operations Chief		<b>Derek Keiser, VDOF</b>		Division/Group Supervisor		<b>Joe Rossetti, VDOF</b>			
Branch Director				Air Tactical Group Supervisor					
8. Resources Assigned This Period									
Strike Team / Task Force / Resource Designator	EMT (Y)	Leader	Number of Persons	Transport. Needed	Drop Off Point/Time				
STCR		Joe Rosetti, VDOF	1	No	Rotunda (#51) Room 115 @0745				
STCR		Kevin Keith, VDOF	1	No					
STCR									
STCR									
FFT (Students)		Students	9	No	Rotunda (#51) Room 115 @0800				
Clark, Neil		Magruder, John		Newman, Billy					
Means, Duane		Bielmyer, Ervin		Boswell, Joseph					
Brooks, Chris		Remuzzi, James		Hammond, Daniel					
9. Control Operations									
<b>VHAT – Virginia’s Hardwood Assessment Tool (Non-DOF Only)</b>				<b>2 Days</b>					
This course is designed for Consulting Foresters and others involved in hardwood management and plan development to learn about and begin using the Hardwood Assessment Tool. Participants will discover how and why the tool was developed, learn how to use it, and practice using it by collecting and analyzing data to inform decision making to improve hardwood stands.									
10. Special Instructions									
Briefing at 0745 outside Moss Residence Hall (Map #20) on 5/24, then proceed directly to your class following briefing. Lunch is available from 1130 to 1330 in Dorrill Dining Hall (Map #21).									
11. Division/Group Communications Summary									
Function		Frequency	System	Channel	Function		Frequency	System	Channel
Command	Local	171.425	VDOF	5	Support	Local	159.36	VDOF	3
	Repeat					Repeat			
Div/Group Tactical		151.19	VDOF	1	Ground To Air				
Prepared By (Resource Unit Leader) <b>Zoë Sumrall, RESL</b>					Approved By (Planning Section Chief) <b>Rodney Newlin, PSC</b>				

1. Incident Name <b>2023 VA Interagency Wildland Fire Academy</b>	2. Date Prepared <b>05/10/2023</b>	3. Time Prepared <b>1000</b>	<b>COMMUNICATIONS LIST</b>
4. Operational Period Date: <b>05/24/2023 – 05/27/2023</b>		Time: <b>0800 - 1700 Daily</b>	
5. Basic Local Communications Information:			
<b>Division/Group</b>	<b>Position Assigned</b>	<b>Name</b>	<b>Phone</b>
IMT	Incident Command	Justin Barnes	608-633-9906
IMT	Safety Officer	Chad Stover	540-236-4553
IMT	Information Officer	Kevin Dawson	540-357-0310
IMT	Plans	Rodney Newlin	434-962-3395
IMT	Resource Unit Leader	Zoë Sumrall	540-331-8268
IMT	Logistics	Patti Nylander	434-962-8172
IMT	Operations	Derek Keiser	540-460-8642
IMT	Finance	Kathy Albertson	434-484-2247
ENOP	DIVS / Lead Instructor	Chad Briggs, VDOF	434-989-5035
L-280	DIVS / Lead Instructor	John Miller, VDOF	434-962-3484
S-130/190	DIVS / Lead Instructor	Randy Short, VDOF PTFF	276-696-1307
S-131	DIVS / Lead Instructor	Casey Howard, USFS	540-492-2146
S-200	DIVS / Lead Instructor	Dave Houttekier, VDOF	804-258-3107
S-211	DIVS / Lead Instructor	Kenny Midgett, VDOF	434-906-0957
S-212	DIVS / Lead Instructor	Bill Perry, VDOF	540-817-3344
VHAT	DIVS / Lead Instructor	Joe Rossetti, VDOF	540-359-1693
Longwood University	Longwood Agency Rep.	Cassidy Mason	434-395-4706
	Longwood Conference Services		434-395-2005
	Longwood Police (Emergency)		434-395-2091
	Prince Edward County Dispatch		911
Prepared By (Communications Unit Leader) <b>Patti Nylander, LSC</b>		Approved By (Logistics Section Chief) <b>Patti Nylander, LSC</b>	

1. Incident Name	2. Date Prepared	3. Time Prepared	4. Operational Period		<b>MEDICAL PLAN</b>			
<b>2023 VA Interagency Wildland Fire Academy</b>	<b>05/10/2023</b>	<b>1000</b>	Date: <b>5/24/23-5/27/23</b> Time: <b>0800 – 1700 daily</b>					
5. Incident Medical Aid Stations								
Medical Aid Station	Address/Location		Phone		Paramedics			
					Yes	No		
<b>First-Aid Station @ ICP</b>	<b>Moss Residence Hall (Map #20)</b>				<input type="checkbox"/>	<input checked="" type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
6. Transportation								
a. Ambulance Services								
Name	Address/Location		Phone		Paramedics			
					Yes	No		
<b>Prince Edward Vol Rescue Squad</b>	<b>404 E Third St, Farmville</b>		<b>911</b>		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
b. Incident Ambulances								
Medical Aid Station	Address/Location		Phone		Paramedics			
					Yes	No		
<b>Pegasus Helicopter</b>	<b>115 Lee St., Charlottesville</b>		<b>800-552-1826</b>		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
					<input type="checkbox"/>	<input type="checkbox"/>		
7. Hospitals								
Name	Address/Location	Travel Time		Phone	Helipad		Burn Center	
		Air	Ground		Yes	No	Yes	No
<b>Southside Community</b>	<b>800 Oak St, Farmville</b>	<b>N/A</b>	<b>5 min</b>	<b>434-392-8811</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>UVA Hospital</b>	<b>1125 Lee St., Charlottesville</b>	<b>30 min.</b>	<b>1.2 hrs</b>	<b>434-924-2288</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>VCU Evans Haynes Burn Center</b>	<b>1213 E Clay St, Richmond, VA 23219</b>	<b>35 min.</b>	<b>1.25 hrs</b>	<b>804-828-3060</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Medical Emergency Procedures (Incident within an Incident)								
<ol style="list-style-type: none"> <li>1. Declare the nature of the emergency. A medical injury/illness? If injury/illness, is it life-threatening?</li> <li>2. If life-threatening, then request that the designated frequency be cleared for emergency traffic.</li> <li>3. Identify the on-scene point of contact (POC) by resource and last name (i.e. POC is DIVS Smith).</li> <li>4. Identify nature of incident, number injured, patient assessment(s) and location (geographic and GPS coordinates)</li> <li>5. Identify on-scene medical personal by position and name (i.e. EMT Jones),</li> <li>6. Identify preferred method of patient transport,</li> <li>7. Request any additional resources and/or equipment needed.</li> <li>8. Document all information received and transmitted on the radio or phone.</li> <li>9. Identify any changes in the on-scene point of contact or medical personnel as they occur.</li> </ol>								
Prepared By (Medical Unit Leader)					Reviewed By (Safety Officer)			
<b>Patti Nylander, LSC</b>					<b>Chad Stover, SOF</b>			

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# LONGWOOD UNIVERSITY EMERGENCY PREPAREDNESS

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Everyone is asked to assist in making the campus a safe place by being alert to suspicious situations and promptly reporting them. If you observe a criminal act or are a victim, immediately notify the University Police via phone or emergency call box at:

- ◆ Campus phone: **ext. 2091**
- ◆ Public phone: **434-395-2091**
- ◆ **Blue Light Emergency Phones:** These are EMERGENCY phones scattered across campus. To use pickup push button and you will be connected to campus security.

The University Police headquarters is located at the Dorrill Dining Hall, on the ground floor and provides 24-hour help and protection. This service is provided seven days a week on a year-round basis.

1. Everyone is asked to assist in making the campus a safe place by being alert to suspicious situations and promptly reporting them.
  - a. If you are a victim or witness to a crime, you must promptly notify Public Safety as soon as possible and report the incident. Include the following:
  - b. If you observe a criminal act or observe a suspicious person on campus, immediately notify Public Safety and report it.
  - c. Assist the officers when they arrive by supplying them with all additional information and asking others to cooperate.
2. Should gunfire or explosives be discharged on campus, you should take cover immediately using all available concealment. After the disturbance, seek emergency first aid if necessary and then notify Public Safety.

## Hostile Intruder(s) on the Grounds of the College

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When a hostile person(s) is actively causing death or serious physical injury or the threat of imminent death or serious physical injury to person(s) on the campus, we recommend the following procedures be implemented:

- ◆ Run away from the threat if you can, as fast as you can.
- ◆ Contact Campus Police at **ext. 2091** if possible or dial **911** on a cell phone.
- ◆ If you can get away from the immediate area of danger, summon help and warn others.
- ◆ Turn your cell phone on vibrate.
- ◆ Once the police arrive, obey all commands. This may involve you being handcuffed or made to put your hands in the air. This is done for safety reasons, and once circumstances are evaluated by the police, they will give you further directions to follow.

## Hostile Intruder in a Non-Residence Hall Building

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When a hostile person(s) is actively causing death or serious bodily injury or the threat of imminent death or serious bodily injury to person(s) within a building, we recommend the following procedures be implemented.

- ◆ Faculty should immediately lock the students and themselves in the classroom if possible. Cover any windows or openings that have a direct line of sight into the hallway.
- ◆ If communication is available, call 2091.
- ◆ Do not sound the fire alarm. A fire alarm would signal the occupants to evacuate the building and thus place them in potential harm as they attempted to exit.
- ◆ Lock the windows and close blinds or curtains.
- ◆ Stay away from the windows.

- ◆ Turn off lights and all audio equipment.
  - ◆ Try to remain as calm as possible.
  - ◆ Keep everyone together.
  - ◆ Keep classrooms secure until police arrive and give you directions.
  - ◆ If you are not in a classroom, try to get to a classroom or an office.
  - ◆ Stay out of open areas and be as quiet as possible.
  - ◆ Turn your cell phones on vibrate.
3. You can try to hide, but make sure it is a well-hidden space or you may be found as the intruder moves through the building looking for victims.
  4. If you think you can safely make it out of the building by running, do so. If you decide to run, do not run in a straight line. Attempt to keep objects such as, desks, cabinets, fixtures, etc. between you and the hostile person(s). Once outside, do not run in a straight line. Use trees, vehicles, and other objects to block you from the view of intruders.
  5. If the person(s) are causing death or serious physical injury to others and you are unable to run or hide, you may choose to play dead if other victims are around you.
  6. Your last option if you are caught in an open area in a building may be to fight back. This is dangerous, but depending on your situation, this could be your last option.
  7. If you are caught by the intruder and are not going to fight back, obey all commands and do not look the intruder in the eyes.
  8. Once the police arrive, obey all commands. This may involve your being handcuffed, or keeping your hands in the air. This is done for safety reasons, and once circumstances are evaluated by the police, they will give you further directions to follow.

## **Hostile Intruder(s) in a Residence Hall**

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When a hostile person(s) is actively causing deadly harm or the imminent threat of deadly harm within the residence hall, we recommend the following procedures be implemented:

- ◆ Lock yourself in your room.
  - ◆ If communication is available, call 2091.
  - ◆ If away from your room, join others in a room that can be locked.
  - ◆ Do not stay in the open hall or other open areas.
  - ◆ Do not sound the fire alarm. A fire alarm would signal the occupants in the rooms to evacuate the building and thus place them in potential harm as they attempted to exit.
  - ◆ Barricade yourself in your room with desks, beds, or anything you can push against the door.
  - ◆ Lock your window and close blinds or curtains.
  - ◆ Stay away from the window.
  - ◆ Turn all lights and audio equipment off, turn your cell phone on vibrate.
  - ◆ Try to stay calm and be as quiet as possible.
  - ◆ If you are caught in the open such as hallways and lounge areas, you must decide what you are going to do. This is a very crucial time and can possibly mean life or death depending on your actions.
1. You can try to hide, but make sure it is a well-hidden space or you may be found as the intruder moves through the dorm looking for more victims.



2. If you think you can safely make it out of the building by running, do so. If you decide to run, do not run in a straight line. Keep any objects you can between you and the hostile person (s) while in the building. Once outside, do not run in a straight line.
3. If the person(s) are causing death or serious physical injury to others and you are unable to run or hide, you may choose to play dead if other victims are around you.
4. The last option you have if caught in an open area in the dorm maybe to fight back. This is dangerous, but depending on your situation, this could be your last option.
5. If you are caught by the intruder and are not going to fight back, obey all commands and do not look the intruder in the eyes.
6. Once the police arrive, obey all commands. This may involve your being handcuffed or made to put your hands in the air. This is done for safety reasons, and once circumstances are evaluated by the police, they will give you further directions to follow.

We also have here in the Police Department the Instant Alert/Siren System which allows us to send out a siren followed by a message that can be heard across town.

**Campus Police: 434-395-2091**  
**Ambulance: 911**

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## SAFETY INFORMATION

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### SNAKES

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**Copperheads** are the only poisonous snakes found in this area.

- ◆ **Northern Copperhead** *Agkistrodon contortrix mokasen*
- ◆ **Southern Copperhead** *Agkistrodon contortrix contortrix*

The cryptic coloration of the copperhead allows it to blend in well with deciduous leaf litter in the woods. Most bites by this non-aggressive snake are caused by accidentally stepping on it.



### POISONOUS PLANTS

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**Poison ivy, *TOXICODENDRON RADICANS***, may be found as a low growing shrub or a tree climbing vine (**smooth, shiny leaves, no hairs**). Plants have compound leaves with three leaflets, unlike VIRGINIA CREEPER, which is a non-poisonous vine with 5 leaflets.

The leaves of both of these plants are deciduous and change color in the fall. Allergic reactions differ among individuals. The toxic substance that causes rashes is oil within the plant called urushiol. It oozes from areas of the plant that have been cut, bruised, or eaten at by insects. The oil may persist for five years even after the plant dies. Rashes do not spread by scratching unless there is residual oil on the skin, nor do they spread from blister rupture. Reaction may not occur immediately after contact. Avoidance of the plant is recommended, even for those persons who are not hypersensitive. Ironically, the oil would be harmless were it not for the overreaction of the body's immune system. Wash with soap and water and wipe with isopropyl alcohol. Jewelweed also works well as a natural remedy.



### LIGHTNING

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Beware of lightning strikes when electrical storms are imminent:

- ◆ Ground all equipment.
- ◆ Avoid single, isolated trees or poles, antennae, and equipment.
- ◆ Cease radio, telephone, and fuel operations, drop all antennae.
- ◆ If caught on an open hilltop, crouch down and do not huddle in groups.

### VEHICLES

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Obey all posted limits on campus and on the State Forest.

While on the State Forest use only bridges, established fords or other approved water crossings. Watch out for culverts and streams that may be overgrown with vegetation. Minimize damage to trees, soils and vegetation when off road maneuvers are required. Avoid sharp and neutral steer turns whenever possible. Remain on established roads/trails when the ground is saturated.

### HEAT INJURIES / HYDRATION

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- ◆ Make sure you are properly hydrated, especially if you are not acclimated to the hot weather.

**Humidity is not your friend** The rate of sweating is higher in humid conditions but the cooling is less. The reason is that because the air is already very saturated with water, sweat can't evaporate. Sweat that beads up and rolls off doesn't function in the cooling process. However, this "futile sweat" does deplete the body of vital water and salt. As

dehydration progresses' cooling becomes more difficult. Performance drops and heat injury becomes a real threat. Deaths have occurred when the air temperature was less than 75 degrees F (24 degrees C) but the relative humidity was above 95%.

Recognizing symptoms of heat injury There are three stages to heat illness; heat cramps, heat exhaustion and heat stroke -- listed in order of increasing severity.

Often the border between them is blurred into a continuous spectrum. **Heat cramps** are due to muscle spasms and often occur in the arms, legs or abdomen. They are thought to be caused by dehydration and loss of salt and other electrolytes. **Heat exhaustion** is due to more profound loss of water and electrolytes. It is characterized by generalized weakness, headache, dizziness, low blood pressure, elevated pulse and temperature elevation as high as 104° F (40° C). Both can usually be treated by moving out of the sun, drinking fluids and eating salty food.

**Heatstroke** is a life-threatening condition and represents severe dehydration, high body temperature, and a shut-down of the cooling mechanisms. The person may be delirious or comatose, and half of the victims have stopped sweating. The pulse is rapid and weak, the blood pressure is low and body temperature is greater than 105° F (40.6° C) and may reach as high as 110° F (43° C). The oral temperature is notoriously inaccurate in these circumstances. Damage to the brain, heart, lungs, kidneys and other organs may occur. Sometimes despite the best medical care, death is the end result.

Emergency roadside treatment of heatstroke:

- ◆ Call 911
- ◆ Remove the patient from direct sunlight
- ◆ Remove the patient's clothing
- ◆ Wet the body surface and fan to promote air movement and evaporation
- ◆ Rub the skin with bags of ice
- ◆ It is important that you notify the medical unit or incident command that you have had previous heat injuries.

## **TICKS**

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Ticks are very abundant on the State Forest. Of special concern is the deer, or black-legged tick *Ixodes scapularis*, pictured.

Deer ticks are vectors of the spirochete bacteria *Borrelia burgdorferi*, which causes Lyme disease. During the larval and nymphal stages of the deer tick's life, one of its primary hosts is the white-footed mouse. These mice are major host reservoirs for the bacteria, thereby passing it on to the deer ticks. Studies show that the Lyme disease spirochetes are transmitted from the tick to the host via salivation or regurgitation while the tick is feeding.

Careful removal is necessary due to the fact that squeezing a tick's abdomen while pulling it off may actually introduce the contents of the tick's gut into the host (humans in this case).

Observe the bitten area throughout the following 3 days to 1 month. Symptoms of Lyme disease include:

- ◆ *Erythema migrans* (the bull's-eye rash), a circular red rash
- ◆ fatigue
- ◆ chills and fever
- ◆ headache
- ◆ joint and muscle pain
- ◆ swollen lymph nodes



**The American dog tick is also found in the area.** These ticks have been known to carry the organism responsible for Rocky Mountain spotted fever.

- ◆ Apply tick spray, your Division Supervisor should have tick spray available.
- ◆ Check yourself for ticks after returning from any outdoor activities.
- ◆ Carefully remove **ticks** without squeezing them to avoid possible infection of Lyme's Disease or Rocky Mountain Spotted Fever.
- ◆ Contact Incident Base should you need any medical supplies.

## **VENOMOUS ARTHROPODS**

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Arthropods are segmented invertebrates with jointed antennae and legs. They include insects, arachnids, centipedes and millipedes.

- ◆ Insects: bees, wasps, hornets, yellow jackets, ants and caterpillars
- ◆ Arachnids: spiders and scorpions
- ◆ Centipedes and Millipedes

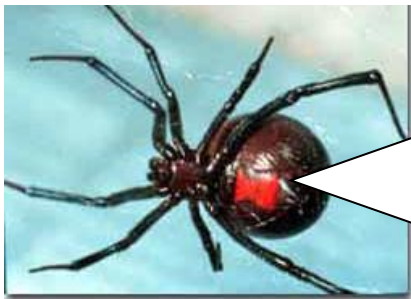
Of all deaths due to venomous stings/bites in a year, most are caused by arthropods.

### **Insects – Treatment**

Bees often leave their stinger and poison sac embedded in the skin of their victim. Using your fingernail or a knife blade, scrape them away to prevent further poison from being pumped into the skin. Wasps, hornets and yellow jackets do not leave their stingers. Many caterpillars have hollow, venom-filled hairs on their bodies, which may break off into the skin. Place tape over the sting area to remove them.

Ice packs or cold compresses will relieve the immediate burning sensation and pain. Other treatments include: a baking soda paste, household ammonia and household meat tenderizer.

If the victim exhibits headaches, itching, a feeling of bodily discomfort, anxiety or hives: consult a physician immediately. These symptoms indicate a potential for allergic reaction. A moderate allergic reaction would include the above symptoms plus two or more of the following: constriction of the chest or throat, abdominal pain, nausea, vomiting, dizziness or wheezing.



Black Widows are the most common dangerous spiders in the area.

Red hourglass shaped marking

## **WILDLIFE**

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Please do not harass or harm any fish or wildlife species, to include nests, dens, burrows, dams or any other structures.

### **Threatened & Endangered Species (T&E)**

Be aware that state and/or federal laws as well as state, federal or Army regulations protect several T & E plant and animal species found on the State Forest. These include the Bald Eagle, Michaux's Sumac, some Bivalves and the Roanoke Logperch.

It is unlawful to maliciously damage or destroy, as well as to remove, cut or dig up any T&E plant species on the installation.

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## RULES & REMINDERS

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### NAME BADGES

All staff, instructors and students must wear their academy name badge at all times on campus for security purposes and access to meals in the dining hall.

### BRIEFING

All students will attend **Briefing** at the **ICP** (Moss Residence Hall #20) at **0745** on the first day of their class. Head to class immediately following briefing.

### MEALS

Dorrill Dining Hall (Lower dining area)	<b>BREAKFAST</b>	<b>0700 – 0800 (7:00 am-8:00 am)</b>
	<b>LUNCH</b>	<b>1130 – 1330 (11:30 pm-1:30 pm)</b>
	<b>DINNER</b>	<b>1700 – 1830 (5:00 pm-6:30 pm)</b>

Access the lower dining area from either the upstairs main door or the downstairs door next to the construction area.

### PARKING

Parking is only in Wynne parking lot. Parking is first come, first served for commuter and on-campus attendees. You are likely to be towed if you park elsewhere.

### LINENS

Linens are not provided.

### ROOM CHECKOUT

Drop room key and badge holder at ICP Check-In **BEFORE** class the day of checkout. We don't want to hunt you down in class! Put all trash in trash bags provided and dump down the trash chute.

### ALCOHOL CONSUMPTION

Alcohol consumption is **ONLY** allowed in the Moss Residence Hall lodging rooms – **NOT** in the parking lots, etc. DOF policy will be enforced. All Academy participants are expected to behave professionally. Anyone with behavioral issues may be escorted off campus and sent home.

### NOISE

Loud noise will **NOT** be tolerated after 10 p.m. Be considerate of others.

### SMOKING

All buildings, grounds and residence hall rooms are smoke-free. Smoking is only permitted in the smoking huts found around campus.

### STAFF AND INSTRUCTOR MEETINGS

**Instructor Briefing** at the **ICP** (Moss Residence Hall #20) at **1900** the night before the first day of your class. All instructors and instructor assistants are expected to attend. Instructor briefing will be on Tuesday, 5/23 (all classes starting Wednesday), Thursday, 5/25 (all classes starting Friday), and Friday, 5/26 (all classes starting Saturday).

**Incident Management Team Daily Planning Meeting** at the **ICP** (Moss Residence Hall #20) at 0900 daily as needed.

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## ACTIVITIES AVAILABLE

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### ☐ RECREATION

#### **Health & Fitness Center**

Academy name badge required for access.

Monday – Friday: 9:00 am – 8:00pm

Please obey all rules and regulations.

Rules and Regulations:

1. Display conference name badge to gain access.
2. No food or drink is permitted past the lobby except for water in a spill proof container.
3. Cell phone use including calls, texts, photo or video is prohibited except in main lobby.
4. Taking photos or videos is prohibited unless approved by Campus Recreation Supervisor or administrator.
5. Please be courteous to other patrons and Campus Recreation staff.
6. Campus Recreation staff reserve the right to remove any person from the premises that violate any safety policies and procedures or for any conduct that is viewed as unsafe or inappropriate.
7. Supervisor on duty reserves the right to make judgments and final decisions on policies.

A limited amount of sports equipment is available for checkout from the Longwood conference staff. The staff will be located in the ICP during the academy.

#### **Bowling**

Main Street Lanes

2006 S Main St, Farmville, VA 23901

434-392-9916

#### **Movie Theater**

Sunchase Cinema 8

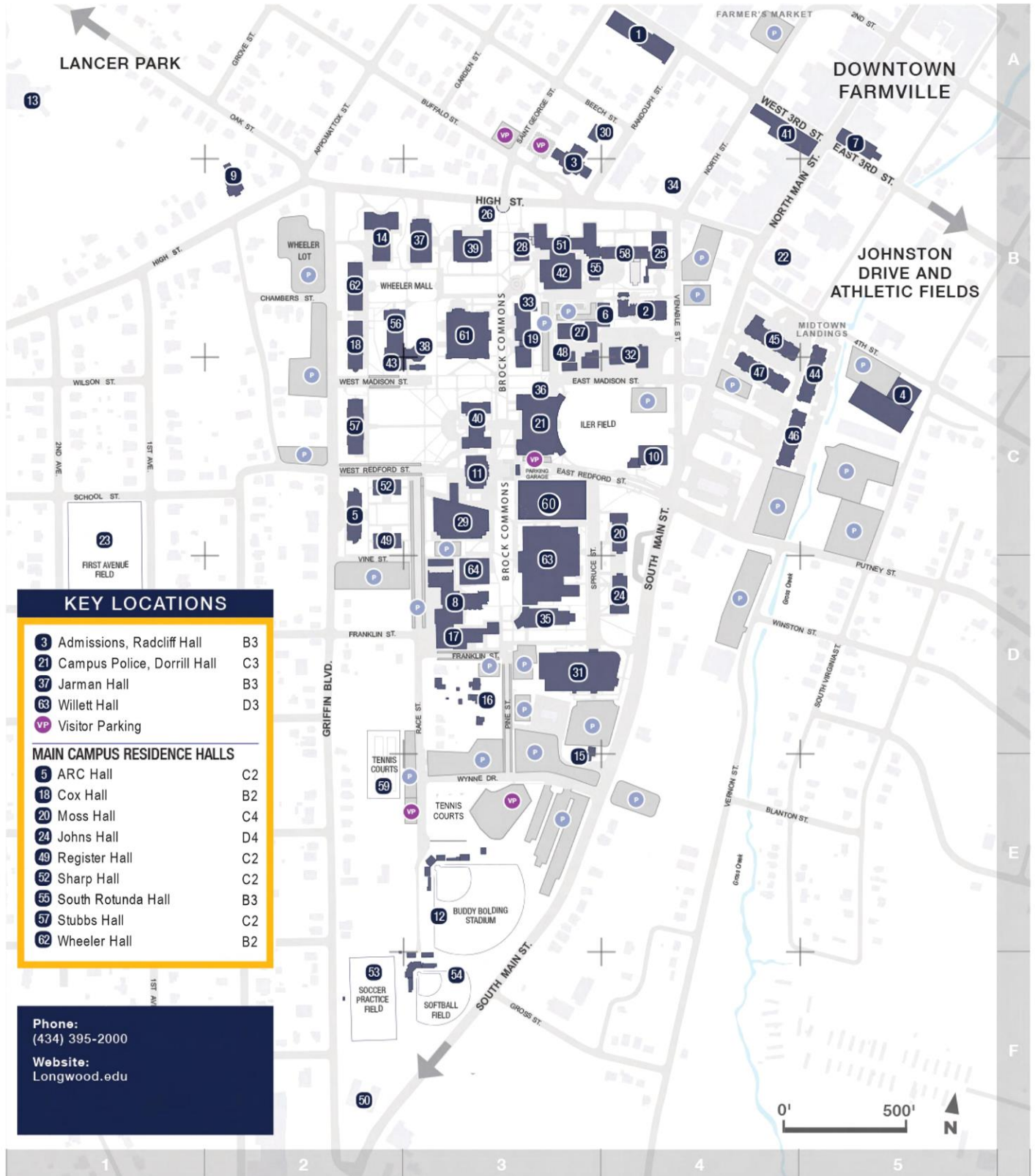
215 Sunchase Blvd.

Farmville, VA 23901

434-392-4865

### ☐ INTERNET ACCESS

WiFi is available in the dorms and around campus, use “Lancer Net Guest”. Type in your e-mail address to access service.



**KEY LOCATIONS**

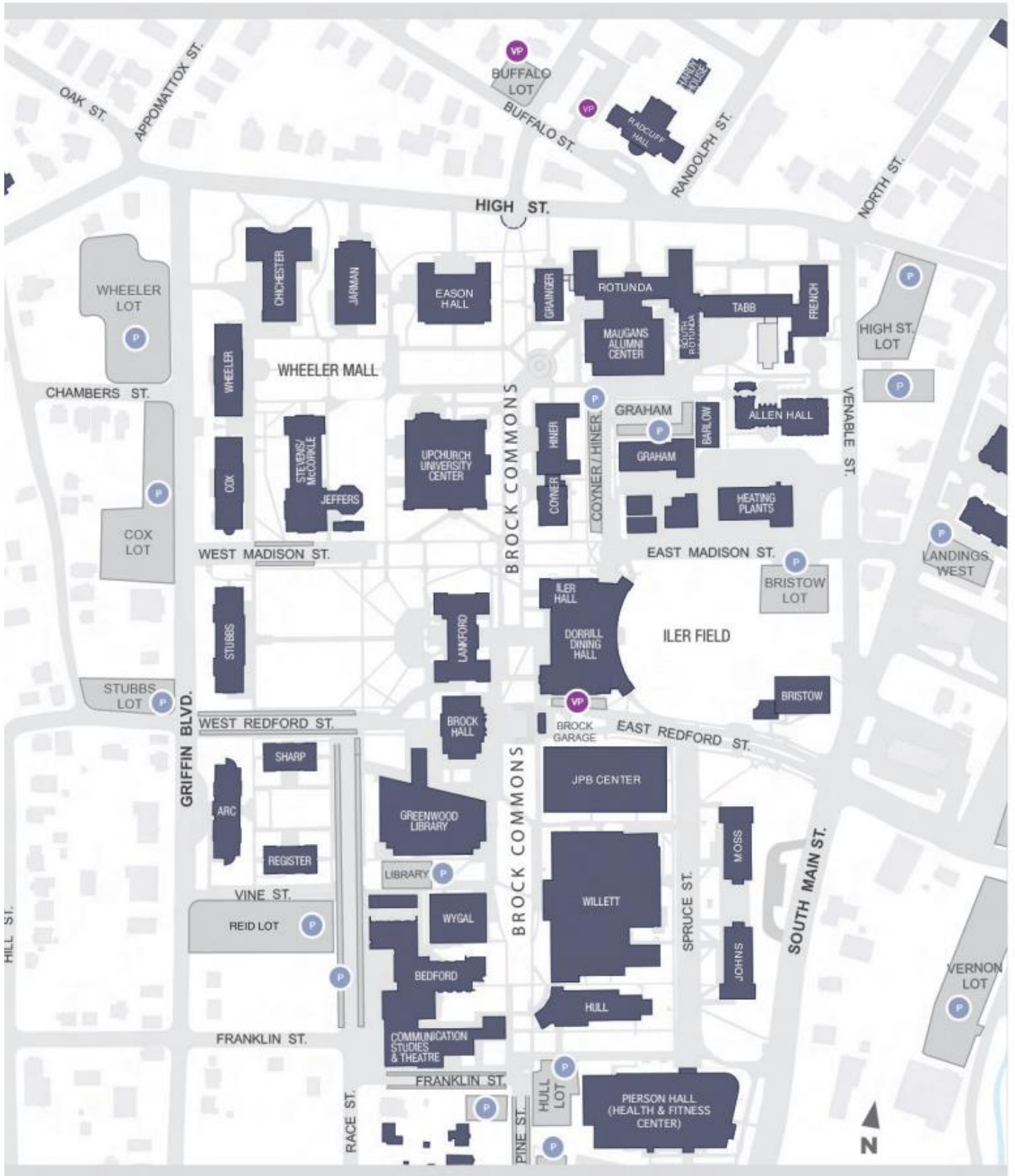
- 3** Admissions, Radcliff Hall B3
- 21** Campus Police, Dorrill Hall C3
- 37** Jarman Hall B3
- 63** Willett Hall D3
- VP** Visitor Parking

**MAIN CAMPUS RESIDENCE HALLS**

- 5** ARC Hall C2
- 18** Cox Hall B2
- 20** Moss Hall C4
- 24** Johns Hall D4
- 49** Register Hall C2
- 52** Sharp Hall C2
- 55** South Rotunda Hall B3
- 57** Stubbs Hall C2
- 62** Wheeler Hall B2

**Phone:**  
(434) 395-2000

**Website:**  
Longwood.edu

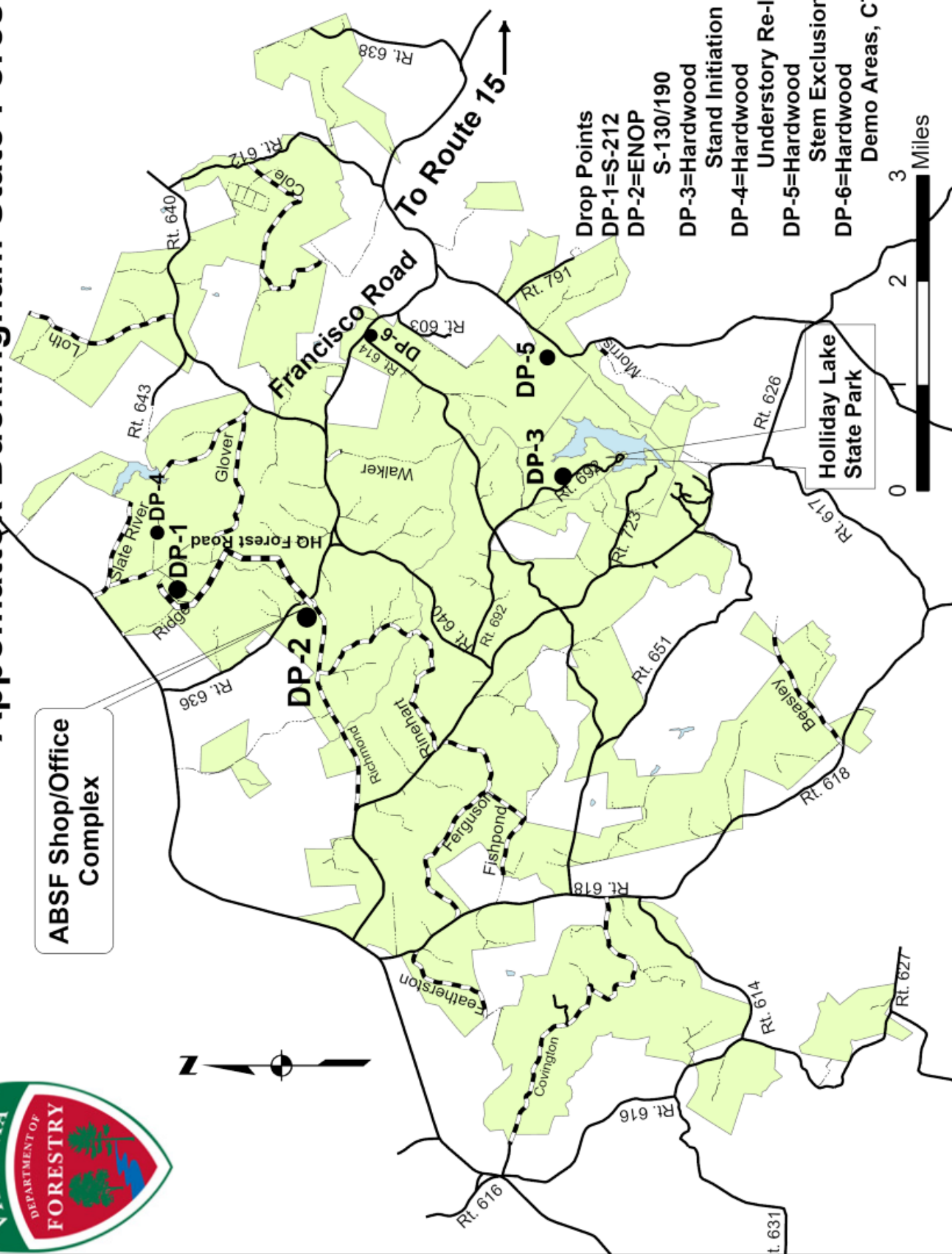




# Appomattox-Buckingham State Forest



ABSF Shop/Office Complex



- Drop Points
- DP-1=S-212
- DP-2=ENOP
- S-130/190
- DP-3=Hardwood
- Stand Initiation
- DP-4=Hardwood
- Understory Re-Initiation
- DP-5=Hardwood
- Stem Exclusion
- DP-6=Hardwood
- Demo Areas, CTR



Virginia Wildland  
Fire Academy  
High Bridge State Park  
May 24-May 27, 2023  
NAD 83

**Legend**

- Drop Point
- Rivers and Streams
- LOCAL SECONDARIES
- County Boundary

DP-7 S-211  
Portable Pumps



**CLASS MATRIX / CLASSROOM ASSIGNMENTS**  
**Virginia Interagency Wildland Fire Academy, Longwood 2023**

**5/24-5/27/2023**

Classroom (tentative)	Longwood Map #	TUES	WED	THURS	FRI	SAT	
		5/23	5/24	5/25	5/26	5/27	
Rotunda G54	51	Setup	S-212	S-212	S-212	S-212	
Hull 132	35	Setup	ENOP	ENOP	ENOP	ENOP	
Rotunda G50	51	Setup	L-280	L-280	S-211	S-211	
Rotunda 116	51	Setup	S-131	S-131	S-200	S-200	
Rotunda 115	51	Setup	VHAT	VHAT			
Rotunda 108	51	DFs - 11 am	DFs				
N/A - AB State Forest	N/A	Setup				S-130/190	
Moss Residence Hall		Incident Command Post (ICP)					
Field Work			S-212	S-212 +	S-212 +	S-212 +	
Field Work					ENOP +	ENOP +	
Field Work						S-211 +	
Field Work						S-130/190 +	

+ Box Lunches - Delivered to Field Location

S130/190, Basic Wildland Firefighter Training

S-131, Firefighter Type 1

S-200, Initial Attack Incident Commander

S-211, Portable Pumps and Water Use

S-212, Wildland Fire Chainsaws

ENOP, Engine Operator

L-280, Followership to Leadership

VHAT – Virginia’s Hardwood Assessment Tool -Non-DOF Only

DF – District Forester Meeting - VDOF DFs only - non-CVENT registration

### Medical Incident Report

**FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.**

**FOR A MEDICAL EMERGENCY: IDENTIFY ON SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.**

**Use the following items to communicate situation to communications/dispatch.**

**1. CONTACT COMMUNICATIONS / DISPATCH** (Verify correct frequency prior to starting report)

*Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."*

**2. INCIDENT STATUS:** Provide incident summary (including number of patients) and command structure.

*Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."*

Severity of Emergency / Transport Priority	<input type="checkbox"/> <b>RED / PRIORITY 1 Life or limb threatening injury or illness. Evacuation need is IMMEDIATE</b> <i>Ex: Unconscious, difficulty breathing, bleeding severely, 2° – 3° burns more than 4 palm sizes, heat stroke, disoriented.</i> <input type="checkbox"/> <b>YELLOW / PRIORITY 2 Serious Injury or illness. Evacuation may be DELAYED if necessary.</b> <i>Ex: Significant trauma, unable to walk, 2° – 3° burns not more than 1-3 palm sizes.</i> <input type="checkbox"/> <b>GREEN / PRIORITY 3 Minor Injury or illness. Non-Emergency transport</b> <i>Ex: Sprains, strains, minor heat-related illness.</i>	
Nature of Injury or Illness & Mechanism of Injury		<i>Brief Summary of Injury or Illness (Ex: Unconscious, Struck by Falling Tree)</i>
Transport Request		<i>Air Ambulance / Short Haul/Hoist Ground Ambulance / Other</i>
Patient Location		<i>Descriptive Location &amp; Lat. / Long. (WGS84)</i>
Incident Name		<i>Geographic Name + "Medical" (Ex: Trout Meadow Medical)</i>
On-Scene Incident Commander		<i>Name of on-scene IC of Incident within an Incident (Ex: TFLD Jones)</i>
Patient Care		<i>Name of Care Provider (Ex: EMT Smith)</i>

**3. INITIAL PATIENT ASSESSMENT:** Complete this section for each patient as applicable (start with the most severe patient)

Patient Assessment: See IRPG page 106

Treatment:

**4. TRANSPORT PLAN:**

Evacuation Location (if different): (Descriptive Location (drop point, intersection, etc.) or Lat. / Long.) Patient's ETA to Evacuation Location: \_\_\_\_\_

Helispot / Extraction Site Size and Hazards:

**5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:**

*Example: Paramedic/EMT, Crews, Immobilization Devices, AED, Oxygen, Trauma Bag, IV/Fluid(s), Splints, Rope rescue, Wheeled litter, HAZMAT, Extrication*

**6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable**

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

**7. CONTINGENCY: Considerations:** If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead...

**8. ADDITIONAL INFORMATION:** Updates/Changes, etc.

**REMEMBER:** Confirm ETA's of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.